

grant assessment form

1	Purpose of the group	
	'To research, develop a multifunctional theatre / arts / conference centre within Cumnock and Doon Valley area. To provide music + cultural events + provide studio space for local artists, musicians and craft groups. To establish a music festival encompassing all musical tastes.'	
2	Purpose of the grant	
	<ul style="list-style-type: none"> ▪ To establish a music festival in Cumnock to promote an arts centre ▪ to provide a quality music event with quality performers ▪ to provide opportunities for new artists to perform in a festival event with workshops to enhance new skills and talent. <p>Costs : venue hire (Broomfield), sound, light - £3500; marquee hire, toilets - £5200; performers, hospitality, expenses - £11,500; insurance, licences, security - £1200; promotion and publicity - £1900. Total - £23,300.</p>	
3a	How many people are on the group's Management Committee?	13+
3b	What is the group's total membership?	13+
3c	How many people in the group would benefit from the grant?	13+
3d	How many people usually attend the group?	10
3e	How many people are expected to attend?	Event open to whole community
4	How will the grant develop the group/organisation or benefit the local community?	
	The grant will allow the community to come together to socialise and participate in a local event.	

5	Total cost of project		£ 23,300	6	Recommendation	
	Amount of grant requested		£ 9,900		Support	<input checked="" type="checkbox"/>
	Bank Balance(s)	Date 12 January 06	£ 4,488.40		Refuse	<input type="checkbox"/>
	Where the group has more than one bank account all balances should be recorded				Defer	<input type="checkbox"/>
	Cash in hand	Date	£		Amount Recommended	£ 2,000.00
	Name of other funding source				Reason for recommendation	
None – other funds from own contribution			The recommended amount is a reduced amount based on existing bank balance, the group should also be encouraged to seek external funding and fundraise more. The amount recommended is subject to appropriate financial information being received and checked for accuracy to allow for essential risk and financial assessments to be carried out in line with the recommendation from Audit Scotland – Following the Public Pound and subsequent APB 27 guidelines.			
Amount and date of grant						
£			FINAL RECOMMENDATION - £2000			
	Date					

7 **If latest bank balance exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

These funds are ring fenced for promotion and publicity, and the day to day running of the organisation.

8 **Does the project represent value for money?** Yes No

With the reduced amount.

9 **If there are any revenue implications how will they be met in future years?**

N/A – this is one off event.

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

<input type="text" value="100%"/>	Cumnock Area	<input type="text"/>	Kilmarnock Central	<input type="text"/>	Northern Area
<input type="text"/>	Doon Valley	<input type="text"/>	Kilmarnock South	<input type="text"/>	Other areas outwith East Ayrshire
<input type="text"/>	Irvine Valley	Method of Division			
<input type="text"/>	Kilmarnock North	<input type="text"/>			

All questions on this form must be completed