

EAST AYRSHIRE COUNCIL

POLICY AND RESOURCES COMMITTEE

**MINUTES OF MEETING HELD ON WEDNESDAY 8 FEBRUARY 2006 AT
1000 HRS IN THE MEETING ROOM, COUNCIL HEADQUARTERS,
LONDON ROAD, KILMARNOCK**

PRESENT: Councillors Drew McIntyre, Jim O'Neill, Brian Reeves, Daniel Coffey, Willie Coffey, Gordon Cree, Isabella Macrae, Harry Wilson, Provost Jane Darnbrough, John Knapp, Stuart Finlayson, Eric Jackson, Jimmy Kelly, Tommy Farrell, William Menzies, Elaine Dinwoodie and Jimmy Carmichael.

ATTENDING: Fiona Lees, Chief Executive; Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support; John Mulgrew, Executive Director of Educational and Social Services; William Stafford, Executive Director of Neighbourhood Services; Alex McPhee, Executive Head of Finance; David Mitchell, Head of Administrative and Legal Services; John Clayton, Head of Corporate Development and Communication; Robert Paton, Head of Economic Development and Property; Malcolm Roulston, Head of Information Technology; Sam McVie, Principal Surveyor; Iain Edinburgh, Senior Surveyor; and Gillian Hamilton, Administrative Officer.

APOLOGIES: Councillors Stephanie Young, Douglas Reid and Eric Ross.

CHAIR: Councillor Drew McIntyre, Chair.

MINUTES

1. There were submitted and approved as a correct record and in respect of any recommendations contained therein, the undernoted Sub-Committee Minutes (circulated) as contained within the Appendix to these Minutes, viz:-
 - 1.1 **MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE OF 25 JANUARY 2006**

BUDGET SCRUTINY GROUP

2. There were submitted and noted the Minutes of the Budget Scrutiny Group meetings held on 20 December 2005 and 24 January 2006 (both circulated).

Provost Darnbrough joined the meeting at this point.

FINANCE

BUDGETARY CONTROL STATEMENT - GENERAL FUND SERVICES

3. There was submitted a report dated 16 January 2006 (circulated) by the Executive Head of Finance which advised of the projected financial position for Revenue Services and the General Services Capital Programme based on information provided by Executive Directors.

Councillor McIntyre, seconded by Councillor Reeves, moved:

- (i) that the Committee approve the transfer of the following funds from Contingency Funds, viz:- £0.226m to the Education Service budget in respect of additional costs directly arising from the termination of a large number of Pupil Transport contracts with a single operator following health and safety concerns; and £0.013m for the payment of a final invoice for the work done at Cumnock Registrars Office dating back to 1996; and
- (ii) otherwise note the contents of the report.

Councillor D Coffey, seconded by Councillor Wilson, moved as an amendment that the Committee approve the transfer of £0.013m for works done at Cumnock Registration Office; and continue for further consideration and clarification the transfer of £0.226m to the Education Service.

On a division by a show of hands, the motion was carried by 14 votes to 3.

BUDGETARY CONTROL SUMMARY STATEMENT - POLICY AND RESOURCES (CENTRAL SERVICES)

- 4. There was submitted and noted a report dated 17 January 2006 (circulated) by the Executive Head of Finance which advised of the current budgetary control position and the projected out-turn for the year for the Services within the remit of Policy and Resources (Central Services).

BUDGETARY CONTROL SUMMARY STATEMENT - POLICY AND RESOURCES (CORPORATE SUPPORT)

- 5. There was submitted and noted a joint report dated 17 January 2006 (circulated) by the Executive Head of Finance and the Executive Director of Corporate Support which advised Members of the current budgetary control position and the projected out-turn for the year for the Services within the remit of Policy and Resources (Corporate Support).

HOUSING REVENUE ACCOUNT TO 11 DECEMBER 2005 (PERIOD 9)

- 6. There was submitted and noted a joint report dated 16 January 2006 (circulated) by the Executive Head of Finance and the Executive Director of Neighbourhood Services which advised of the current budgetary control position of the Housing Revenue Account for the period ended 11 December 2005 (Period 9).

