

**APPENDIX I**

**EAST AYRSHIRE COUNCIL**

**MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE  
POLICY AND RESOURCES COMMITTEE**

**MINUTES OF MEETING HELD ON WEDNESDAY 7 SEPTEMBER 2005 AT 1145  
HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,  
KILMARNOCK**

**PRESENT:** Councillors Drew McIntyre, Jim O'Neill, Daniel Coffey, Douglas Reid, Harry Wilson, Provost Jane Darnbrough and Councillors Tommy Farrell and Jimmy Carmichael.

**ATTENDING:** Fiona Lees, Chief Executive; Bill Stafford, Executive Director of Neighbourhood Services; Bill Walkinshaw, Administration Manager; John Spooner, Business Development Manager; and Christine Baillie, Administrative Officer.

**APOLOGY:** Councillor Brian Reeves.

**CHAIR:** Councillor Drew McIntyre, Chair.

**CONFERENCES AND COURSES**

1. It was reported, and noted, that the balance of the Conferences and Courses budget for financial year 2005/2006 was £15,395.04 as at 31 August 2005.

**CONFERENCES/COURSES**

**2.1 APSE PARKS, OPEN SPACES AND HORTICULTURAL SEMINAR "ACTIVE ENVIRONMENTS - INCLUSIVE PLAY" - 18-19 AUGUST 2005 - GLASGOW**

There was submitted and noted a report dated 22 August 2005 (circulated) by the Executive Director of Neighbourhood Services which advised of a decision made in terms of the delegated authority of the Chief Executive, following consultation with the Chair, agreeing to the attendance of an Elected Member at the above Conference.

**2.2 SCOTTISH RURAL SERVICES CONFERENCE 2005 - 26-27 SEPTEMBER 2005 - ABERDEEN**

There was submitted a report dated 1 June 2005 (circulated) by the Executive Director of Development and Property Services which informed the Sub-Committee of the Scottish Rural Services Conference 2005 to be held on 26 and 27 September 2005.

It was agreed to authorise attendance at the above Conference by one Member of the Administration, if available, the name to be notified to the Chief Executive as soon as possible.

**2.3 ASSOCIATION OF DIRECTORS OF SOCIAL WORK (ADSW) CRIMINAL JUSTICE CONFERENCE AND EXHIBITION 2005 - 27-28 OCTOBER 2005 - CRIEFF HYDRO**

There was submitted a report dated 19 August 2005 (circulated) by the Executive Director of Educational and Social Services on the ADSW - Criminal Justice Bi-Annual Conference 2005 to be held at the Crieff Hydro Hotel, Perthshire, from 27-28 October 2005.

It was agreed to authorise attendance at the above Conference by one Member of the Administration, if available, the name to be notified to the Chief Executive as soon as possible.

**2.4 NATIONAL ASSOCIATION OF COUNCILLORS ANNUAL GENERAL MEETING AND CONFERENCE - 28-30 OCTOBER 2005 - CROWN HOTEL, SCARBOROUGH**

There was submitted a report dated 23 August 2005 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support on an invitation to attend the National Association of Councillors Annual General Meeting and Conference to be held from 28-30 October 2005 in Scarborough.

It was agreed to authorise attendance at the above Conference by one Member of the Administration, if available, the name to be notified to the Chief Executive as soon as possible.

**2.5 SOCIETY OF DIRECTORS OF PERSONNEL IN SCOTLAND ANNUAL CONFERENCE - 2-4 NOVEMBER 2005 - OLD COURSE HOTEL, ST ANDREWS**

There was submitted a report dated 28 June 2005 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which advised of the forthcoming Society of Directors in Scotland Conference to be held at the Old Course Hotel, St Andrews, from 2-4 November 2005.

It was agreed to authorise attendance at the above Conference by one Member of the Administration, if available, the name to be notified to the Chief Executive as soon as possible.

