

grant assessment form

1 Purpose of the group

To provide a varied arts & crafts programme of activities to members of the community.

2 Purpose of the grant

The grant will be used to purchase materials, tools and equipment:

Flowers, greenery, flower pots	£169.00
Cards, envelopes etc	£136.00
Hole punches, ribbon, glue	£ 70.00
Tape, containers, candles	£ 75.00
Material, padding, tweezers	£ 49.00
Total	£499.00

3a How many people are on the group's Management Committee? 6

3b What is the group's total membership? 12

3c How many people in the group would benefit from the grant? 12

3d How many people usually attend the group? 12

3e How many people are expected to attend? 12

4 How will the grant develop the group/organisation or benefit the local community?
The grant would benefit the group by increasing their skill development and confidence.

5	Total cost of project		£ 499	6	Recommendation	
	Amount of grant requested		£ 400		Support	x
	Bank Balance(s)	Date 11/2/04	£ 20.80		Refuse	
	Where the group has more than one bank account all balances should be recorded				Defer	
	Cash in hand	Date 11/2/04	£ 36.00		Amount Recommended	£ 150
	Name of other funding source				Reason for recommendation	
			Although this group is worthwhile, there are only 12 people benefiting from this grant. The cost of materials listed seems excessive. A greater contribution to the total cost should be made by the group through membership fees and/or fundraising.			
Amount and date of grant			FINAL RECOMMENDATION - £150			
£		Date				

7 **If latest bank balance exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

N/A

8 **Does the project represent value for money?** Yes x No

9 **If there are any revenue implications how will they be met in future years?**

N/A

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

<input checked="" type="checkbox"/>	Cumnock Area	<input type="checkbox"/>	Kilmarnock Central	<input type="checkbox"/>	Northern Area
<input type="checkbox"/>	Doon Valley	<input type="checkbox"/>	Kilmarnock South	<input type="checkbox"/>	Other areas outwith East Ayrshire
<input type="checkbox"/>	Irvine Valley	Method of Division			
<input type="checkbox"/>	Kilmarnock North	<input type="text"/>			

All questions on this form must be completed