

**EAST AYRSHIRE COUNCIL****POLICY AND RESOURCES COMMITTEE****MINUTES OF MEETING HELD ON THURSDAY 30 SEPTEMBER 2004  
AT 1000 HRS IN THE MEETING ROOM, COUNCIL HEADQUARTERS,  
LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors Drew McIntyre (Chair), Jim O'Neill, Stephanie Young, Brian Reeves, Daniel Coffey, Willie Coffey, Douglas Reid, Gordon Cree, John Weir, Harry Wilson, Provost Jane Darnbrough and Councillors John Knapp, Stuart Finlayson, Eric Jackson, Jimmy Kelly, Tommy Farrell, Eric Ross and Jimmy Carmichael.

**ATTENDING:** Fiona Lees, Chief Executive; Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support; James Lavery, Executive Director of Development and Property Services; John Mulgrew, Executive Director of Educational and Social Services; William Stafford, Executive Director of Neighbourhood Services; Jackie Donnelly, Executive Head of Social Work; David Mitchell, Head of Administrative and Legal Services/Solicitor to the Council; Kay Gilmour, Head of Community Support; John Clayton, Head of Corporate Development and Communication; ; Robin Baker, Financial Controller; Bobby McPherson, Project Manager, Dialogue Youth; and Anne Marie Carr, Senior Administrative Officer.

**APOLOGIES:** Councillors William Menzies and Elaine Dinwoodie.

**CHAIR:** Councillor Drew McIntyre, Chair.

**ORDER OF BUSINESS**

1. The Chair, at his discretion, and in terms of Standing Order 19, agreed to alter the order of business and consider item 25, Scottish Index of Multiple Deprivation after item 11 of the agenda, Efficient Government.

**SUB-COMMITTEE MINUTES**

2. There was submitted and approved as a correct record, and in respect of any recommendations contained therein, the undernoted Sub-Committee Minutes (circulated) as contained within Appendix I to these Minutes, viz:-
  - 2.1 **MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE OF 8 SEPTEMBER 2004 - Appendix I.**

**BUDGET SCRUTINY GROUP**

3. There were submitted and noted the Minutes of the Budget Scrutiny Group meetings held on 17 June and 1 September 2004 (circulated).

**FINANCE****BUDGETARY CONTROL SUMMARY STATEMENT -  
POLICY AND RESOURCES (GENERAL FUND SERVICES)**

4. There was submitted a report dated 13 September 2004 (circulated) by the Executive Head of Finance which advised of the projected financial position for Revenue

Services and the General Services Capital Programmes based on information provided by Executive Directors.

It was agreed:

- (i) to approve the transfer from the Renewal and Repairs Fund the total sum of £18,300 (Leisure Management £11,000 and Outdoor Amenities £7,300); and
- (ii) otherwise, to note the contents of the report.

**BUDGETARY CONTROL SUMMARY STATEMENT -  
POLICY AND RESOURCES (CENTRAL SERVICES)**

- 5. There was submitted and noted a report dated 1 September 2004 (circulated) by the Executive Head of Finance which advised of the current budgetary control position and the projected out-turn for the year for the services within the remit of the Policy and Resources (Central Services).

**BUDGETARY CONTROL SUMMARY STATEMENT -  
POLICY AND RESOURCES (CORPORATE SUPPORT)**

- 6. There was submitted and noted a joint report dated 1 September 2004 (circulated) by the Executive Head of Finance and the Executive Director of Corporate Support which advised of the current budgetary control position and the projected out-turn for the year for the services within the remit of Policy and Resources (Corporate Support).

**HOUSING REVENUE ACCOUNT TO 25 JULY 2004 (PERIOD 4)**

- 7. There was submitted and noted a joint report dated 20 August 2004 (circulated) by the Executive Head of Finance and the Executive Director of Neighbourhood Services which advised of the current budgetary control position of the Housing Revenue Account for the period ended 25 July 2004 (Period 4).

**TREASURY MANAGEMENT ANNUAL REPORT FOR 2003/04**

- 8. There was submitted and noted a report dated 7 September 2004 (circulated) by the Executive Head of Finance which advised of the out-turn performance of the Treasury Management Service for the financial year ended 31 March 2004.