STATISTICAL INFORMATION ON REVENUE COLLECTION

- 7. There was submitted and noted a report dated 20 January 2006 (circulated) by the Executive Head of Finance which updated Members on the position of the Council with regard to billing and collection of local taxes as at 8 January 2006 (Period 10).

PERFORMANCE MANAGEMENT - PRUDENTIAL INDICATORS 2006/07

- 8. There was submitted a report dated 18 January 2006 (circulated) by the Executive Head of Finance which sought Members' approval of the mandatory Prudential Indicators relating to capital expenditure plans, borrowing levels and affordability, which were required to be set and approved by the Council in advance of the new financial year and were designed to ensure effective performance management in this area.

Councillor McIntyre, seconded by Councillor Reeves, moved:-

- (i) to recommend to the Council that the Prudential Indicators set out in paragraphs 3.5, 3.6, 4.1, 4.4, 5.2, 5.3 and 5.4 of the report be approved; and
- (ii) otherwise, to note the contents of the report.

Councillor D Coffey, seconded by Councillor Wilson, moved as an amendment to note the report and continue consideration to the Special Council meeting to be held on 9 February 2006.

On a division by a show of hands, the motion was carried by 14 votes to 3

PERFORMANCE MANAGEMENT REPORT - FOLLOWING THE PUBLIC POUND - REPORT BY AUDIT SCOTLAND

9. There was submitted and noted a report dated 17 January 2006 (circulated) by the Executive Head of Finance which advised Members of the publication of a report by Audit Scotland which provided information on how Councils managed and accounted for funding provided to external bodies.

GENERAL SERVICES CAPITAL PROGRAMME 2006/07 - 2008/09

10. There was submitted a report dated 26 January 2006 (circulated) by the Executive Head of Finance which provided Members with information to allow the setting of the General Services Capital Programme for 2006/07 - 2008/09, and an indicative programme for the financial years 2007/08 and 2008/09.

It was agreed:

- (i) to recommend to Council to approve the proposed Capital Investment Strategy outlined in the report comprising the following total capital investment allocation for each Department;

RECOMMENDED ALLOCATIONS	06/07 £M	07/08 £M	08/09 £M	TOTAL
Education	9.487	1.447	-	10.934
Social Services	4.431	1.290	-	5.721
Development - Operational	13.020	5.043	3.290	21.353
Development - Accommodation	0.100	-	-	0.100
Neighbourhood Services - Community	7.699	1.450	-	9.149
Neighbourhood Services - Housing	1.186	0.986	-	2.172
Corporate Support (including Contingency)	4.310	0.250	0.250	4.810
To be allocated	0.000	9.735	11.900	21.635
TOTAL EXPENDITURE	40.233	20.201	15.440	75.874

- (ii) to recommend to Council to approve the proposed arrangements for expenditure controls on construction and related works;
- (iii) to recommend to Council to instruct Executive Directors to submit detailed Capital Programmes for the utilisation of capital allocations for 2006/07 to their

Service Committees for consideration and approval having satisfied the requirements in relation to option appraisal and categorisation of capital expenditure;

- (iv) to recommend to Council to approve the Spend to Save projects highlighted within the report; and
- (v) to recommend to Council to approve the proposed overall capital expenditure outlined in Section 6 of the report.

REVENUE BUDGET 2006/07 - COUNCIL TAX AND RENT LEVELS

11. There was submitted a report dated 6 February 2006 (circulated) by the Executive Head of Finance which sought consideration of the overall General Services Revenue budget for 2006/07 and recommended to the Council the level at which Council Tax Band 'D' should be set for the financial year 2006/07 and the Council house rent increase from April 2006.