**2.6 APSE SEMINAR "HEALTHY COMMUNITIES EQUALS HEALTHY SCOTLAND 2005" - 10-11 NOVEMBER 2005 - PEEBLES HYDRO HOTEL**

There was submitted a report dated 10 August 2005 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support on an invitation for the Council to be represented at the APSE Seminar "Healthy Communities Equals Healthy Scotland 2005" to be held at Peebles Hydro Hotel, Peebles, on 10-11 November 2005.

It was agreed that there be no Elected Member representation at the above Conference.

**2.7 COALFIELD COMMUNITIES CAMPAIGN - NATIONAL EXECUTIVE COMMITTEE MEETING**

There was submitted a report dated 31 August 2005 (circulated) by the Executive Director of Development and Property Services which sought approval for East

Ayrshire Council to host a National Executive Committee Meeting of the Coalfield Communities Campaign on 28 April 2006.

It was agreed:-

- (i) that East Ayrshire Council hosts the CCC National Executive Committee Meeting to be held on 28 April 2006 and approved a budget of a maximum of £775.00 based on current prices; and
- (ii) to remit to the Executive Director of Development and Property Services to finalise arrangements with the CCC National Secretariat.

### **CIVIC CEREMONIAL BUDGETARY UPDATE**

- 3. It was reported and noted that the Civic Ceremonial budget for financial year 2005/2006 was £2,374.39 as at 31 August 2005.

### **CIVIC CEREMONIAL APPLICATIONS**

#### **4.1 BELLSBANK PRIMARY SCHOOL**

There was submitted and noted a report dated 10 June 2005 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which advised of a contribution of £150.00, together with a suitably engraved trophy, up to a value of £100.00 made in terms of the delegated authority of the Chief Executive, following consultation with the Chair, to Bellsbank Primary School towards the costs involved with their 50<sup>th</sup> anniversary celebrations held on 24 June 2005.

#### **4.2 EAST AYRSHIRE BATTALION BOYS BRIGADE**

There was submitted and noted a report dated 10 June 2005 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which advised of a contribution of £400.00 made in terms of the delegated authority of the Chief Executive, following consultation with the Chair, to East Ayrshire Battalion Boys Brigade towards the costs involved with their presentation evening for the new Queen's Men, their parents and Officers of the respective Companies.

#### **4.3 TOWN TWINNING UPDATE**

There was submitted a report dated 3 August 2005 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which (i) updated the Sub-Committee on the status of the Council's various twinning links; (ii) considered a request from the twin town of Santa Coloma to receive a delegation in order to celebrate 11 years of the twinning links; and (iii) noted that a Twin Town Committee had been reformed for Herstal and which gave consideration to strengthening this newly structured link.

It was agreed:-

- (i) to remit to the Depute Chief Executive/Executive Director of Corporate Support to contact Herstal to discuss ways to further strengthen the twinning link and to report back to a future Sub-Committee meeting;
- (ii) to remit to the Depute Chief Executive/Executive Director of Corporate Support to contact Santa Coloma de Gramenet to further discuss the possibility of receiving a delegation sometime in the future;

- (iii) to note that arrangements for the reciprocal officer exchange to Joué was pending; and
- (iv) otherwise, to note the contents of the report.

#### **4.4 INTERNATIONAL COMMUNITIES IN BLOOM AWARDS CEREMONY, SASKATOON, CANADA - 24 SEPTEMBER 2005**

There was submitted a report dated 26 August 2005 (circulated) by the Executive Director of Neighbourhood Services on a request from Sorn Community Council for financial assistance to allow a member of the community to attend the awards ceremony for International Communities in Bloom 2005 in Saskatoon, Canada, on 24 September 2005 and to consider the attendance of an Elected Member at the above event.

It was agreed:-

- (i) to authorise attendance at the above event by one Elected Member;
- (ii) to remit to the Executive Director of Neighbourhood Services to make and fund arrangements to allow, in addition to one Elected Member, one member of the Sorn in Bloom Group to attend the event; and
- (iii) otherwise, to note the contents of the report.

The meeting terminated at 12 noon.