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To: Councillors Ross (Chair), McKay, O'Neill, J McGhee, Young, Reeves, D Coffey, Reid, McIntyre, Macrae, Linton, Campbell, Murray, Finlayson, McDill, Jackson, Smith, Kelly, Farrell, Dinwoodie and Carmichael.

2 March 2005

Dear Councillor

DEVELOPMENT SERVICES COMMITTEE - 9 MARCH 2005

You are requested to attend the meeting of the **Development Services Committee** to be held on **WEDNESDAY 9 MARCH 2005** at **1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Elizabeth Morton
Depute Chief Executive/Executive Director of Corporate Support

RB/SR

BUSINESS

INTIMATE APOLOGIES

1. MONITORING REPORTS

- 1.1 BUDGETARY CONTROL SUMMARY STATEMENT - DEVELOPMENT SERVICES TO 6 FEBRUARY 2005 (PERIOD 11) (pages 1-5)** - Submit joint report dated 23 February 2005 (copy enclosed) by the Executive Head of Finance and the Executive Director of Development and Property Services advising of the current budgetary control position and the projected out-turn for the year for Development and Property Services for the period ended 6 February 2005 (Period 11).



1.2 BUDGETARY CONTROL SUMMARY STATEMENT - ROADS CONTRACTS, VEHICLE MAINTENANCE AND STREET LIGHTING TO 6 FEBRUARY 2005 (PERIOD 11) (pages 6-9) - Submit joint report dated 23 February 2005 (copy enclosed) by the Executive Head of Finance and the Executive Director of Development and Property Services advising of the current budgetary control position and the projected out-turn for the year for Roads Contracts, Vehicle Maintenance and Street Lighting for the period ended 6 February 2005 (Period 11).



2. HEALTH AND SAFETY ACTION PLAN (pages 10-15) - Submit report dated 18 February 2005 (copy enclosed) by the Executive Director of Development and Property Services advising of an updated Departmental Health and Safety Action Plan for 2005/2006.



3. WEST OF SCOTLAND ARCHAEOLOGY SERVICE (pages 16-19) - Submit report dated 25 February 2005 (copy enclosed) by the Executive Director of Development and Property Services advising of the performance of the West of Scotland Archaeology Service (WoSAS) in the financial year 2003/04, and to report on the budgetary position in terms of the Code of Practice on Funding External Bodies, Following the Public Pound.



4. EAST AYRSHIRE COALFIELD ENVIRONMENT INITIATIVE - UPDATE AND PROPOSAL FOR COMPANY LIMITED BY GUARANTEE (pages 20-22) - Submit report dated 25 February 2005 (copy enclosed) by the Executive Director of Development and Property Services updating on the progress with the Coalfield Environmental Initiative, and to seek approval for the transition from an unincorporated association to a Company Limited by Guarantee, with the intention to seek charitable status from the Inland Revenue.



5. NEWMILNS BUILDING RESTORATION FEASIBILITY STUDY (pages 23-31) - Submit report dated 25 February 2005 (copy enclosed) by the Executive Director of Development and Property Services advising on the results of the Newmilns Building Restoration Feasibility Study and to consider options for the way forward.



6. CONSERVATION AREA APPRAISALS OF GALSTON OUTSTANDING CONSERVATION AREA AND CATRINE CONSERVATION AREA (pages 32-35) - Submit report dated 25 February 2005 (copy enclosed) by the Executive Director of Development and Property Services seeking approval of the draft Conservation Area Appraisals for Galston "Outstanding" Conservation Area and Catrine Conservation Area; to seek authorisation to go

out to public consultation on these draft Appraisals and to consult on the proposed change to the Conservation Area boundary of Catrine.

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7. **CATRINE ENVIRONMENTAL HERITAGE PROJECT - ORGANISATIONAL ARRANGEMENTS (pages 36-42)** - Submit report dated 1 March 2005 (copy enclosed) by the Executive Director of Development and Property Services advising of the Catrine Environmental Heritage Project - Organisational Arrangements.

