

Gillian Hamilton, Direct Dial (01563) 576093

To: All Members of the East Ayrshire Central Joint Consultative Committee

18 March 2004

Dear Member/Colleague

CENTRAL JOINT CONSULTATIVE COMMITTEE – 25 MARCH 2004

You are requested to attend the next meeting of the Central Joint Consultative Committee to be held on **THURSDAY 25 MARCH 2004** at 1400 hours in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Pre-meetings will take place at **1330 HOURS** in the **MEETING ROOM** for the Employee's side and **1330 HOURS** in **MEETING ROOM 2** for the Employer's side.

Yours sincerely



Fiona Lees
Depute Chief Executive/
Director of Corporate Resources

GH/KM

BUSINESS

INTIMATE APOLOGIES

1. **MEMBERSHIP OF JCC** – Report that Councillor Robert McDill has replaced Councillor Harry Wilson as member of the JCC.
2. **EXCLUSION OF PRESS AND PUBLIC** – Recommend that “Under Section(A)(4) of the Local Government (Scotland) Act 1973, as amended, the Press and Public be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information as defined in Paragraph 11 of Schedule 7A of the Act”.

3. **MINUTES OF PREVIOUS MEETING (Pages 1-4)** Submit minutes (copy enclosed) of previous meeting held on 3 December 2003. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

3a MATTERS ARISING

4. **EMPLOYEE EXCHANGE PROGRAMMES IN TOWN TWINNING (Pages 5-8)** – Submit report dated 17 March 2004 (copy enclosed) by the Head of Personnel advising that the Council recently approved in principle the participation of East Ayrshire Council employees in any work exchange programmes mutually agreed with one of the five towns the Council currently twins with. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
5. **EMPLOYEE IDENTIFICATION (Pages 9-10)** – Submit report dated 17 March 2004 (copy enclosed) by the Head of Personnel providing an update on the latest developments relating to employee identification which was discussed at the last meeting of the Central Joint Consultative Committee held on 3 December 2003. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
6. **ON-STREET CAR PARKING (Page 11)** – Submit report (copy enclosed) by the Joint Secretary requesting further clarification on employee's exemption from waiting restrictions whilst in the service of the Council. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
7. **INFORMATION UPDATE ON HEALTH AND SAFETY ISSUES (Pages 12-14)** – Submit report dated 15 March 2004 (copy enclosed) by the Health and Safety Manager providing an update on recent and developing Health and Safety issues. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
8. **NATIONAL FRAUD INITIATIVE (Pages 15-17)** – Submit joint report dated 16 March 2004 (copy enclosed) by the Director of Finance and the Head of Personnel providing information on a national fraud initiative in Scotland and related employee information. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
9. **PHYSIOTHERAPY SERVICE (Pages 18-19)** – Submit report dated 17 March 2004 (copy enclosed) by the Head of Personnel on a pilot physiotherapy service operated during the financial year 2003/04 (4 March – 30 November 2004) and the Council's recent agreement to continue the service provision on a permanent basis as part of the Council's Occupational Health provision. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
10. **PUBLIC PRIVATE PARTNERSHIP PROJECT – TRADE UNION INVOLVEMENT AND CONSULTATION (Page 20)** – Submit report (copy

enclosed) by the joint secretary inviting the Director of Educational and Social Services to convene early meetings of the Project Steering Group and Project Board to ensure continued effective and transparent consultation with the Trade Unions on the issue of Public Private Partnership. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

11. **RECOGNITION OF CONTINUOUS SERVICE – NHS AYRSHIRE AND ARRAN (Pages 21-22)** – Submit report dated 17 March 2004 (copy enclosed) by the Head of Personnel advising of the Council's recent approval of recognition of NHS (Ayrshire & Arran Health Board) service applicable to certain employment conditions within East Ayrshire Council. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
12. **REVIEW OF THE COUNCIL'S BEST VALUE ARRANGEMENTS (Pages 23-33)** – Submit report dated 15 March 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources seeking comments from the Joint Consultative Committee on proposed amendments to the Council's Best Value arrangements required to comply with the terms of the Local Government in Scotland Act, 2003. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
13. **SINGLE STATUS UPDATE (Pages 34-36)** – Submit report dated 15 March 2004 (copy enclosed) by the Head of Personnel providing an update on the Council's response to the National Single Status Agreement (Local Government Employees). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
14. **APPRENTICES (Page 37)** – Submit report (copy enclosed) by the Joint Secretary requesting that East Ayrshire Council gives serious consideration to the provision of additional apprenticeship opportunities. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
15. **UNION LEARNING REPRESENTATIVES (Pages 38-42)** – Submit report dated 17 March 2004 (copy enclosed) by the Head of Personnel recommending a basis for discussion aimed at establishing a Learning Representatives agreement. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
16. **VEHICLE POLICY (Pages 43-45)** – Submit report dated 16 March 2004 (copy enclosed) by the Head of Personnel advising of recently agreed changes to the Council's Vehicle Policy. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
17. **A BIG THANK YOU (Page 46)** – Submit report dated March 2004 (copy enclosed) by the Joint Secretaries recommending that the JCC record their appreciation of the contributions of David Montgomery (Chief Executive),

Stephen Chorley (Director of Development Services) and Graham Haugh (Head of Personnel) to the Committee's work and the Council services in general.
Report not enclosed - Refer to Exclusion of Press and Public paragraph above.