

# grant assessment form

|           |  |    |
|-----------|--|----|
| <b>1</b>  | <b>Purpose of the group</b>  |    |
|           | To promote an interest in gardening and hold an annual flower show.  |    |
| <b>2</b>  | <b>Purpose of the grant</b>  |    |
|           | Annual flower show for catering, hall hire, engraving, printing, expenses, postage, prize giving.  |    |
| <b>3a</b> | <b>How many people are on the group's Management Committee?</b>  | 10 |
| <b>3b</b> | <b>What is the group's total membership?</b>   | 29 |
| <b>3c</b> | <b>How many people in the group would benefit from the grant?</b>  | 29 |
| <b>3d</b> | <b>How many people usually attend the group?</b>   | 15 |
| <b>3e</b> | <b>How many people are expected to attend?</b>   | 29 |
| <b>4</b>  | <b>How will the grant develop the group/organisation or benefit the local community?</b>   |    |
|           | This will allow the group to continue with a successful show for members and visitors and promote social interaction between communities and visitors. |    |

|                                 |  |               |          |                       |   |              |
|---------------------------------|--|---------------|----------|-----------------------|---|--------------|
| <b>5</b>                        | <b>Total cost of project</b>   | <b>£1478</b>  | <b>6</b> | <b>Recommendation</b> |   |              |
|                                 | <b>Amount of grant requested</b>   | <b>£1000</b>  |          | <b>Support</b>        | x   |              |
|                                 | <b>Bank Balance(s)</b>   | Date 11/01/06 |          | <b>£ 257.88</b>       | <b>Refuse</b>   |              |
|                                 | Where the group has more than one bank account all balances should be recorded |               |          | <b>Defer</b>          |   |              |
|                                 | <b>Cash in hand</b>  | Date          |          | <b>£ n/a</b>          | <b>Amount Recommended</b>   | <b>£ 483</b> |
|                                 | <b>Name of other funding source</b>  |               |          |                       | <b>Reason for recommendation</b>  |              |
|                                 | n/a  |               |          |                       | I have spoken to the group and after querying total cost I am happy with the groups explanation and breakdown My recommendation is based on the previous years costs and the groups contribution, also a reduction has been made for cash prizes. Group to confirm in writing group also advised to get public liability insurance and a decuction has been made for 1 member outwith eac |              |
| <b>Amount and date of grant</b> |  |               |          |                       |   |              |
| <b>£</b>                        | Date   | <b>n/a</b>    |          |                       |   |              |

**7** **If latest bank balance exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

General running costs

**8** **Does the project represent value for money?** Yes **X** No

**9** **If there are any revenue implications how will they be met in future years?**

Future costs relating to next years event and will be raised by fundraising and further grant

Applications

**10** **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

|  |                  |   |                    |  |                                   |
|--|------------------|---|--------------------|--|-----------------------------------|
| <input type="text"/>                     | Cumnock Area     | <input type="text" value="4"/><br>£72.17  | Kilmarnock Central | <input type="text" value="19"/><br>£322.00 | Northern Area                     |
| <input type="text"/>                     | Doon Valley      | <input type="text"/>  | Kilmarnock South   | <input type="text" value="1"/><br>£16.66   | Other areas outwith East Ayrshire |
| <input type="text"/>                     | Irvine Valley    | Method of Division  |                    |  |                                   |
| <input type="text" value="4"/><br>£72.17 | Kilmarnock North | Division is per members list. Takes account of the one member who comes from outwith East Ayrshire. |                    |  |                                   |

**All questions on this form must be completed**