

APPENDIX II

EAST AYRSHIRE COUNCIL

**RECRUITMENT SUB-COMMITTEE OF THE CORPORATE GOVERNANCE
COMMITTEE**

**MINUTES OF MEETING HELD ON THURSDAY 10 JUNE 2004 AT 1113 HOURS IN
THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors Drew McIntyre, John Knapp, Brian Reeves, Douglas Reid, Harry Wilson, Ray Murray and Tommy Farrell.

ATTENDING: Fiona Lees, Chief Executive; George Park, Employee Relations Manager; and Anne Marie Carr, Senior Administrative Officer.

CHAIR: Councillor Drew McIntyre, Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act.

**POST OF DEPUTE CHIEF EXECUTIVE/EXECUTIVE DIRECTOR OF CORPORATE
SUPPORT**

2. There was submitted a report dated 2 June 2004 (circulated) by the Acting Executive Director of Corporate Support which presented the 29 applications received for the post of Depute Chief Executive/Executive Director of Corporate Support and which requested the Sub-Committee to select a short-list of candidates for interview and agree the date and arrangements for interview.

It was agreed:-

- (i) to invite for interview applicant numbers 4, 10, 17, 19 and 20;
- (ii) that the interviews be held on Wednesday 23 June 2004 in the Council Chambers, Council Offices, Lugar, the Sub-Committee to meet at 0900 hours with the commencement time for the first interview being 0930 hours;
- (iii) that the topic of the preliminary task to be undertaken by the selected candidates be a briefing note to Elected Members outlining their views on what the challenges are in delivering a support service in a modern Council to assist front line services;
- (iv) that the topic for the candidates' ten minute presentation be on outlining the challenges facing the Council and how the Depute Chief Executive/Executive Director of Corporate Support can help to meet them with the final detail of this exercise to be delegated to the Chief Executive in consultation with the Chair; and

- (v) that short-listed candidates meet with the Selection Panel over an informal buffet on the evening of Tuesday 22 June and that the necessary arrangements for the evening be remitted to the Chief Executive in consultation with the Chair.

The meeting terminated at 1140 hours.