**STATISTICAL INFORMATION ON REVENUE COLLECTION**

- 9. There was submitted and noted a report dated 13 September 2004 (circulated) by the Executive Head of Finance which updated Members on the position of the Council with regard to billing and collection of local taxes as at 22 August 2004 (Period 5).

**MATCH FUND BUDGET**

**10.1 Declaration of Interest**

Councillor Wilson declared a non-pecuniary interest in the undernoted item.

**10.2 Consideration of Item**

There was submitted a report dated 13 September 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which recommended an

award from the financial year 2004/05 Match Fund Budget in respect of a new sports project in Newmilns - the Newmilns Snow and Sports Complex.

It was agreed:

- (i) to approve an award of £40,000 from the Match Fund Budget to the Newmilns Snow and Sports Complex, subject to the conditions set out in Section 3.2 of the report; and
- (ii) otherwise, to note the contents of the report.

#### **EXTERNAL FUNDING UPDATE (Item 9, Page 838, 03/07)**

11. There was submitted a report dated 13 September 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which reported on progress made in securing external funding to the East Ayrshire area.

It was agreed:

- (i) to note the progress made in securing external funding gains to the East Ayrshire area;
- (ii) to remit to appropriate Officers to organise an external funding seminar for Elected Members, to be scheduled after the series of planned meetings of lottery distributors had been completed; and
- (iii) otherwise, to note the contents of the report.

#### **EFFICIENT GOVERNMENT**

12. There was submitted a report dated 13 September 2004 (circulated) by the Chief Executive which advised Members of action being taken in conjunction with other organisations to take advantage of the Scottish Executive's Efficient Government Initiative.

Having heard the Chief Executive, it was agreed:

- (i) to authorise the Chief Executive to respond to the Scottish Executive to intimate that it would be helpful to extend the deadline of 29 October for the submission of initial bids and to make representation to ensure that the forthcoming guidelines from the Executive for the submission of bids would allow for a degree of flexibility;
- (ii) to authorise Officers to investigate opportunities to improve efficiency and effectiveness by collaborating with other organisations in line with the Scottish Executive's Efficient Government initiative;
- (iii) to authorise the Chief Executive to register any interest in the Efficient Government Fund by the revised closing date, which was yet to be announced, and advise the Policy and Resources Committee at its next meeting; and
- (iv) otherwise, to note the contents of the report.

#### **SCOTTISH INDEX OF MULTIPLE DEPRIVATION**

13. There was submitted a report dated 29 July 2004 (circulated) by the Executive Director of Development and Property Services which advised Members of the results of the 2004 Scottish Index of Multiple Deprivation to highlight the main issues

for East Ayrshire compared with national trends and which recommended further analysis.

It was agreed:

- (i) to note the summarised details of the 2004 Scottish Index of Multiple Deprivation; and
- (ii) that further analysis be undertaken of the Scottish Index of Multiple Deprivation statistics to inform the Council's future action and external funding submissions.

## **CORPORATE MANAGEMENT**

### **DEPARTMENT OF CORPORATE SUPPORT AND CHIEF EXECUTIVE'S OFFICE - ABSENCE MANAGEMENT REPORT (QUARTER 2, 2004)**

14. There was submitted and noted a report dated 10 September 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which advised the Committee of absence rates for the Department of Corporate Support and the Chief Executive's office for the quarterly period ending 30 June 2004 (Quarter 2).

### **PUBLIC PERFORMANCE REPORTING ARRANGEMENTS 2004 (Item 8, Page 437, 03/07)**

15. There was submitted a report dated 22 September 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which updated the Committee on how the Council would meet its obligations under the Local Government in Scotland Act 2003 in relation to Public Performance reporting in the current year.

It was agreed:

- (i) to note the statutory requirements in relation to Public Performance reporting;
- (ii) to note the various ways in which the Council has met its statutory responsibilities in reporting on its performance;
- (iii) to remit to appropriate Officers, in consultation with the Chair, to complete and include the Public Performance Report, 2004 within the November 2004 Headlines magazine; and
- (iv) otherwise, to note the contents of the report.

### **DELIVERING EQUALITY FOR DISABLED PEOPLE: A CONSULTATION ON THE EXTENSION OF THE DISABILITY DISCRIMINATION ACT**

16. There was submitted a report dated 14 September 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which recommended the Council's response to the consultation document which had been issued by the Department of Work and Pensions on the extension of the Disability Discrimination Act to outline the policy and operational implications for the Council of the extension of the Act.