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8. **PROPOSED ALTERATION TO PLANNING APPLICATION DELEGATION REMITS (pages 43-44)** - Submit report dated 25 February 2005 (copy enclosed) by the Executive Director of Development and Property Services proposing further alterations to the Scheme of Delegation regarding planning applications.

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9. **PROGRESS REPORT ON THE GALSTON FLOOD PREVENTION SCHEME (pages 45-47)** - Submit joint report dated 15 February 2005 (copy enclosed) by the Executive Director of Development and Property Services and the Executive Director of Educational and Social Services informing of the progress on the Council's proposed flood prevention works for Galston.

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10. **NATIONAL CORING EXERCISE OF PUBLIC UTILITY REINSTATEMENTS (pages 48-50)** - Submit report dated 15 February 2005 (copy enclosed) by the Executive Director of Development and Property Services informing of the outcome of the 2003/04 National Coring of Public Utility Reinstatements exercise.

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11. **A71 BUS CORRIDOR MEASURES - PROPOSED ROAD HUMPS FOR NEWMILNS (pages 51-56)** - Submit report dated 10 January 2005 (copy enclosed) by the Executive Director of Development and Property Services (i) advising of objections that have been received to Road Humps Notice being promoted for proposals for Kilnholm Street in Newmilns; and (ii) to seek approval for traffic calming as proposed.

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12. **'EURO RAP' 2005 - A71 ROAD SAFETY IMPROVEMENT (pages 57-59)** - Submit report dated 10 January 2005 (copy enclosed) by the Executive Director of Development and Property Services informing of the improvement on the status of the A71 and the latest AA European Road Assessment Programme 'Euro RAP'.

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13. **UNIT 33, STATION ROAD INDUSTRIAL ESTATE, MAUCLINE (pages 60-62)** - Submit report dated 19 January 2005 (copy enclosed) by the Executive Director of Development and Property Services requesting authority to declare surplus Unit 33, Station Road, Mauchline, for the purpose of a disposal to the existing tenant, Miller Steel.



14. **AWARDING OF CONTRACT (pages 63-65)** - Submit report dated 11 February 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support providing, for information, details of a tender which has been accepted.



15. **TRANSPORT SERVICES - PROCUREMENT ARRANGEMENTS AND TRANSPORT SERVICES UNIT BUSINESS PLAN (pages 66-93)** - Submit report dated 16 February 2005 (copy enclosed) by the Executive Director of Development and Property Services updating on current procurement arrangements for Transport Services and to seek approval for the Transport Services Business Plan for 2005/2006.



16. **PROCUREMENT OF ENGINEERING WORK AND ROADS CONTRACTS BUSINESS PLAN (pages 94-138)** - Submit report dated 25 February 2005 (copy enclosed) by the Executive Director of Development and Property Services informing of the projected requirement for the procurement of engineering works under the control of the Development and Property Services Department and to recommend approval of the Business Plan for the Roads Contracts Unit as Best Value suppliers for a range of work required to be contracted by the Department.



17. **STREET LIGHTING UNIT - PROCUREMENT OF STREET LIGHTING MAINTENANCE (pages 139-149)** - Submit report dated 21 February 2005 (copy enclosed) by the Executive Director of Development and Property Services updating the Committee on the current procurement arrangements for Street Lighting Maintenance and to seek approval for the Business Plan for the Street Lighting Unit 2005/2006.



18. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following resolution: "That under Section 50(A)(4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 9 of Schedule 7A of the Act".

19. **KILMARNOCK TOP OF THE TOWN PROPOSED OFFICE DEVELOPMENT** - Submit report (copy enclosed) by the Executive Director of Development and

Property Services seeking approval to appoint GVA Grimley, International Property Advisors, to provide consultancy services in connection with the promotion of a proposed office development on land owned by the Council within Kilmarnock Town Centre. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**