



East Ayrshire
COUNCIL

For official use only

Organisation
PATNA DAY CENTRE

Reference Number
CG 3554

grant assessment form

1	Aims and objectives of the organisation
	To provide a range of social activities and recreational support to the members of Patna Day Centre.
2	Purpose of the grant (including breakdown of costs)
	Weekend trip to Morecambe and the Lakes – total cost £6,726.00. Cost of trip £139 x 45 = £6255.00, Insurance £9 x 45 = £405.00, single room £11 x 6 = £66.
3a	How many people are on the organisation’s Management Committee? 9
3b	What is the organisation’s total membership? 45
3c	How many members usually attend the organisation’s meetings or events? 25
3d	How many members of the organisation would benefit from the grant? 45
3e	How many members of the community would benefit from the grant? 45
4	How will the grant :- (a) develop the organisation; or
	Help raise the profile of organisation.
	(b) benefit the local community.
	Giving people on low income the opportunity to participate in a social outing.

All questions on this form must be completed

5	Total cost of project		£6726.00
	Amount of grant requested		£3300.00
	Bank Balance(s)	Date 1 October 2006 (account 1)	£4266.84
		12 Dec 06 (account 2)	£1743.03
Where the group has more than one bank account all balances should be recorded			
	Cash in hand	Date	£NONE
	Value of any other financial assets	Date	£
Name of other funding sources			

None

Amount and date of grant

£	Date

6 If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?

Account 2 – kitchen expenses; Account 1 will be used for bus trip and high tea - £520.00 approximately – summer trip £600 approximately (outstanding bus hire £180.00 per person social and general expenses).

7	Recommendation	
	Support	<input checked="" type="checkbox"/>
	Refuse	<input type="checkbox"/>
	Defer	<input type="checkbox"/>
	Amount	£3,300.00

Reason for recommendation

It will be of benefit to group members both in a social and recreational approach outside their normal day routines.

Management Risk Ranking <input checked="" type="radio"/> L / M / H Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Child Protection Risk Ranking <input checked="" type="radio"/> L / M / H Applications with a HIGH ranking are not recommended for support
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8 If there are any revenue implications how will they be met in future years?

N/A

9	Does the project represent value for money?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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10 Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)

	Nos	Amount	%
Cumnock Area			
Doon Valley			
Kilmarnock Central			
Kilmarnock North			
Kilmarnock South			
Irvine Valley			
Northern Area			
Other areas outwith EA			

All questions on this form must be completed