Councillor McIntyre, seconded by Councillor Reeves, having noted the overall allocations for the General Services Revenue Budget for 2006/07 and projection for 2007/08 shown as follows:

Service	Total Allocation 2006/07 £m	Proposed Allocation 2007/08 £m	Proposed Allocation 2008/09 £m
Educational Services	94.696	95.134	95.573
Social Services	44.605	46.448	47.114
Neighbourhood Services	51.117	52.627	53.456
Development & Property Services	19.122	19.478	19.888
Corporate Support	8.934	8.932	8.968
*Other Non-Departmental Items	73.306	78.660	82.992
Net Expenditure	291.780	301.279	307.991
Net Income	291.780	301.279	307.991

*Other Non-Departmental items include amounts for Supporting People, Debt Charges, Council Tax and Rent Rebates, Insurance and Trading Services surpluses.

moved:

- (i) to recommend to Council that the budget be approved:
- (ii) to recommend to Council that the Band 'D' Council Tax level for 2006/07 should be set at £1170.99;
- (iii) to recommend to Council to request Service Committees to determine Service budgets within the allocations indicated taking account of Service Plans and priorities;

- (iv) to recommend to Council a rent increase of £1.64 per week over a 52 week period, an increase of £0.14 per week (52 weeks) for lock-ups and £0.99 per year for Garage Site charges; and
- (v) otherwise, to note the contents of this report.

Councillor W Coffey, seconded by Councillor Wilson, moved as an amendment to note the report and continue consideration to the Special Council Meeting to be held on 9 February 2006.

On a division by a show of hands the motion was carried by 14 votes to 3

COMMUNITY PLANNING

RURAL SERVICE PRIORITY AREAS (Item 19, Page 1703, 03/07)

12. There was submitted a report dated 20 January 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which updated Members on developments in relation to the Rural Service Priority Areas.

It was agreed:

- (i) to note the progress in relation to the Rural Service Priority Areas;
- (ii) to endorse the key service priorities detailed at paragraph 5.2 of the report;
- (iii) to remit to the Depute Chief Executive/Executive Director of Corporate Support to progress all related actions on behalf of the Council and Community Planning Partners; and
- (iv) otherwise, to note the contents of the report.

EAST AYRSHIRE COMMUNITY PLANNING RESIDENTS' SURVEY AND RESIDENTS PANEL (Item 18, Page 1412, 03/07)

13. There was submitted a report dated 20 January 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which presented to Members the findings of the 2005 East Ayrshire Community Planning Residents' Survey and provided a progress report in respect of the proposed Residents' Panel.

It was agreed:

- (i) to note the findings of the 2005 East Ayrshire Community Planning Residents' Survey;
- (ii) to note the progress in establishing a representative Residents' Panel;
- (iii) to endorse the proposal for the distribution of the Residents' Survey data as detailed at paragraphs 3.7 and 3.8 of the report; and
- (iv) otherwise, to note the contents of the report.

COMMUNITY PLANNING IN EAST AYRSHIRE - FOUR YEARLY REVIEW (Item 15, Page 1533, 03/07)

14. There was submitted a report dated 20 January 2006 (circulated) by the Chief Executive which advised Members of the planned review of the Community Plan and associated thematic Action Plans.

It was agreed:

- (i) to note the forthcoming review of the Community Plan;
- (ii) to participate in the Elected Members' consultation workshop, at a date to be determined;
- (iii) to receive the results of the review at a future meeting of the Policy and Resources Committee; and
- (iv) otherwise, to note the contents of the report.

CORPORATE MANAGEMENT

FAIR TRADE

- 15.** There was submitted a report dated 30 January 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which requested the Committee to consider approval of a Resolution in support of Fair Trade.

It was agreed:

- C (i) to recommend to Council the adoption of the proposed Resolution in support of Fair Trade as shown at Appendix II to the Minute; C
- (ii) that further progress reports on the achievement of Fair Trade status for East Ayrshire be submitted to the Policy and Resources Committee; and
- (iii) otherwise, to note the contents of the report.

ELECTRONIC SERVICE DELIVERY - PERFORMANCE REPORT (Item 18, Page 1535, 03/07)

- 16.** There was submitted a report dated 20 January 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which advised Members of progress made in respect of developing and implementing the electronic delivery of Council services.

It was agreed:

- (i) to note the Council's success in delivering its objectives for electronic service delivery; and
- (ii) otherwise, to note the contents of the report.

NATIONAL ENTITLEMENT CARDS

- 17.** There was submitted a report dated 20 January 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which advised Members of the current position in respect of the Scottish Executive's plans for the implementation of a "National Entitlement Card" in support of the National Concessionary Fares Scheme.