It was agreed:

- (i) to endorse, for submission to the Department of Work and Pensions, the responses detailed in Section 4 of the report; and

- (ii) to note that further reports would be submitted regarding the implications for the Council of the extension of the Disability Discrimination Act including the compilation of a Disability Quality Scheme.

**DEPARTMENT OF CORPORATE SUPPORT  
HEALTH AND SAFETY ACTION PLAN 2004/05 (Item 6, Page 820, 03/07)**

17. There was submitted a report dated September 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which reviewed progress against the 2003/04 Health and Safety Action Plan for the former Departments of Corporate Resources and Finance and which recommended a prioritised Departmental Health and Safety Action Plan for the Department of Corporate Support for the period 2004/05.

It was agreed:

- (i) to note the action in response to the 2003/04 Health and Safety Action Plans; and
- (ii) to approve the Health and Safety Action Plan for the year 2004/05 detailed in Appendix 3 of the report.

**CONSULTATION**

**NON-DOMESTIC RATES: 2005 REVALUATION  
TRANSITIONAL ARRANGEMENTS**

18. There was submitted a report dated 14 September 2004 (circulated) by the Executive Head of Finance which reported on the proposed response to the Scottish Executive's consultation on the arrangements for the 2005 Non-Domestic Rates Revaluation.

It was agreed that the Committee endorse the response detailed at paragraph 3 of the report which had been submitted to the Scottish Executive by the Executive Head of Finance.

**ACCOUNTS COMMISSION FOR SCOTLAND CONSULTATION  
ON THE 2004 STATUTORY PERFORMANCE INDICATORS DIRECTION  
FOR 2005/06 PERFORMANCE INDICATORS**

19. There was submitted a report dated 8 September 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which advised of the receipt of the Accounts Commission's consultation paper on the 2004 Statutory Performance Indicators Direction and which requested approval for the Officers' response to the consultation document detailed in the appendix to the report.

It was agreed:

- (i) to approve the response on the 2004 Direction, as contained in the appendix to the report as the Council's response to the Accounts Commission's consultation, subject to retention of the undernoted Children's Services indicators, viz:-;
- Primary School – Class Size;
  - Special Educational Needs; and

- (ii) otherwise, to note the contents of the report.

**PAYING FOR WATER SERVICES 2006-2010: A CONSULTATION ON  
THE PRINCIPLES OF CHARGING FOR WATER SERVICES**

20. There was submitted a report dated 3 August 2004 (circulated) by the Executive Director of Neighbourhood Services which advised of the Scottish Executive consultation paper, Paying for Water Services 2006-2010, The Principles of Charging for Water Services and which included East Ayrshire Council's draft response to the consultation document.

It was agreed:

- (i) to approve the proposed response to the consultation detailed in Appendix 1 of the report subject to the responses to consultation point 7, The Balancing Between Charging and Borrowing and Consultation Point 8, Funding Expansion of the Public Networks being strengthened; and
- (ii) otherwise, to note the contents of the report.

**ST ANDREW'S DAY BANK HOLIDAY CONSULTATION**

21. There was submitted a report dated 22 September 2004 (circulated) by the Chief Executive which invited comments on a consultation paper on the establishment of a St Andrew's Day Bank holiday.

Councillor McIntyre, seconded by Councillor Reeves moved not to support the proposal contained in the Bill to designate St Andrew's Day as a Bank Holiday.

Councillor Reid, seconded by Councillor D Coffey moved as an amendment to support the proposal to designate St Andrew's Day as a Bank Holiday.

On a division by a show of hands the motion was carried by 12 votes to 5.

**REVIEW OF COMMUNITY REPRESENTATIVE MEMBERSHIP ON  
LOCAL COMMITTEES (Item 3.7, Page 602, 03/07)**

22. There was submitted a report dated 10 September 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support (i) which reported on the outcome of a survey of Elected Members and Community Representatives and Substitutes serving on Local Committees following the decision of the Council on 4 March 2004 that the Depute Chief Executive/Executive Director of Corporate Support carry out a review of Community Representative membership on Local Committees and report back to the Policy and Resources Committee; and (ii) which put forward for consideration proposals regarding future requirements for Community Representative membership on Local Committees.

