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To: Councillors Kelly, Young, D Coffey, W Coffey, Reid, Cree, Weir, McIntyre, Macrae, Campbell, Knapp, Raymond, Finlayson, Jackson, Smith, Farrell, Menzies, N McGhee, Ross, Dinwoodie and Stewart.

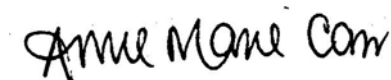
9 March 2005

Dear Councillor

HOUSING COMMITTEE – 16 MARCH 2005

You are requested to attend the next meeting of the **Housing Committee** to be held on **WEDNESDAY 16 MARCH 2005** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, commencing at **1000 HRS** in order to discuss the undernoted business.

Yours sincerely



Elizabeth Morton
Depute Chief Executive/
Executive Director of Corporate Support
SN/FM

BUSINESS

INTIMATE APOLOGIES

- 1. ANTI-SOCIAL BEHAVIOUR STRATEGY FOR EAST AYRSHIRE 2005-2008 (pages 1-4)** - Submit report dated 22 February 2005 (copy enclosed) by the Executive Director of Neighbourhood Services requesting approval to the content of the Anti-Social Behaviour Strategy for East Ayrshire 2005-2008 and authority for publication of same. **(Please note that a copy of "Tackling Anti-Social Behaviour - An Anti-Social Behaviour Strategy for East Ayrshire" is appended to the Agenda papers)**



2. BUDGETARY REPORTS

- 2.1 HOUSING REVENUE ACCOUNT TO 6 FEBRUARY 2005 (PERIOD 11) (pages 5-7)** - Submit joint report dated 25 February 2005 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services advising of the current budgetary control position for the Housing Revenue Account for the period ended 6 February 2005 (Period 11) and the projected out-turn for the year.



- 2.2 GENERAL FUND HOUSING TO 6 FEBRUARY 2005 (PERIOD 11) (pages 8-9)** - Submit joint report dated 25 February 2005 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services advising of the current budgetary control position and the projected out-turn for the year for the General Fund Housing for the period ended 6 February 2005 (Period 11).



- 2.3 SUPPORTING PEOPLE ADMINISTRATION TO 6 FEBRUARY 2005 (PERIOD 11) (pages 10-11)** - Submit joint report dated 25 February 2005 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services advising of the current budgetary control position and the projected out-turn for the year for Supporting People Administration for the period ended 6 February 2005 (Period 11).



- 2.4 ANTI-SOCIAL BEHAVIOUR TO 6 FEBRUARY 2005 (PERIOD 11) (pages 12-13)** - Submit joint report dated 25 February 2005 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services advising of the current budgetary control position and the projected out-turn for the year for Anti-Social Behaviour for the period ended 6 February 2005 (Period 11).



- 2.5 COMMUNITY WARDENS TO 6 FEBRUARY 2005 (PERIOD 11) (pages 14-15)** - Submit joint report dated 25 February 2005 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services advising of the current budgetary control position and the projected out-turn for the year for Community Wardens for the period ended 6 February 2005 (Period 11).



- 2.6 BUILDING AND WORKS TO 6 FEBRUARY 2005 (PERIOD 11) (pages 16-17)** - Submit joint report dated 25 February 2005 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services advising of the current budgetary control

position and the projected out-turn for the year for Building and Works for the period ended 6 February 2005 (Period 11).

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3. **AWARDING OF CONTRACTS (pages 18-21)** - Submit report dated 21 February 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support to provide, for information, details of tenders which have been accepted.

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4. **HOUSING INVESTMENT PROGRAMME 2004/2005 (pages 22-27)** - Submit joint report dated 6 January 2005 (copy enclosed) by the Executive Director of Neighbourhood Services and the Executive Director of Development and Property Services (a) advising of the current status of the projects within the Housing Investment Programme 2004/2005 and setting out the current position in relation to financial monitoring and physical progress; and (b) advising of the initiatives taken to commit identified savings on the Housing Investment Programme 2004/2005, together with the detail of extended contractual arrangements.

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5. **EXTERNAL CLADDING TO BISF HOUSES, SAMSON AVENUE, KILMARNOCK (pages 28-30)** - Submit report dated 2 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services advising of the extension made to the contract for works to BISF houses, currently in place with KG Building and Civil Engineering Limited, as part of the 2003/2004 and 2004/2005 arrangements.