It was agreed:

- (i) to note that a further report would be presented at a later date once details had been finalised and an estimate of future post-2006 costs were known; and
- (ii) otherwise, to note the contents of the report.

Councillor Wilson left the meeting at this point.

**REVIEW OF THE FIRST YEAR OF IMPLEMENTATION OF
FREEDOM OF INFORMATION (Item 23, Page 1414, 03/07)**

18. There was submitted a report dated 20 January 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which (i) reported on the first year of operation of Freedom of Information; (ii) reviewed existing charging arrangements; and (iii) sought approval for changes to the Council's Publication Scheme and to delegate authority for certain specified categories of amendments to appropriate Officers.

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It was agreed to recommend to the Council:

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- (i) to note the report on the first year of operation of Freedom of Information;
- (ii) to continue with the current practice of not charging fees for provision of information below the £600 threshold, as detailed in Section 4 of the report;
- (iii) that the Council's Scheme of Delegation be modified to enable Officers to make changes to the Publication Scheme as follows, viz:-
 - where no approval by, or notification to the Scottish Information Commissioner is required, changes to be made by the Freedom of Information Officer;
 - where the Commission requires to be notified, changes to be approved by the Head of Administrative and Legal Services; and
 - where the Commissioner's approval is required for changes, approval to be sought from the Policy and Resources Committee prior to submission to the Commissioner; and
- (iv) otherwise to note the contents of the report.

KILMARNOCK TOWN CENTRE STRATEGY (Item 1, Page 1861, 03/07)

19. There was submitted a report dated 27 January 2006 (circulated) by the Executive Director of Development and Property Services which requested that the Committee consider and, if acceptable, endorse the Kilmarnock Town Centre Strategy.

Councillor Kelly left the meeting at this point.

Councillor McIntyre, seconded by Councillor Reeves, moved that Committee:

- (i) endorse the finalised Kilmarnock Town Centre Strategy;
- (ii) approve the submission of applications for a Business Improvement District within Kilmarnock; and
- (iii) otherwise, note the contents of the report.

Councillor W Coffey, seconded by Councillor D Coffey, moved as an amendment that the Kilmarnock Town Centre Strategy be noted.

On a division by a show of hands, the motion was carried by 13 votes to 2.

**DEPARTMENT OF CORPORATE SUPPORT AND CHIEF EXECUTIVE'S OFFICE -
ABSENCE MANAGEMENT REPORT, QUARTER 4, 2005**

20. There was submitted and noted a report dated 17 January 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which advised of absence rates for the Department of Corporate Support including the Chief Executive's office for the quarterly period ended 31 December 2005.

**INTEGRATED SERVICES PROJECT AND
GOVERNANCE MODELLING PROJECT**

21. There was submitted a report dated 1 February 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which advised of the agreement between the Scottish Executive and CoSLA to work together on the Integrated Service Delivery and Governance Modelling Project, the purpose of which was to investigate models of integrated service delivery and the implications for governance from any of the project models, and that detailed discussions had already taken place between the Executive, CoSLA, SOLACE and the Improvement Service to agree the aims, underlying principles, core outputs and outline design for the project.

It was agreed:

- (i) to note the terms of the Integrated Services Delivery and Governance Modelling Project being sponsored by the Scottish Executive, CoSLA, SOLACE and the Improvement Service;
- (ii) to endorse the steps taken and proposed, to date, to participate in the project;
- (iii) to hold a seminar for all Members on the matter;
- (iv) that the Council be represented by the Leader and Depute Chief Executive/Executive Director of Corporate Support at all future events relating to this project; and
- (v) otherwise, to note the contents of the report.

CONSULTATION

**WHAT CAN WE DO TO HELP COMMUNITY COUNCILS FULFIL THEIR ROLE? -
A DISCUSSION PAPER BY THE SCOTTISH EXECUTIVE**

22. There was submitted a report dated 16 January 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which informed the Committee of the Scottish Executive's first stage of the Review of Community Councils and proposed the Council's response to the discussion paper.