It was agreed to continue consideration of this item to enable further information to be obtained in respect of the possible dual representation of Southcraigs and Dean Community Council on the Council's Northern Area and Kilmarnock North Local Committees.

**PROPOSED DIRECT ELECTIONS TO NATIONAL HEALTH SERVICE BOARDS**

23. There was submitted a report dated 24 September 2004 (circulated) by the Chief Executive which apprised the Committee of a consultation initiated by Bill Butler,

MSP as a precursor to the development of his private Members' Bill on proposed direct elections to National Health Service Boards in Scotland and which invited Councils to consider the view to be adopted by CoSLA on the issue.

It was reported and noted that in relation to Appendix 1 of the report the abbreviation SVT should read STV.

Councillor Cree left the meeting at this point

Councillor McIntyre, seconded by Councillor Reeves moved:

- (i) that the consultation document did not provide a satisfactory evidence base to support the introduction of direct elections to National Health Service Boards; and
- (ii) that a separate approach be made to the Scottish Executive about the role of Local Government in overseeing and contributing to the delivery of NHS services.

Councillor Reid, seconded by Councillor D Coffey moved as an amendment to support the key principle of proposed direct elections to the National Health Service Boards and in further democratisation of the NHS at a local level.

On division by a show of hands the motion was carried by 12 votes to 5

## **COMMUNITY PLANNING**

### **BETTER NEIGHBOURHOOD SERVICES FUND - ANNUAL REPORT 2004 (Item 16, Page 320, 03/07)**

24. There was submitted a report dated 24 September 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which presented to Committee for endorsement a summary of the Better Neighbourhood Services Fund (BNSF) Annual Report 2004.

Councillor Kelly left the meeting at this point.

It was agreed:

- (i) to endorse, subject to minor textual changes and clarification of the validity of the figures detailed in the report relating to the responses polled at the community consultation "open evenings", the Annual Report 2004 for the Better Neighbourhood Services Fund;
- (ii) that appropriate Officers complete the report and submit the final version to the Scottish Executive by the due date subject to (i) above;
- (iii) otherwise, to note the content of the report.

Councillors Cree and Kelly rejoined the meeting during consideration of the above item.

### **EAST AYRSHIRE COALFIELD AREA SOCIAL INCLUSION PARTNERSHIP ANNUAL REPORT 2003/04 (Item 16, Page 320, 03/07)**

25. There was submitted and noted a report dated 23 September 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which presented to Committee a summary of the published edition of East Ayrshire Coalfield Area Social Inclusion Partnership Annual Report for 2003/04.

**EAST AYRSHIRE NORTH SOCIAL INCLUSION PARTNERSHIP  
ANNUAL REPORT 2003/04 (Item 15, Page 320, 03/07)**

26. There was submitted and noted a report dated 23 September 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which presented to Committee a summary of the published edition of the East Ayrshire North Social Inclusion Partnership Annual Report for 2003/04.

**COMMUNITY REGENERATION FUND (CRF)  
INDICATIVE FINANCIAL ALLOCATION 2005/06**

27. There was submitted a report dated 23 September 2004 (circulated) by the Chief Executive which advised of the Scottish Executive's Indicative Financial Allocation to East Ayrshire's Community Planning Partners for 2005/06 from the Community Regeneration Fund (CRF).

It was agreed:

- (i) to note the Indicative Financial Allocation for the Community Regeneration Fund (CRF) for 2005/06 and the timescales for the announcement of future financial allocations for 2006/07 and 2007/08;
- (ii) to remit to Council Officers in consultation with the Chair and Community Planning Partners to prepare and submit the draft Three Year Regeneration Outcome Agreement by 31 October 2004 to Communities Scotland for assessment;
- (iii) to remit to Council Officers to present to Committee the final Regeneration Outcome Agreement, including spending proposals, prior to submission by 20 December 2004 to Communities Scotland and Scottish Ministers for assessment; and
- (iv) otherwise, to note the contents of the report.

**DIALOGUE YOUTH INITIATIVE - UPDATE REPORT**

28. There was submitted a report dated 30 August 2004 (circulated) by the Executive Director of Educational and Social Services which provided a summary report of the progress to date of the Dialogue Youth Initiative and the priorities for the forthcoming period to March 2005.

