

## EAST AYRSHIRE COUNCIL

### JOINT NEGOTIATING COMMITTEE FOR TEACHERS

#### MINUTES OF MEETING HELD ON WEDNESDAY 6 OCTOBER 2004 AT 1000 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK

**PRESENT:** Councillors Iain Linton, John Knapp, Elaine Stewart, John Mulgrew, Executive Director of Educational and Social Services; John McCarney, Head of Service: Schools Support; Colin McLean, Head Teacher, Auchinleck Academy; Kathleen Rowan, Head Teacher, Netherthird Primary School; John McCracken, Bryce Wilson, Ewen MacLeod, Iain Harvey, Allan O'Mara, Alan Scott (EIS); Robert S Vandal (PAT); and Andrew Batton (SSTA).

**ATTENDING:** Janice Shaw, Personnel Manager (Schools); and Sharon McHarg, Administrative Officer.

**APOLOGIES:** Councillor Tommy Farrell; and Graham Short, Head of Service: Quality Improvement.

**CHAIR:** John McCracken, Chair.

#### APPOINTMENT OF CHAIR FOR THE PERIOD TO OCTOBER 2005

1. Nominations were invited from the Council representatives for the office of Chair, Councillor Farrell was proposed and was unanimously elected to serve as Chair.

#### APPOINTMENT OF VICE CHAIR FOR THE PERIOD TO OCTOBER 2005

2. Nominations were invited from the teacher representatives for the office of Vice-Chair, John McCracken was proposed and was unanimously elected to serve as Vice-Chair.

#### CHAIR

3. In the absence of Councillor Farrell, John McCracken took the Chair.

#### MEMBERSHIP OF EAST AYRSHIRE COUNCIL JOINT NEGOTIATING COMMITTEE FOR TEACHERS FOR 2004/2005

4. It was reported and noted that the members of the Joint Negotiating Committee for Teachers for the period to October 2005 would be, viz:-

<u>Council Side</u>	<u>Trade Union Side</u>
Councillor Tommy Farrell	John McCracken (EIS)
Councillor Elaine Stewart	Bryce Wilson (EIS)
Councillor John Knapp	Ewen McLeod (EIS)
Councillor Iain Linton	Iain Harvey (EIS)
John Mulgrew, Executive Director of Educational & Social Services	Alan O'Mara (EIS)

<b><u>Council Side</u></b>	<b><u>Trade Union Side</u></b>
John McCarney, Head of Service: Schools Support	Alan Scott (EIS)
Graham Short, Head of Service: Quality Improvement	Robert S Vandal (PAT)
Colin McLean, Head Teacher, Auchinleck Academy	Andrew Batton (SSTA)
Kathleen Rowan, Head Teacher, Netherthird Primary School	Simon McMillan (NASUWT)

### CHAIR'S REMARKS

5. The Chair welcomed Colin McLean to his first meeting.

### JOINT SECRETARIES OF EAST AYRSHIRE COUNCIL JOINT NEGOTIATING COMMITTEE FOR TEACHERS FOR 2004/2005

6. It was reported and noted that the Joint Secretaries of the Joint Negotiating Committee for Teachers for the period to October 2005 would be, viz:-

<b><u>Council Side</u></b>	<b><u>Trade Union Side</u></b>
John McCarney, Head of Service: Schools Support	Iain Harvey (EIS)

### PROPOSED TIMETABLE OF FUTURE MEETINGS

7. There was submitted a report dated 28 September 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which sought approval for dates and times of meetings for the Joint Negotiating Committee for Teachers during 2005.

It was agreed that the timetable detailed below for future meetings and arrangements for pre-meetings for both Elected Members and Officers and Trade Union representatives for the year 2005 be approved, subject to approval by Council on 14 October 2004.