It was agreed:

- (i) to approve the response detailed in Appendix I to the report as the Council's response to the Scottish Executive's discussion paper;
- (ii) to remit to the Depute Chief Executive/Executive Director of Corporate Support to submit the response to the Scottish Executive; and
- (iii) otherwise, to note the contents of the report.

CONTRACTS

AWARDING OF CONTRACTS

23. There was submitted a report dated 1 February 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which provided, for information, details of tenders which had been accepted as shown in Appendix III to the Minute.

OCCUPATIONAL HEALTH CONTRACT - TEMPORARY EXTENSION OF TERM

24. There was submitted a report dated January 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which sought approval for the extension of the existing contract for Occupational Health Service provision beyond the present contract termination date.

It was agreed:

- (i) to approve an extension to the existing contract with Associated Health Specialists Ltd from 1 May 2006 to 31 December 2006;
- (ii) to support the evaluation exercise between the three Ayrshire Councils in establishing the viability of a single occupational health provider; and
- (iii) otherwise, to note the contents of the report.

STRATEGIC REVIEW OF THE REVENUE BUDGET - PROCUREMENT OF CONSULTANCY SERVICES

25. There was submitted a report dated 24 January 2006 (circulated) by the Chief Executive which sought approval for the negotiation of appropriate contractual terms with Professor Arthur Midwinter for the provision of consultancy services to the Council in respect of the proposed strategic review of the revenue budget.

Councillor Carmichael left the meeting during consideration of the above item.

Councillor McIntyre, seconded by Councillor Reeves, moved:

- (i) that the Committee approve the negotiation of contract terms in respect of the provision of consultancy services with Professor Arthur Midwinter in terms of paragraph 9(2) of the Council's Standing Orders Relating to Contracts; and
- (ii) otherwise, note the contents of the report.

Councillor W Coffey, seconded by Councillor D Coffey, moved as an amendment that this matter be continued for clarification of the exact benefits to the Council in respect of the provision of consultancy services and renegotiation of a lower daily rate.

On a division by a show of hands, the motion was carried by 12 votes to 2.

Councillor Carmichael rejoined the meeting at this point.

NORTHWEST KILMARNOCK PRIMARY CARE NEIGHBOURHOOD SERVICES CENTRE - UPDATE

26. There was submitted a report dated 31 January 2006 (circulated) by the Chief Executive which appraised the Committee of the progress which had been made in respect of the establishment of the new Northwest Kilmarnock Primary Care

Neighbourhood Services Centre and of additional funding awarded by the Scottish Executive to facilitate an extension of the project in respect of dental services.

It was agreed:

- (i) to note that the development of the Northwest Kilmarnock Primary Care Neighbourhood Services Centre was proceeding as detailed in the report;
- (ii) to note the award of additional funding of £1.4m for the provision of enhanced dental services;
- (iii) to endorse the proposal to negotiate with existing contractors in respect of the consequent variation to the design and construction programme; and
- (iv) otherwise, to note the contents of the report.

CIVIC HOSPITALITY

SCOTTISH WHEELCHAIR CURLING CHAMPIONSHIPS 2006

- 27.** There was submitted a report dated 27 January 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which requested that the Committee consider an application received from the Scottish Wheelchair Curling Association for a contribution towards hospitality for the reception to mark the 2006 Championships, to be held on the evening of Saturday 25 March 2006 at the Park Hotel, Kilmarnock.

It was agreed:

- (i) to approve the request from the Scottish Wheelchair Curling Association for a contribution of £500 towards the event;
- (ii) to approve the request for a Civic gift as additional recognition of the squad as detailed at paragraph 2.4 of the report;
- (iii) to remit the necessary arrangements to the Depute Chief Executive/Executive Director of Corporate Support in consultation with the Chair; and
- (iv) otherwise, to note the contents of the report.

PROPERTY

ASSET MANAGEMENT STRATEGY (Item 23, Page 1536, 03/07)

- 28.** There was submitted a report dated 27 January 2006 (circulated) by the Executive Director of Development and Property Services which advised the Committee of the progress that had been made in relation to developing the Council's Asset Management Strategy.