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6. **MEMBER/OFFICER WORKING GROUP TO REVIEW THE COUNCIL'S SHELTERED HOUSING WARDEN SERVICE (pages 31-32)** - Submit joint report dated 8 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services and the Executive Director of Educational and Social Services to recommend extending the remit of the Member/Officer Working Group to include review of the models of support to housing to meet changing needs and demands for services for older people in East Ayrshire.

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7. **BEST VALUE POSITION STATEMENT FOR THE DEPARTMENT OF NEIGHBOURHOOD SERVICES (pages 33-63)** - Submit report dated 24 February 2005 (copy enclosed) by the Executive Director of Neighbourhood Services to update on the Department of Neighbourhood Services' activity/progress in relation to Best Value for those sections that now constitute Neighbourhood Services (Leisure Services, Protective Services, Housing Services and Building and Works).

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8. **DEPARTMENT OF NEIGHBOURHOOD SERVICES BEST VALUE SERVICE REVIEW PROGRAMME (pages 64-66)** - Submit report dated 28 February 2005 (copy enclosed) by the Executive Director of Neighbourhood Services to seek the Committee's consideration of a proposed programme for the implementation of Best Value Service Review within the Department of Neighbourhood Services.



9. **HOME ENERGY CONSERVATION ACT 1995: THIRD PROGRESS REPORT 2003 (pages 67-69)** - Submit joint report dated 16 February 2005 (copy enclosed) by the Executive Director of Neighbourhood Services and the Executive Director of Development and Property Services to update on the feedback from Communities Scotland following the submission of the Council's Third Progress Report 2003 in compliance with the Home Energy Conservation Act 1995 (HECA).



10. **DEPARTMENTAL HEALTH AND SAFETY ACTION PLAN (pages 70-76)** - Submit report dated 2 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services (a) to update on the progress of the Department of Neighbourhood Services' Health and Safety Action Plan 2004-05; and (b) to recommend a Departmental Health and Safety Action Plan for 2005-06.



11. **ABSENCE MANAGEMENT REPORT QUARTER 4 (2004) FOR HOUSING AND BUILDING AND WORKS SERVICES WITHIN THE DEPARTMENT OF NEIGHBOURHOOD SERVICES (pages 77-79)** - Submit report dated 25 February 2005 (copy enclosed) by the Executive Director of Neighbourhood Services to advise of absence rates for the Housing and Building and Works Services within the Department of Neighbourhood Services for the quarterly period ending 31 December 2004.



12. **PROPOSED DISPOSAL OF 4 SORN ROAD, AUCHINLECK (pages 80-82)** - Submit report dated 1 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services to (a) advise of the poor condition of the property at 4 Sorn Road, Auchinleck; and (b) recommend that the property be declared surplus to requirements and referred to the Executive Director of Development and Property Services for disposal on the open market in accordance with the Council's agreed procedures.



13. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution: "That under Section 50(A)(4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A of the Act".

- 14. KILMARNOCK: OWNERSHIP AND PROPOSED REDEVELOPMENT OF PROPERTIES (pages 83-85)** - Submit report dated 3 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services to (a) update the Committee on the current status of proposals to redevelop properties in Kilmarnock; and (b) seek authority to declare surplus to requirements the Council's ownership interests within certain of the properties subject to determination of existing leases and to thereafter refer the properties to the Executive Director of Development and Property Services for disposal on the open market in accordance with the Council's procedures. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
- 15. PROPOSED DISPOSAL OF LAND ADJACENT TO 109 EDGAR AVENUE, CUMNOCK (pages 86-89)** - Submit report dated 15 February 2005 (copy enclosed) by the Executive Director of Neighbourhood Services requesting that the Committee (a) declare surplus to requirements an area of ground extending to 116m², or thereby, situated immediately to the side of the row of terraced dwellinghouses at 97-109 Edgar Avenue, Cumnock; and (b) authorise disposal of same to the party identified in the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
- 16. BUILDING AND WORKS BUSINESS PLAN 2005/06 (pages 90-141)** - Submit report dated 22 February 2005 (copy enclosed) by the Executive Director of Neighbourhood Services to recommend for approval the Business Plan for the Building and Works Division for the year 2005/2006. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**