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To: Councillors McIntyre (Chair), O'Neill, Reeves, Reid, Wilson, Provost Darnbrough and Councillors McDill, Farrell, Ross and Carmichael.

17 January 2007

Dear Councillor

MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 24 JANUARY 2007

You are requested to attend a meeting of the **Members' Services and Civic Ceremonial Sub-Committee of the Policy and Resources Committee** to be held on **WEDNESDAY 24 JANUARY 2007 at 1045 HOURS, or at the conclusion of the Housing Committee, whichever is the later, in the MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Elizabeth Morton
Depute Chief Executive/Executive Director of Corporate Support

CB/SR

B U S I N E S S

INTIMATE APOLOGIES

CONFERENCES/COURSES

1. CONFERENCES AND COURSES BUDGETARY UPDATE

- 1.1** Note that the balance of budget for Conferences and Courses for financial year 2006/2007 as at 17 January 2007 is £14,489.50.

CONFERENCES AND COURSES

- 2.1 TSI/LACORS YEAR AHEAD LEADERSHIP SEMINAR, 1-2 FEBRUARY 2007, HOLIDAY INN, STRATFORD ON AVON (pages 1-2)** - Submit report dated 4 January 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising of an invitation to attend the TSI/Lacors Leadership Seminar from 1-2 February 2007 in Stratford on Avon and asking the Sub-Committee to note that the Chief Executive, in terms of her delegated authority and in consultation with the Chair, agreed to authorise the attendance of Councillor O'Neill.

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- 2.2 APSE BUILDING SERVICES ANNUAL SEMINAR, 14-15 FEBRUARY 2007, EDINBURGH (pages 3-4)** - Submit report dated 8 December 2006 (copy enclosed) by the Executive Director of Neighbourhood Services on the Annual Conference of the Scottish APSE Building Services.

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- 2.3 CoSLA ANNUAL CONFERENCE AND EXHIBITION 2007, 7-9 MARCH 2007, FAIRMONT, ST ANDREWS (pages 5-6)** - Submit report dated 17 January 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support on an invitation for the Council to be represented at the above Conference.

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- 2.4 CHARTERED INSTITUTE OF HOUSING IN SCOTLAND CONFERENCE, 12-15 MARCH 2007, ABERDEEN (pages 7-8)** - Submit report dated 11 January 2007 (copy enclosed) by the Executive Director of Neighbourhood Services on an invitation to attend the Annual Conference of the Chartered Institute of Housing in Scotland.

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- 2.5 CHARTERED INSTITUTE OF HOUSING CONFERENCE, 19-21 JUNE 2007, HARROGATE (pages 9-10)** - Submit report dated 11 January 2007 (copy enclosed) by the Executive Director of Neighbourhood Services on an invitation to attend the Annual Conference of the Chartered Institute of Housing.

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CIVIC CEREMONIAL

3. CIVIC CEREMONIAL BUDGETARY UPDATE

- 3.1** Note that the balance of budget for civic ceremonial applications for financial year 2006/07 as at 17 January 2007 is £1,485.44.

CIVIC CEREMONIAL APPLICATIONS

- 4.1 ST JOHN'S CHURCH, ONTHANK - 50TH ANNIVERSARY (pages 11-12 -**
Submit report dated 22 September 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising that the Chief Executive, in terms of her delegated authority, and following consultation with the Chair, agreed to make an award of £150.00 to St John's Parish Church, Onthank, towards their 50th Anniversary celebrations.