It was agreed:

- (i) to note the work currently being progressed with regard to developing an Asset Management Strategy;
- (ii) that the Executive Director of Development and Property Services continue to progress the Council's Asset Management Strategy as detailed in Section 4 of the report and the attached Forward Action Plan, in conjunction with Service Departments;

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- (iii) to formally bring to an end the work of the Property Monitoring Member/Officer Working Group as detailed in Section 5.2 of the report and amend the Scheme of Delegation accordingly;
- (iv) to approve the revised procedures for surplus property as detailed in Appendix 2 of the report;
- (v) to note that further reports would be provided to the Policy and Resources Committee in respect of this issue; and
- (iv) otherwise, to note the contents of the report.

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**ASSET MANAGEMENT - INVESTMENT OPTION APPRAISAL
(Item 23, Page 1536, 03/07)**

29. There was submitted a report dated 27 January 2006 (circulated) by the Executive Director of Development and Property Services which requested the Committee to consider matters in relation to Asset Management - Investment Option Appraisal.

It was agreed:

- (i) to note the requirement to have the option appraisal arrangements detailed in the report;
- (ii) that the arrangements detailed in the report be put in place; and
- (iii) otherwise, to note the contents of the report.

Provost Darnbrough left the meeting during consideration of the above item.

ASSET MANAGEMENT - PROJECT MANAGEMENT ARRANGEMENTS

30. There was submitted a report dated 27 January 2006 (circulated) by the Executive Director of Development and Property Services which advised of the arrangements required for Project Management under new Asset Management arrangements and following on from a report produced by the Council's External Auditors, PricewaterhouseCoopers.

It was agreed:

- (i) to note that Project Management arrangements for major projects were being formalised and strengthened within the Council and that the necessary training would be provided; and
- (ii) otherwise, to note the contents of the report.

EXCLUSION OF PRESS AND PUBLIC

31. The Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraph 9 of Schedule 7A of the Act as shown against each item.

**PROPOSED SALE OF THREE AREAS OF LAND AT
QUEENS DRIVE, KILMARNOCK**

32. There was submitted a report dated 27 January 2006 (circulated) by the Executive Director of Development and Property Services which updated the Committee on the

current position regarding the Queens Drive development site and sought approval to the proposed disposal of land at Queens Drive, Kilmarnock.

It was agreed:

- (i) to authorise the Executive Director of Development and Property Services to conclude negotiations and thereafter to authorise the Solicitor to the Council to dispose of land at Queens Drive, Kilmarnock, owned by the Council, to the parties and for the purchase prices detailed in the report, all on terms and conditions as might be agreed by the Solicitor to the Council to safeguard the interests of the Council in accordance with accepted conveyancing practice, as follows, viz:-
 - (a) land extending to approximately 0.25 hectares (0.62 acres) or thereby to be disposed to the party detailed in the report subject to site extent finalisation for a total sum as detailed in the report, subject to any proportionate adjustment to reflect site extent finalisation and, subject to a maximum refund of the sum detailed in the report as payment of approved infrastructure works;
 - (b) land extending to 0.40 hectares (1.00 acres) or thereby to be disposed to the party detailed in the report subject to site extent finalisation for a total sum as specified in the report plus VAT and subject to the exact site area being agreed subject to any proportionate adjustment to reflect site extent finalisation;
 - (c) land extending to 0.17 hectares (0.43 acres) or thereby to be disposed to a joint venture company to be formed between the parties detailed in the report subject to site extent finalisation for the total sum detailed in the report plus VAT, subject to any proportionate adjustment to reflect site extent finalisation; and
- (ii) that the Committee otherwise note the contents of the report and that a further report on development progress would be submitted to a future meeting of the Policy and Resources Committee.

PROPOSED LEASE OF DUNLOP VILLAGE HALL, 48 MAIN STREET, DUNLOP

- 33.** There was submitted a report dated 16 January 2006 (circulated) by the Executive Director of Development and Property Services which sought approval to lease Dunlop Village Hall to the party detailed in the report.

