

grant assessment form

1 Aims and objectives of the organisation

The organisation aims to provide a meeting place every month which enables members to socially network. The group also aims to support members who are ill, housebound or suffer bereavement.

2 Purpose of the grant (including breakdown of costs)

The Grant will enable the group to provide members with various events, outings and a Christmas lunch etc.

3a How many people are on the organisation's Management Committee? 5

3b What is the organisation's total membership? 50

3c How many members usually attend the organisation's meetings or events? 36 (estimate)

3d How many members of the organisation would benefit from the grant? 50

3e How many members of the community would benefit from the grant? 50

**4 How will the grant :-
(a) develop the organisation; or**

The Grant will enable the group to continue with their annual activities and outings.

(b) benefit the local community.

5	Total cost of project		£	700.00
	Amount of grant requested		£	500.00
	Bank Balance(s)	Date 6 th March 2007	£	1040.00
Where the group has more than one bank account all balances should be recorded				
Cash in hand		Date	£	
Value of any other financial assets		Date	£	
Name of other funding sources				

Amount and date of grant

£	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

7 **Recommendation**

Support _____

Refuse _____

Defer

Amount £ _____

Recommended

Reason for recommendation

As the group do not meet the funding criteria I would defer this application until the group have discussed whether or not they should change to an open membership group.

Management Risk Ranking (L) M / H
 Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.

Child Protection Risk Ranking (L) / M / H
 Applications with a **HIGH** ranking are not recommended for support

8 **If there are any revenue implications how will they be met in future years?**

9 **Does the project represent value for money?** Yes No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Cumnock Area			
Doon Valley			
Kilmarnock Central			
Kilmarnock North			
Kilmarnock South			
Irvine Valley			
Northern Area			
Other areas outwith EA			
Method of Division			

All questions on this form must be completed