

grant assessment form

1	Purpose of the group	
	To provide a meeting place and facilities for local groups, welfare groups etc.	
2	Purpose of the grant	
	To assist in meeting running costs for the facilities the group provides, viz:- contents insurance (£370); heat/light (£930); phone (£450); alarm maintenance/fire security/repairs (£350); admin (£400). Total £2500.	
3a	How many people are on the group's Management Committee?	8
3b	What is the group's total membership?	12
3c	How many people in the group would benefit from the grant?	12+ Local groups
3d	How many people usually attend the group?	8
3e	How many people are expected to attend?	12
4	How will the grant develop the group/organisation or benefit the local community?	
	It will allow the group to provide a valuable service to the local community.	

5	Total cost of project	£2500	6	Recommendation		
	Amount of grant requested	£2300		Support	<input checked="" type="checkbox"/>	
	Bank Balance(s)	Date 30/12/05		£1654	Refuse	<input type="checkbox"/>
	Where the group has more than one bank account all balances should be recorded				Defer	<input type="checkbox"/>
	Cash in hand	Date 28/02/06		£31.28	Amount Recommended	£1800
	Name of other funding source				Reason for recommendation	
					The group have money in their bank account and are also claiming admin costs of £400 but only spent approx £100 admin last year therefore a grant of £1800 would be a fair grant.	
Amount and date of grant						
£		Date				
			FINAL RECOMMENDATION - £1,800.00			

7 **If latest bank balance exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**
 The group have £1654 in their account and expect to spend approx £300 before the next financial years end, this would leave £1354 which is not ring-fenced.

8 **Does the project represent value for money?** Yes No

9 **If there are any revenue implications how will they be met in future years?**
 No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

<input checked="" type="checkbox"/>	Cumnock Area	<input type="checkbox"/>	Kilmarnock Central	<input type="checkbox"/>	Northern Area
<input type="checkbox"/>	Doon Valley	<input type="checkbox"/>	Kilmarnock South	<input type="checkbox"/>	Other areas outwith East Ayrshire
<input type="checkbox"/>	Irvine Valley	Method of Division			
<input type="checkbox"/>	Kilmarnock North	<input type="text"/>			

All questions on this form must be completed