<b>DATE OF MEETING</b>	<b>TIME OF MEETING</b>	<b>VENUE</b>	<b>PRE-MEETING - VENUE/TIME</b>	
			<b>MANAGEMENT SIDE</b>	<b>TRADE UNION SIDE</b>
9 February 2005	1000 hours	Main Meeting Room	Main Meeting Room 0930 hrs	Meeting Room 2 0930 hrs
8 June 2005	1000 hours	Main Meeting Room	Main Meeting Room 0930 hrs	Meeting Room 2 0930 hrs
5 October 2005 (AGM)	1000 hours	Main Meeting Room	Main Meeting Room 0930 hrs	Meeting Room 2 0930 hrs

### **EXCLUSION OF PRESS AND PUBLIC**

8. The Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, that the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 11 of Schedule 7A of the Act.

### **MINUTES OF JOINT NEGOTIATING COMMITTEE FOR TEACHERS**

9. There was submitted the Minutes of the meeting of the East Ayrshire Council Joint Negotiating Committee for Teachers of 11 February 2004.

It was agreed:-

- (i) to approve the minute as a correct record; and
- (ii) to note that with reference to paragraph 6 of the minute, that the Joint Chairs and Joint Secretaries had attended the National LNCT meeting "The Review of Local Negotiating Committees for Teachers" held in Edinburgh on 17 March 2004 which had reflected positively on East Ayrshire Council practices relating to Joint Negotiating Committee for Teachers.

### **SCHEME FOR PROMOTION OF TEACHERS TO POSTS OF RESPONSIBILITY IN SECONDARY SCHOOLS - STRUCTURE OF PROMOTED POSTS**

10. There was submitted a report dated 29 September 2004 (circulated) by the Executive Director of Educational and Social Services which sought agreement on the revised Scheme for Promotion of Teachers to Posts of Responsibility in Secondary Schools.

It was agreed:-

- (i) that the revised Standard Circular 65 attached as Appendix 1 to the report be adopted;
- (ii) that the Joint Secretaries circulate this report to all educational establishments and services; and
- (iii) otherwise, to note the contents of the report.

### **SCHEME FOR PROMOTION OF TEACHERS TO POSTS OF RESPONSIBILITY IN PRIMARY SCHOOLS - STRUCTURE OF PROMOTED POSTS**

11. There was submitted a report dated 29 September 2004 (circulated) by the Executive Director of Educational and Social Services which sought agreement on the revised Scheme for Promotion of Teachers to Posts of Responsibility in Primary Schools.

It was agreed:-

- (i) that the revised Standard Circular 66 attached as Appendix 1 to the report be adopted;
- (ii) that the Joint Secretaries circulate this paper to all educational establishments and services; and
- (iii) otherwise, to note the contents of the report.

**ABSENCE COVER ARRANGEMENTS FOR TEACHERS IN PRIMARY,  
SECONDARY AND SPECIAL SCHOOLS IN 2004/2005**

12. There was submitted a report dated 29 September 2004 (circulated) by the Executive Director of Educational and Social Services which sought agreement on the absence cover arrangements to apply to Teachers in Primary, Secondary and Special Schools in East Ayrshire.

It was agreed:-

- (i) that the absence cover agreement as detailed in Appendix 1 to the report be accepted for financial year 2004/2005 in the first instance;
- (ii) that the Joint Secretaries circulate this report to all educational establishments and services; and
- (iii) otherwise, to note the contents of the report.

**REVIEW OF LNCT ARRANGEMENTS**

13. There was submitted a report dated 29 September 2004 (circulated) by the Executive Director of Educational and Social Services which informed the Joint Negotiating Committee for Teaching Staff on the Review of the Local Negotiating Committee for Teachers (LNCT) arrangements.

It was agreed:-

- (i) that the LNCT survey be completed by the Joint Secretaries on behalf of East Ayrshire Council Joint Negotiating Committee for Teaching Staff and returned to the Scottish Negotiating Committee for Teachers by the agreed deadline; and
- (ii) otherwise, to note the contents of the report.

**STAFFING OF TEACHING POSTS**

14. There was submitted a report dated 29 September 2004 (circulated) by the Executive Director of Educational and Social Services which informed on the staffing of teaching posts within East Ayrshire.

It was agreed:-

- (i) members of the Committee be provided with an updated report at a future meetings;
- (ii) that the Joint Secretaries circulate this report to all educational establishments and services; and
- (iii) otherwise, to note the contents of the report.

The meeting terminated at 1026 hours.