

# grant assessment form

<b>1</b>	<b>Purpose of the group</b>	
	<p>To provide a meeting place for (0-3 year olds) accompanied by their parents/carers where the children can play, develop their social skills, learn to share, gain confidence and interact with others where no other similar provision exists within the area. The group also provides social contact for the parents/carers a number of whom are young, single parents.</p>	
<b>2</b>	<b>Purpose of the grant</b>	
	<p>The grant would enable the group to replace old and broken equipment with durable and functional equipment to extend and enhance the provision for service users.</p>	
<b>3a</b>	<b>How many people are on the group's Management Committee?</b>	6
<b>3b</b>	<b>What is the group's total membership?</b>	30
<b>3c</b>	<b>How many people in the group would benefit from the grant?</b>	30
<b>3d</b>	<b>How many people usually attend the group?</b>	15-20 each session
<b>3e</b>	<b>How many people are expected to attend?</b>	15-20 each session (2 sessions per wk)
<b>4</b>	<b>How will the grant develop the group/organisation or benefit the local community?</b>	
	<p>The grant would enable the group to enhance the provision for the children.</p>	

<b>5</b>	<b>Total cost of project</b>	£665.06 including VAT		<b>6</b>	<b>Recommendation</b>	
	<b>Amount of grant requested</b>	£500.00			<b>Support</b>	Yes
	<b>Bank Balance(s)</b>	Date 29 December 2004	£373.22		<b>Refuse</b>	
	Where the group has more than one bank account all balances should be recorded				<b>Defer</b>	
	<b>Cash in hand</b>	Date 17 February 2005	£331.24		<b>Amount Recommended</b>	£500.00
	<b>Name of other funding source</b>				<b>Reason for recommendation</b>	
	N/A				Well run group who provide a necessary facility within an area where no other toddler group exists. The group provides an avenue for social contact not only for the children but also for their parents/carers.	
<b>Amount and date of grant</b>						

**7** **If latest bank balance exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

From the bank balance and petty cash amounts the group have purchased 2 small scooters, 2 small bikes, 4 hula hoops, foamballs, cleaning materials, refreshments for the sessions, let charges of £5 per session, they have ringfenced approx £100 for their membership to the Scottish Pre-school Play Association and Sun Alliance Insurance which are both due as of 1<sup>st</sup> April 2005. They have a larger balance to pay toward the complete cost of the project as they had not accounted for VAT charges that amount to an additional £99.05. They also hope to purchase small Easter eggs for the children and leave a small bank balance to ensure that in the new session initial running costs can be met.

**8** **Does the project represent value for money?** Yes  No

**9** **If there are any revenue implications how will they be met in future years?**

**10** **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

<input type="text"/>	Cumnock Area	<input type="text"/>	Kilmarnock Central	<input type="text" value="2 (£33)"/>	Northern Area
<input type="text"/>	Doon Valley	<input type="text" value="2 (£33)"/>	Kilmarnock South	<input type="text"/>	Other areas outwith East Ayrshire
<input type="text" value="26 (£434)"/>	Irvine Valley	Method of Division			
<input type="text"/>	Kilmarnock North	<input type="text"/>			

**All questions on this form must be completed**