

**EAST AYRSHIRE COUNCIL**

**EDUCATION COMMITTEE – 14 SEPTEMBER 2004**

**BUDGETARY CONTROL SUMMARY STATEMENT  
ONSITE SERVICES UNIT  
TO 25 JULY 2004 (PERIOD 4)**

**Joint Report by Executive Head of Finance and  
Executive Director of Educational and Social Services**

**1 PURPOSE OF REPORT**

- 1.1** To advise Members of the current budgetary control position and the projected out-turn for the year for the Onsite Services Business Unit for the period ended 25 July 2004 (Period 4)

**2 OVERALL POSITION**

- 2.1** The following report relates to service costs and income controlled by the department and includes rechargeable costs for central service charges and capital charges. The performance to date and the projected out-turn for each service is highlighted within the report.

**2.2 Projected Out-turn**

The surpluses for the three Onsite Services are projected to be on target at the financial year end. The projected surpluses are Cleaning £125,000, Catering £135,000 and School Crossing Patrols £8,000, giving an overall projected surplus of £268,000 at 31 March 2005. These projections are based on all currently available information.

**2.3 Cleaning Service Budget Performance to Period 4**

At Period 4 there is a reported surplus of £94,000 compared to a budgeted surplus of £87,000, resulting in a favourable variance of £7,000. This arises mainly from lower than budgeted salary costs.

**2.4 Catering Service Budget Performance to Period 4**

As at Period 4 there is a surplus of £90,000 compared to a budgeted surplus of £65,000, resulting in a favourable variance of £25,000. This arises mainly from lower than budgeted salary costs.

**2.5 School Crossing Patrol Service Budget Performance to Period 4**

The position at Period 4 is a surplus of £5,000 which is on-line with the budgeted surplus for the year-to-date.

## 2.6 Summary of Subjective Costs - Cleaning Service

	Actual Expend to 25-Jul-04 Period 04	Planned Expend to 25-Jul-04 Period 04	Annual Estimate 2004-05	Projected Actual 2004-05	Variance (Favourable)/ Adverse
	£000	£000	£000	£000	£000
<b>INCOME</b>	(1,694)	(1,702)	(5,530)	(5,530)	0
<b>EXPENDITURE</b>					
Labour Costs	1,460	1,466	4,953	4,953	0
Sub Contractors	0	0	0	0	0
Other Direct Costs	56	63	173	173	0
Overheads	84	86	279	279	0
<b>TOTAL EXPENDITURE</b>	<b>1,600</b>	<b>1,615</b>	<b>5,405</b>	<b>5,405</b>	<b>0</b>
<b>(SURPLUS)/DEFICIT</b>	<b>(94)</b>	<b>(87)</b>	<b>(125)</b>	<b>(125)</b>	<b>0</b>

## 2.7 Summary of Subjective Costs - Catering Service

	Actual Expend to 25-Jul-04 Period 04	Planned Expend to 25-Jul-04 Period 04	Annual Estimate 2004-05	Projected Actual 2004-05	Variance (Favourable)/ Adverse
	£000	£000	£000	£000	£000
<b>INCOME</b>	(1,367)	(1,398)	(4,543)	(4,543)	0
<b>EXPENDITURE</b>					
Labour Costs	773	786	2,629	2,629	0
Sub Contractors	0	0	0	0	0
Other Direct Costs	439	476	1,544	1,544	0
Overheads	65	71	235	235	0
<b>TOTAL EXPENDITURE</b>	<b>1,277</b>	<b>1,333</b>	<b>4,408</b>	<b>4,408</b>	<b>0</b>
<b>(SURPLUS)/DEFICIT</b>	<b>(90)</b>	<b>(65)</b>	<b>(135)</b>	<b>(135)</b>	<b>0</b>

## 2.8 Summary of Subjective Costs - School Crossing Patrol Service

	Actual Expend to 25-Jul-04 Period 04	Planned Expend to 25-Jul-04 Period 04	Annual Estimate 2004-05	Projected Actual 2004-05	Variance (Favourable)/ Adverse
	£000	£000	£000	£000	£000

<b>INCOME</b>	(106)	(106)	(346)	(346)	0
<b>EXPENDITURE</b>					
Labour Costs	92	92	308	308	0
Sub Contractors	0	0	0	0	0
Other Direct Costs	2	2	7	7	
Overheads	7	7	23	23	0
<b>TOTAL EXPENDITURE</b>	<b>101</b>	<b>101</b>	<b>338</b>	<b>338</b>	<b>0</b>
<b>(SURPLUS)/DEFICIT</b>	<b>(5)</b>	<b>(5)</b>	<b>(8)</b>	<b>(8)</b>	<b>0</b>

### 3. INCOME

For all units, income levels are projected to be on target for the year. There are a number of service reviews in progress within client departments which may influence the final outturn position. This process will be monitored closely by the Executive Director of Educational and Social Services and any revision to the projected outturn will be brought to the attention of this Committee at the earliest opportunity.

### 4. RECOMMENDATIONS

4.1 It is recommended that Members of the Education Committee note the contents of this report.

Alex McPhee  
**Executive Head of Finance**

John Mulgrew  
**Executive Director of Educational and Social Services**

AMcP/AR  
27 August 2004

### LIST OF BACKGROUND PAPERS

NIL

Members wishing further information should contact Alex McPhee, Financial Services Manager, Tel: (01563) 576848 or Robin Gourlay, Contracts Manager, Tel: (01563) 555774.

**Implementation Officer Robin Gourlay, Contracts Manager**