It was agreed:

- (i) to note the progress which had been made in respect of the Council's objectives under Round 2 of the Modernising Government Fund;
- (ii) to endorse the Council's continued involvement with the Dialogue Youth Initiative; and
- (ii) otherwise, to note the contents of the report.

## **REVIEW ISSUES**

### **THE BEST VALUE REVIEW FOR LOOKED AFTER AND ACCOMMODATED CHILDREN**

- 29.** There was submitted a report dated 10 September 2004 (circulated) by the Executive Director of Educational and Social Services which sought approval, in principle, from the Committee for the additional resources required to implement the Best Value Review for Looked After and Accommodated Children.

It was agreed:

- (i) to note the need to allocate funding from within the Social Work Service's allocation to implement the recommendations of the review;
- (ii) to note that the requirement for additional resources to achieve this would be considered in the Council's budget planning process for 2005/06 to 2007/08 alongside other Council priorities; and
- (iii) otherwise, to note the contents of the report.

### **LOCAL GOVERNANCE (SCOTLAND) ACT 2004 - REVIEW OF ELECTORAL ARRANGEMENTS**

- 30.** There was submitted a report dated 9 September 2004 (circulated) by the Chief Executive which submitted, for consideration of the Committee, proposals for the establishment of a Member/Officer Working Group to allow the Council to participate in the consultation process with the Local Government Boundary Commission for Scotland in regard to the proposed review of Ward boundaries associated with the review of electoral arrangements under the Local Governance (Scotland) Act 2004.

It was agreed:

- (i) to establish a Member/Officer Working Group to meet and work with the Local Government Boundary Commission for Scotland in respect of the review of Ward boundaries carried out under the Review of Electoral Arrangements under the Local Governance (Scotland) Act 2004;
- (ii) that the Member/Officer Working Group would comprise nine members (six Administration, two SNP and the Conservative member); and
- (iii) to approve the remit of the Member/Officer Working Group as detailed in Appendix C to the report; and
- (iv) otherwise, to note the contents of the report.

### **THE EFFECTS OF FEUDAL REFORM (Item 6, Page 771, 03/07)**

- 31.** There was submitted a joint report dated 21 September 2004 (circulated) by the Executive Director of Development and Property Services and the Head of Administrative and Legal Services (i) which advised Committee on the effects of recent legislation (The Abolition of Feudal Tenure Etc (Scotland) Act 2000 and The Title Conditions (Scotland) Act 2003) on the ability of the Council to enforce Title conditions in respect of Council property transactions; and (ii) which sought authority to take action where appropriate to reserve the right to continue to enforce such Title conditions; and (iii) to amend Council processes to ensure continued enforceability in respect of future transactions.

It was agreed:

- (i) to delegate to the Solicitor to the Council, in consultation with the Executive Director of Development and Property Services, authority to register Notices where this is considered to be in the interests of the Council preserving (a) Rights of Pre-emption; (b) Conservation Burdens; (c) Economic Development Burdens; (d) Neighbour Burdens; and (e) Development Value Burdens;
- (ii) to delegate to the Solicitor to the Council, in consultation with the Executive Director of Development and Property Services, authority (i) to challenge the validity of or otherwise deal with any Preservation Notices served on the Council by other Feudal Superiors; and (ii) to enter into agreements with other Feudal Superiors with a view to preserving Title conditions on Council property but only where it is in the interests of the Council to do so; and
- (iii) otherwise, to note the contents of the report.

### **CONTRACTS**

#### **NORTHWEST KILMARNOCK PRIMARY CARE NEIGHBOURHOOD SERVICES CENTRE - FINAL MEASUREMENT OF CONTRACT FOR GROUTING OF EXISTING MINE WORKS (Item 5, Page 574, 03/07)**

32. There was submitted and noted a report dated 9 September 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which informed Members of the final measurement of the contract for grouting of existing mine works required to facilitate the development of the Northwest Kilmarnock Primary Care Neighbourhood Services Centre.

