

grant assessment form

1	Purpose of the group	
	To provide a stimulating meeting place for pre 5 children accompanied by their parents/carers where the children can play, develop their social skills, learn to share, gain confidence and interact with others. The group also provides social contact and support for the parents/carers a number of whom are single parents.	
2	Purpose of the grant	
	The grant would enable the group to purchase stimulating pieces of equipment particularly for the under 2's of which there has been an increase, organise an outing to The Heads of Ayr Farm Park for all children and parents/carers, pay April, May and June's rent which would free up funds to enable the group to purchase additional items of equipment. They have also requested funding for a toaster to enable them to continue to provide a varied snack for the children, stationery costs for pro formas to ensure the smooth running of the group and for the purchase of information leaflets from the (Care for the Family) organisation on subjects such as post natal depression, the additional costs are for parties.	
3a	How many people are on the group's Management Committee?	8
3b	What is the group's total membership?	60 parents/children
3c	How many people in the group would benefit from the grant?	60 parents/children
3d	How many people usually attend the group?	46
3e	How many people are expected to attend?	60 (26 adults/34 children) 2 sessions
4	How will the grant develop the group/organisation or benefit the local community?	
	The grant would enable the group to enhance the provision for the children.	

5	Total cost of project		£1,142.43	6	Recommendation	
	Amount of grant requested		£914.09		Support	x
	Bank Balance(s)	Date 4/3/05	£421.91		Refuse	
	Where the group has more than one bank account all balances should be recorded				Defer	
	Cash in hand	Date 10/3/05	£478.00		Amount Recommended	£717.75
	Name of other funding source				Reason for recommendation	
	N/A				Well run group who provide a valuable facility for a large number of families.	
Amount and date of grant						
£		Date				

Recommend funding for equipment, visit to Farm Park, 3 months rent, stationery and toaster.
 Due to large membership suggest that the group fundraise to finance parties. They have also increased the charges for each session to £1 per child effective from beginning of March which will provide them with increased revenue as attendance is high.

7 **If latest bank balance exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

With the cash in hand balance the group have decided to purchase a First Aid Kit, book storage unit, cars, dolls and tabards for the children. The bank balance will be used to renew the group's membership to the Scottish Pre School Play Association and pay their Annual Insurance premium at a cost of £99 due as of 1st April 2005, the remainder will be utilised for ongoing running costs and refreshments for each session with the remainder being carried forward to ensure that in the new session initial running costs can be met.

8 **Does the project represent value for money?** Yes No

9 **If there are any revenue implications how will they be met in future years?**

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

<input type="text"/>	Cumnock Area	<input type="text" value="£85.00 (4)"/>	Kilmarnock Central	<input type="text"/>	Northern Area
<input type="text"/>	Doon Valley	<input type="text"/>	Kilmarnock South	<input type="text"/>	Other areas outwith East Ayrshire
<input type="text"/>	Irvine Valley	Method of Division			
<input type="text" value="£633.00 (30)"/>	Kilmarnock North	<input type="text" value="By membership list."/>			