

# grant assessment form

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## Aims and objectives of the organisation

- To provide pre school term time education for 24 children aged 3-5 years, Mon – Friday from 9 to 11.30am.
- To provide a safe, secure and stimulating environment which will take into consideration the health and wellbeing of each individual child.
- To treat each individual with respect and dignity.
- To protect the privacy and property of each individual child.
- To encourage the children to make informed choices whilst recognising the views and opinions of others.
- To make full use of the resources available to enable each individual child to realise their full potential and gain the most out of life.
- To enable each individual child to develop their self-esteem, to be valued for their ethnic background, language, culture and faith in an environment which is free from bullying where all children are free to speak about any concerns they have without fear of victimisation.

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## Purpose of the grant (including breakdown of costs)

To provide a Christmas trip for the children to Santaland within Nurseries Direct, Stair.

* Increased cost of bus from Dodds of Troon	£120.00
Admission to Santaland (16 children @ £6 )	£ 96.00
Cost of snack for children and coffee for parents	<u>£ 54.00</u>
<b>Total</b>	<b><u>£270.00</u></b>

3a How many people are on the organisation's Management Committee? 8

3b What is the organisation's total membership? 16

3c How many members usually attend the organisation's meetings or events? 8

3d How many members of the organisation would benefit from the grant? 16

3e How many members of the community would benefit from the grant? 16

4 How will the grant :-  
 (a) develop the organisation; or  
 It will enable the group to provide a social outing for the children to celebrate a cultural festival.  
 (b) benefit the local community.

5	<b>Total cost of project</b>	<b>£270.00</b>
	<b>Amount of grant requested</b>	<b>£200.00</b>
	<b>Bank Balance(s)</b> <b>Date</b> 29/09/06	<b>£2,165.29</b>
	Where the group has more than one bank account all balances should be recorded	
	<b>Cash in hand</b> <b>Date</b> 30/10/06	<b>£54.26</b>
	<b>Value of any other financial assets</b> <b>Date</b>	<b>£</b>
	<b>Name of other funding sources</b>	
	<b>Amount and date of grant</b>	
	<b>£</b>	<b>Date</b>

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**  
 The group would contribute £70 to the project. The remaining balance will be utilised for wages, annual leave payments, employers NI contributions, lets, telephone charges and overtime costs for the caretaker.

7 **Recommendation**  
 Support     yes  
 Refuse  
 Defer  
 Amount     £200.00  
 Recommended  
**Reason for recommendation**  
 The group provide funded pre school provision within the community under continuous financial constraints. Without the grant funding they would not be able to provide the valuable social outing for the children.

Management Risk Ranking ( L ) / M / H  
 Risk Ranking based on Grant Application and Financial Information  
 used to determine appropriate levels of monitoring and evaluation.

Child Protection Risk Ranking ( L ) / M / H  
 Applications with a HIGH ranking are not recommended for support

**8 If there are any revenue implications how will they be met in future years?**  
 N/a

**9 Does the project represent value for money?** Yes x No

**10 Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Cumnock Area			
Doon Valley			
Kilmarnock Central			
Kilmarnock North			
Kilmarnock South			
Irvine Valley	16	£200.00	100%
Northern Area			
Other areas outwith EA			
Method of Division			

All questions on this form must be completed