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To: Councillors Kelly, Young, D Coffey, W Coffey, Reid, Cree, Weir, McIntyre, Macrae, Campbell, Knapp, Raymond, Finlayson, Jackson, Smith, Farrell, Menzies, N McGhee, Ross, Dinwoodie and Stewart.

27 October 2004

Dear Councillor

### **HOUSING COMMITTEE – 3 NOVEMBER 2004**

You are requested to attend the next meeting of the **Housing Committee** to be held on **WEDNESDAY 3 NOVEMBER 2004** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** commencing at **1000 HOURS** in order to discuss the undernoted business.

Yours sincerely

SIGNED OFF BY DAVID MITCHELL

Elizabeth Morton  
Depute Chief Executive/Executive Director of Corporate Support  
SN/LM

## **B U S I N E S S**

### **INTIMATE APOLOGIES**

#### **1. BUDGETARY REPORTS**

- 1.1 HOUSING REVENUE ACCOUNT TO 19 SEPTEMBER 2004 (PERIOD 6) (pages 1-3)** - Submit joint report dated 12 October 2004 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services advising of the current budgetary control position and the projected out-turn for the Housing Revenue Account for the period ended 19 September 2004 (Period 6).



- 1.2 GENERAL FUND HOUSING TO 19 SEPTEMBER 2004 (PERIOD 6) (pages 4-5)** - Submit joint report dated 12 October 2004 (copy enclosed) by the Executive Head of Finance and Executive Director of Neighbourhood Services advising of the current budgetary control position and the projected out-turn for the year for the General Fund Housing for the period ended 19 September 2004 (Period 6).

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- 1.3 SUPPORTING PEOPLE ADMINISTRATION TO 19 SEPTEMBER 2004 (PERIOD 6) (pages 6-7)** - Submit joint report dated 12 October 2004 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services advising of the current budgetary control position and the projected out-turn for the year for Supporting People Administration for the period ended 19 September 2004 (Period 6).

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- 1.4 ANTISOCIAL BEHAVIOUR TO 19 SEPTEMBER 2004 (PERIOD 6) (pages 8-9)** - Submit joint report dated 12 October 2004 (copy enclosed) by Executive Head of Finance and the Executive Director of Neighbourhood Services advising of the current budgetary control position and the projected out-turn for the year for Anti-Social Behaviour for the period ended 19 September 2004 (Period 6).

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- 1.5 COMMUNITY WARDENS TO 19 SEPTEMBER 2004 (PERIOD 6) (pages 10-11)** - Submit joint report dated 12 October 2004 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services advising of the current budgetary control position and the projected out-turn for the year for Community Wardens for the period ended 19 September 2004 (Period 6).

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- 2. AWARDING OF CONTACTS (pages 12-14)** - Submit report dated 8 October 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support to provide, for information, details of tenders which have been accepted.

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- 3. HOUSING INVESTMENT PROGRAMME 2004/2005: MONITORING STATEMENT (pages 15-18)** - Submit joint report dated 12 October 2004 (copy enclosed) by the Executive Director of Neighbourhood Services and the Executive Director of Development and Property Services advising of the current status of projects within the Housing Investment Programme 2004/2005 and setting out the current position in relation to financial monitoring and physical progress.

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4. **THE SUPPORTING PEOPLE PROGRAMME (Item 10, page 497, 03/07)** - Submit joint report (copy enclosed) by the Executive Director of Neighbourhood Services and Executive Director of Educational and Social Services advising of the implementation of this Scottish Executive Initiative and its operation in East Ayrshire since April 2003.

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5. **HOUSING DEVELOPMENT PROPOSALS: RICCARTON WEST, GALSTON AND LONGPARK AREAS (Item 9, page 772, 03/07) (pages 19-22)** - Submit report dated 11 October 2004 (copy enclosed) by the Executive Director of Neighbourhood Services advising if the current position regarding identified housing development proposals to further promote the sustained regeneration of various housing areas, through the development of partnership arrangements to provide social rent and private housing development works.

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6. **DEPOSIT GUARANTEE SCHEME (DiGS) (Item 5, page 771, 03/07) (pages 23-31)** - Submit report dated 5 October 2004 (copy enclosed) by the Executive Director of Neighbourhood Services informing of the outcome of the pilot Deposit Guarantee Scheme (DiGS) and recommending proposals for future action to continue and expand the scheme.


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7. **ALLOCATIONS POLICY (pages 32-36)** - Submit report dated 18 October 2004 (copy enclosed) by the Executive Director of Neighbourhood Services recommending proposals to amend existing procedures to improve operational efficiency, and to begin consultations with tenants and other stakeholders, on a range of related issues, to ensure that the Council's Housing Allocation Policy continues to meet housing need in the context of changes to legislation and a diminishing local Council housing stock.

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8. **ABSENCE MANAGEMENT REPORT: QUARTER 3, 2004 – HOUSING AND BUILDING AND WORKS SERVICES (pages 37-39)** - Submit report dated 14 October 2004 (copy enclosed) by the Executive Director of Neighbourhood Services advising of absence rates for the Housing and Building and Works Services within the Department of Neighbourhood Services for the quarterly period ending 30 September 2004.

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9. **BUILDING MAINTENANCE OPERATIONS UPDATE, REVENUE MAINTENANCE AND CAPITAL CONTRACTS (pages 40-46)** - Submit report dated 20 October 2004 (copy enclosed) by the Executive Director of Neighbourhood Services to advise of the progress in implementing the review of the Council's contractual arrangements in relation to property repairs and maintenance service, including elements of capital programme and to make recommendations for future contractual arrangements.
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10. **EXCLUSION OF PRESS AND PUBLIC** – Recommend that the Committee pass the following Resolution: “That under Section 50 (A)(4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the paragraph of Schedule 7A of the Act as shown against each item”.
11. **SHELTERED HOUSING IMPROVEMENTS AT HAMILTON GARDENS, STEWARTON (PARA 9) (pages 47-50)** - Submit report dated 8 October 2004 (copy enclosed) by the Executive Director of Development and Property Services advising of, and seeking approval to, the contractual overspend on the project for improvements at Hamilton Gardens, Stewarton. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
12. **PROPOSED DISPOSAL OF LAND ADJACENT TO 8 GRAHAM PLACE, KILMARNOCK (PARA 6) (pages 51-54)** - Submit report dated 30 September 2004 (copy enclosed) by the Executive Director of Neighbourhood Services requesting that the Committee declare surplus to requirements a plot of ground extending to 160 sq mtrs or thereby situated adjacent to 8 Graham Place, Kilmarnock, and authorised disposal of same to the party identified in the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
13. **PROPOSED DISPOSAL OF LAND ADJACENT TO 55 HABBIEAULD ROAD, KILMAURS (PARA 6) (pages 55-57)** - Submit report dated 12 October 2004 (copy enclosed) by the Executive Director of Neighbourhood Services requesting that the Committee declare surplus to requirements a plot of ground extending to 61 sq mtrs or thereby situated adjacent to 55 Habbieauld Road, Kilmaurs, and authorise disposal of same to the party identified in the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
14. **BUILDING AND WORKS TO 19 SEPTEMBER 2004 (PERIOD 6) (PARA 6) (pages 58-62)** - Submit joint report dated 12 October 2004 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services advising of the current budgetary control position of the Building and Works for the period ended 19 September 2004 (Period 6). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**