It was agreed:

- (i) to amend the concessionary rental policy in relation to the lease application to enable the subjects to be let at a rental of £1 per annum;
- (ii) to approve the proposal to lease Dunlop Village Hall, 48 Main Street, Dunlop to the party detailed in the report in accordance with the terms and conditions identified within the report and to instruct the Solicitor to the Council to conclude matters on behalf of the Council; and
- (iii) otherwise, to note the contents of the report.

PROPOSED DISPOSAL OF LAND AT KINGSWAY, CUMNOCK

34. There was submitted a joint report dated 17 January 2006 (circulated) by the Executive Director of Development and Property Services and the Solicitor to the Council which sought approval to dispose of a site extending to 1.68 hectares, or thereby, at Kingsway, Cumnock, as detailed in the plan contained in the report, to the party detailed.

It was agreed:

- (i) to dispose of the site at Kingsway, Cumnock to the party detailed in the report for the sum specified subject to the terms and conditions detailed within the report;
- (ii) to authorise the Solicitor to the Council to conclude the transaction; and
- (iii) otherwise, to note the contents of the report.

**PROPOSED ACQUISITION OF SHOP AND BUSINESS AT
45 AMLAIRD ROAD, KILMARNOCK**

35. There was submitted a joint report dated 17 January 2006 (circulated) by the Executive Director of Development and Property Services and the Solicitor to the Council which sought approval to acquire shop premises at Amlaird Road, Kilmarnock on terms and conditions as recommended by the District Valuer, to adjust the improved Environmental Initiative budget 2005/06 and to authorise the Solicitor to the Council to conclude the acquisition.

It was agreed:

- (i) to acquire the shop premises and Post Office/Newsagent business at 45 Amlaird Road, Kilmarnock on terms and conditions recommended by the District Valuer and subject to the terms and conditions detailed within the report;
- (ii) to adjust the approved Environmental Initiatives budget 2005/06 as detailed within the report;
- (iii) to authorise the Solicitor to the Council to conclude the acquisition transaction;
- (iv) to remit to the Technical Services Section to let in early course a suitable contract for the demolition of all properties acquired or to be acquired by the Council at Amlaird Road; and
- (v) otherwise, to note the contents of the report.

The meeting terminated at 1213 hrs.

APPENDIX I

EAST AYRSHIRE COUNCIL

**MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE
POLICY AND RESOURCES COMMITTEE**

**MINUTES OF MEETING HELD ON WEDNESDAY 25 JANUARY 2006 AT 1100
HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors Brian Reeves, Jim O'Neill, Daniel Coffey, Douglas Reid, Harry Wilson, Provost Jane Darnbrough and Councillors Eric Ross and Jimmy Carmichael.

ATTENDING: William Stafford, Executive Director of Neighbourhood Services; David Mitchell, Head of Administrative and Legal Services; and Gillian Hamilton, Administrative Officer.

APOLOGIES Councillors Drew McIntyre and Tommy Farrell.

CHAIR: In the absence of the Chair and Vice-Chair, it was unanimously agreed that Councillor Brian Reeves assume the Chair.

CONFERENCES AND COURSES

1. It was reported, and noted, that the balance of the Conferences and Courses budget for financial year 2005/2006 was £10,488.00 as at January 2006.

CONFERENCES/COURSES

**2.1 THE ASSOCIATION FOR PUBLIC SERVICE EXCELLENCE COMMUNITY
REGENERATION 2006 SEMINAR, 15-16 FEBRUARY 2006, PEEBLES HYDRO
HOTEL, PEEBLES**

There was submitted a report dated 30 November 2005 (circulated) by the Executive Director of Neighbourhood Services which informed the Sub-Committee of the Association for Public Service Excellence Community Regeneration 2006 Conference to be held on 15-16 February 2006.

It was agreed to authorise attendance at the above Conference by one Member of the Administration, if available, the name to be notified to the Chief Executive as soon as possible.

**2.2 THE CHARTERED INSTITUTE OF HOUSING CONFERENCE AND EXHIBITION
2006, 20-23 JUNE 2006, HARROGATE INTERNATIONAL CENTRE, HARROGATE**

There was submitted a report dated 5 December 2005 (circulated) by the Executive Director of Neighbourhood Services which informed the Sub-Committee of the Chartered Institute of Housing Conference and Exhibition 2006 to be held on 20-23 June 2006.