### **AWARDING OF CONTRACTS**

33. There was submitted and noted a report dated 23 September 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which provided, for information, details of tenders which had been accepted, viz:-

<b><u>Contract</u></b>	<b><u>Successful Contractor</u></b>	<b><u>Amount</u></b>
Supply and secure delivery of printing and related services	Stortext UK Ltd, Hamilton	Schedule of Rates basis
Base and enclosure for generator at London Road, Kilmarnock	Forbes & Whiteford Ltd, Kilmarnock	£40,893.67
Design, supply, installation and commissioning of air conditioning plant	Chilli Refrigeration Ltd, Ayrshire	£41,270.00

### **EXCLUSION OF PRESS AND PUBLIC**

34. The Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in the paragraph of Schedule 7A of the Act.

## PROPERTY

### PROPOSED DISPOSAL OF LAND AT GARDEN STREET, GALSTON (PARA 9)

#### **35.1 Declaration of Interest**

Councillor Finlayson declared a non-pecuniary interest in the undernoted item and left the meeting.

#### **35.2 Consideration of Item**

There was submitted a report dated 14 September 2004 (circulated) by the Executive Director of Development and Property Services which sought authority to enter into a pre-marketing agreement for the disposal of Council owned land at Garden Street, Galston.

It was agreed to authorise the Executive Director of Development and Property Services, in conjunction with the Solicitor to the Council, to enter into a pre-marketing agreement with the organisation detailed in the report in respect of the combined subjects owned by both parties at Garden Street, Galston and thereafter market for sale on a joint basis the combined subjects in terms of that agreement.

### PROPOSED DISPOSAL OF LAND AT DALSALLOCH WOOD, RUNNELS ROAD, AUCHINLECK (Item 21, Page 842, 03/07)

Councillor Finlayson rejoined the meeting at this point.

- 36.** There was submitted a report dated 23 September 2004 (circulated) by the Solicitor to the Council which advised the Committee of the outcome of the recent joint marketing exercise with the party detailed in the report regarding the site at Dalsalloch Wood and former greyhound racetrack, Auchinleck and which sought authority to dispose of that part of the development site within Council ownership comprising land at Dalsalloch Wood, Runnels Road, Auchinleck to the party detailed in the report, whom failing to the parties detailed in the report as described.

It was agreed:

- (i) that the first party detailed at paragraph 3.1 of the report be confirmed as the preferred bidder subject to the Executive Director of Development and Property Services receiving the satisfactory financial information referred to in paragraph 4.4 of the report;
- (ii) to authorise the Solicitor to the Council, in conjunction with the Solicitor acting for the Council's joint marketing partner as joint owners of the development site, to accept the offer from the first party detailed at paragraph 3.1 of the report;
- (iii) should satisfactory financial information not be received or should missives not be successfully concluded within an acceptable timescale or should the suspensive conditions not be purified, to authorise the Solicitor to the Council to revert to the second party detailed at paragraph 3.1 of the report to accept their offer, whom failing to revert to the third party detailed in paragraph 3.1 of the report to accept their offer.

Councillor Young left the meeting at this point.

## CHILDREN'S PANEL

### PANEL OF SAFEGUARDERS (PARA 6)

37. There was submitted a report dated 6 September 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support to consider the appointment of a further Safeguarder to the Council's Panel of Safeguarders in the light of examination of the operation of the Panel.

It was agreed:

- (i) to appoint the applicant detailed within Appendix I of the report as a Safeguarder until 31 December 2007;
- (ii) that it be remitted to the Depute Chief Executive/Executive Director of Corporate Support to make the necessary arrangements for appointment, including carrying out the necessary Disclosure Scotland criminal record check; and
- (iii) to note that the Depute Chief Executive/Executive Director of Corporate Support would continue to review the need for any further appointment and training of Safeguarders in the light of operational requirements.

### CHILDREN'S PANEL ADVISORY COMMITTEE MEMBERSHIP (PARA 6)

38. There was submitted a report dated 8 September 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which advised the Committee of the Children's Panel Advisory Committee's (CPAC) recommendation in respect of a Council-appointee vacancy on the CPAC and to recommend an appointment.

It was agreed:

- (i) to recommend to Council that Elizabeth Gilmour be re-appointed as a Council-appointee on the Children's Panel Advisory Committee for a period of three years from 13 December 2004 to 12 December 2007;
- (ii) to recommend to Council that Sheila White be appointed as a Council-appointee on the Children's Panel Advisory Committee for a period of three years from 1 October 2004 to 31 September 2007; and
- (iii) that it be remitted to the Depute Chief Executive/Executive Director of Corporate Support to advise the Scottish Executive of the Council's appointments to the Children's Panel Advisory Committee.

The meeting terminated at 1220 hrs.