

EAST AYRSHIRE COUNCIL

CENTRAL JOINT CONSULTATIVE COMMITTEE

MINUTES OF MEETING HELD ON THURSDAY 14 SEPTEMBER 2006 AT 1400 HRS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK

PRESENT: Councillors John Knapp, Drew McIntyre and Robert McDill; Brian Reid, Liz McCulloch and Gordon Potter, Unison; Elizabeth Wilson and June Minnery, GMB; William Cree, TGWU; Andrew Wilson, UCATT; and William Haddon, AMICUS/AEEU.

ATTENDING: Fiona Lees, Chief Executive; Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support; Robin Gourlay, Head of Onsite Services; Martin Rose, Head of Personnel; George Mark, Employee Relations Manager; and Robert Beaton, Administrative Officer.

ALSO ATTENDING: Arthur West, APT&C Convener, Joint Secretary; and Full Time Official Jim Winter, TGWU.

APOLOGIES: Provost Jane Darnbrough, Councillors Jimmy Kelly, Douglas Reid and John Weir; and Jennifer Elliot, TGWU.

CHAIR: Councillor John Knapp, Vice-Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 11 of Schedule 7A of the Act.

MINUTES OF PREVIOUS MEETING

2. There were submitted and approved as a correct record, Minutes of the previous meeting held on 1 June 2006 (circulated).

MATTERS ARISING

3.1 FULL TIME TRADE UNION CONVENER (MANUAL AND CRAFTS) - VACANCY

It was noted that the Head of Personnel would submit a report on the full-time Trade Union Convener (Manual and Crafts) vacancy to the next meeting of the Central Joint Consultative Committee.

3.2 EMPLOYEE AWARDS CEREMONY

It was noted that the Trade Unions had confirmed their sponsorship of the Young Achiever Award and that the APT&C Convener would liaise with the Head of Personnel thereon.

SINGLE STATUS UPDATE

4. There was submitted and noted a report dated 4 September 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which provided an update on Single Status.

FAIR TRADE PARTNERSHIP

5. There was submitted and noted a report dated 31 August 2006 (circulated) by the APT&C Convener which highlighted the progression of a Fair Trade Partnership by the Authority in conjunction with other interested bodies.

PROCESSING AND PAYMENT OF WEEKLY WAGES OVER CHRISTMAS AND NEW YEAR PERIOD 2006/07

6. There was submitted a report dated 21 July 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which asked the Committee to consider arrangements for the processing and payment of weekly wages over Christmas and New Year period 2006/07.

It was agreed:

- (i) to note the arrangements for the processing and payment of weekly wages over the Festive period;
- (ii) that the Trade Unions would support the communication of the pay arrangements to employees via their own communication channels;
- (iii) to note a request by the Trade Unions that employees paid on a fortnightly basis receive the equivalent of two pays (ie four weeks) on 7 December and 21 December 2006 (rather than 4 January 2007 as proposed in paragraph 4.2 of the report);
- (iv) that the Head of Personnel liaise with the Executive Head of Finance on (iii) above); and
- (v) otherwise, to note the contents of the report.

SHARED SERVICES FORUM

7. There was submitted a report dated 1 August 2006 (circulated) by the APT&C Convener which highlighted recently published Scottish Executive consultation papers.

It was agreed to note that the Depute Chief Executive/Executive Director of Corporate Support would arrange a meeting with Trade Union representatives and appropriate senior officers to discuss the implications of the consultation papers detailed in the report.

PENSION ISSUES

8. There was submitted and noted a report dated 4 September 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which provided an update on the financial position of Strathclyde Pension Fund following its annual meeting which took place on 23 June 2006; and advised on proposed changes to the Local Government Pension Scheme.

NATIONAL FRAUD INITIATIVE

9. There was submitted and noted a report dated 4 September 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which informed on the National Fraud Initiative (NFI) in Scotland and related employee information.

DATE OF NEXT MEETING

10. It was noted that the next meeting of the Central Joint Consultative Committee would be held on Thursday 7 December 2006 at 1400 hrs with pre-meetings at 1330 hrs in the Meeting Room for the employees' side and Meeting Room 1 for the employer's side.

The meeting terminated at 1550 hrs.