



grant assessment form

1 Aims and objectives of the organisation

To promote and enhance the school within the community.

2 Purpose of the grant (including breakdown of costs)

Two Christmas disco parties – Junior/Senior
Selection boxes £450; Disco £40; Tuck Shop £200

3a How many people are on the organisation’s Management Committee? 12

3b What is the organisation’s total membership? 300

3c How many members usually attend the organisation’s meetings or events? 10

3d How many members of the organisation would benefit from the grant? 300

3e How many members of the community would benefit from the grant? N/A

**4 How will the grant :-
(a) develop the organisation; or**

Grant will provide an opportunity for socially excluded children to enjoy a Christmas event they may otherwise not have.

(b) benefit the local community.

5	Total cost of project		£ 690.00
	Amount of grant requested		£ 490.00
	Bank Balance(s)	Date 1/11/06	£ 879.57
Where the group has more than one bank account all balances should be recorded			
Cash in hand		Date	£
Value of any other financial assets		Date	
Name of other funding sources			

Amount and date of grant	
£	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

Funds left in account and any profit from tuck shop are used to pay for pantomime buses and school prize giving.

7 **Recommendation**

Support

Refuse

Defer

Amount **£ 250.00**

Recommended

Reason for recommendation

Group are charging admission, this will more than cover cost of Disco (£40). Also tuck shop is self financing and will make a profit – so cost of tuck (£200) is covered. This leaves £450 cost of selection boxes. As group are contributing £200 I suggest, therefore a grant of £250 will be sufficient.

Management Risk Ranking L / M / H Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Child Protection Risk Ranking L / M / H Applications with a HIGH ranking are not recommended for support
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8 **If there are any revenue implications how will they be met in future years?**

N / A

9 **Does the project represent value for money?** Yes No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Cumnock Area			
Doon Valley			
Kilmarnock Central			
Kilmarnock North	300	£250	100%
Kilmarnock South			
Irvine Valley			
Northern Area			
Other areas outwith EA			
Method of Division			

All questions on this form must be completed