It was agreed to authorise attendance at the above Conference by one Member of the Administration, if available, the name to be notified to the Chief Executive as soon as possible.

2.3 CHARTERED INSTITUTE OF HOUSING IN SCOTLAND CONFERENCE, 6-9 MARCH 2006, ABERDEEN EXHIBITION AND CONFERENCE CENTRE, ABERDEEN

There was submitted a report dated 13 January 2006 (circulated) by the Executive Director of Neighbourhood Services which informed the Sub-Committee of the Chartered Institute of Housing in Scotland Conference to be held on 6-9 March 2006.

It was agreed to authorise attendance at the above Conference by one Member of the Administration, if available, the name to be notified to the Chief Executive as soon as possible.

CIVIC CEREMONIAL BUDGET UPDATE

3. It was reported, and noted, that the Civic Ceremonial budget for financial year 2005/2006 was £3,410.59 as at January 2005.

CIVIC CEREMONIAL APPLICATIONS

6.1 VISIT BY THE MODERATOR OF THE GENERAL ASSEMBLY OF THE CHURCH OF SCOTLAND

There was submitted a report dated 18 January 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support on a request from the Church of Scotland, Presbytery of Ayr, to provide a civic lunch for the visit by the Moderator of the General Assembly on Wednesday 5 April 2006, to take place in Cumnock Town Hall.

It was agreed:-

- (i) to award the Church of Scotland, Presbytery of Ayr an award of £450.00 for the visit by the Moderator of the General Assembly; and
- (ii) to remit the necessary arrangements, including Council representation, to the Depute Chief Executive/Executive Director of Corporate Support, in consultation with the Provost.

The meeting terminated at 1106 hours.

APPENDIX II

RESOLUTION IN SUPPORT FAIR TRADE

The Council aims to be recognised by the residents and business community of East Ayrshire, by its suppliers, its employees and other Local Authorities, as a Council that supports and promotes the aims of Fairtrade. The Council therefore resolves to:

- assist local Fairtrade Steering Groups in promoting and encouraging Fairtrade initiatives within East Ayrshire;
- use Fairtrade products when catering for Council meetings and functions;
- encourage the use of Fairtrade produces amongst Council services and staff; and
- promote the aims of the Fairtrade movement through the Council's website and in appropriate Council publications.

APPENDIX III

<u>Contract</u>	<u>Successful Contractor</u>	<u>Amount</u>
Supply and delivery of 2.6 tonne panel van	The Verve Ltd, Glasgow	£11,241.28
Computerised Recruitment Management System	XPT Solutions Ltd, Edinburgh	£69,800.00
Supply of Corporate Printing Services - Framework Contract	Fasprint Services Irvine Limited, Irvine - Lot 2# Cannprint, Kilmarnock - Lot 2# Clip Display, Bristol - Lot 1# Core Image Limited, East Kilbride - Lot 2# Creative Card Bureau Limited, Glasgow - Lot 1# Gask and Hawley Limited, Edinburgh - Lot 4# JH Greene, Kilmarnock - Lot 2# John Watson & Co Limited, Glasgow - Lot 1 and Lot 2# Pawprint (Scotland) Limited, Irvine - Lot 2# PR Print, Glasgow - Lot 2# Precision Card Printing, Shropshire - Lot 4# Print 2000 - Lot 2 and Lot 5# Ricoh Print Scotland, Glasgow - Lot 2# The Kestrel Press, Irvine - Lot 2 and Lot 5# Stewarts of Edinburgh - Lot 2# Vycon Products Limited, Kilmarnock - Lot 2 and Lot 3# Walker and Conell Limited, Darvel - Lot 1, 3 and 5# Twenty One Colour, Glasgow - Lot 2#	

Efficient Government Fund - Stage 2 - Consultancy Services	Price Waterhouse Coopers LLP, Glasgow	£77,200.00
Corporate Asset Management System	The Technology Forge Limited, Otley,	£128,351.00