

Gillian Hamilton, Direct Dial (01563) 576093  
e-mail: [gillian.hamilton@east-ayrshire.gov.uk](mailto:gillian.hamilton@east-ayrshire.gov.uk)

To: All Members of the East Ayrshire Central Joint Consultative Committee

4 November 2004

Dear Member

### **CENTRAL JOINT CONSULTATIVE COMMITTEE – 11 NOVEMBER 2004**

You are requested to attend the next meeting of the **Central Joint Consultative Committee** to be held on **THURSDAY 11 NOVEMBER 2004** at **1400 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** in order to discuss the undernoted business.

Pre-meetings will take place at 1330 hours in the Meeting Room for the Employees' side and 1330 hours in Meeting Room 2 for the Employer's side.

Yours sincerely



Elizabeth Morton  
Depute Chief Executive/Executive Director of Corporate Support  
GH/KM

### **BUSINESS**

#### **INTIMATE APOLOGIES**

- 1. EXCLUSION OF PRESS AND PUBLIC** - Recommend that "Under Section 50(A)(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 11 of Schedule 7A of the Act".
- 2. MINUTES OF PREVIOUS MEETING (pages 1-4)** - Submit Minutes of previous meeting held on 16 September 2004 (copy enclosed). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

**3. MATTERS ARISING**

- 4. SINGLE STATUS UPDATE (pages 5-7)** - Submit report dated 1 November 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support on a revised timetable for the implementation of the Single Status Agreement. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
- 5. TRADE UNION CONSULTATION PROTOCOL (pages 8-12)** - Submit report dated 2 November 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support proposing the adoption of a Protocol on Trade Union Consultation. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
- 6. TIME-OFF FOR TRADE UNION DUTIES (pages 13-25)** - Submit report dated 27 October 2004 (copy enclosed) by the Head of Personnel (i) providing an update on the establishment of Trade Union Learning Representatives and (ii) proposing a framework for the provision of Time-Off for Undertaking Trade Union Duties for Trade Union Learning Representatives. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
- 7. EMPLOYEE CRÈCHE FACILITIES (pages 26)** - Submit report (copy enclosed) by the Joint Secretaries recommending that the Council consider the possibility of establishing a crèche facility for Council employees. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
- 8. TIMETABLE OF FUTURE MEETINGS** - Note that meetings of the Central Joint Consultative Committee will be held on Thursday 17 March 2005, Thursday 2 June 2005, Thursday 15 September 2005 and Thursday 1 December 2005 all at 1400 hours in the Meeting Room, Council Headquarters, London Road, Kilmarnock with pre-meetings at 1330 hours in the Meeting Room, for employees' side and Meeting Room 2 for the employer's side. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**