

EAST AYRSHIRE COUNCIL

COUNCIL MEETING: 4 MARCH 2004

CORPORATE GOVERNANCE: REVIEW OF THE SCHEME OF DELEGATION AND ADMINISTRATION

Report by Depute Chief Executive/Director of Corporate Resources

1. PURPOSE OF REPORT

- 1.1** To submit for consideration of Council a draft Scheme of Delegation and Administration revised as part of the Council's Action Plan to improve Corporate Governance and to take cognisance of the new Departmental structure effective from 1 April 2004. A copy of the draft Scheme of Delegation and Administration is attached.

2. BACKGROUND

- 2.1** Regular reviews of the Scheme of Delegation and Administration have been undertaken. However, in terms of the approved Improvement Action Plan for the adopted Local Code of Corporate Governance, the Head of Administrative and Legal Services in conjunction with Service Departments has carried out a comprehensive review of the Scheme of Delegation and Administration for East Ayrshire Council to specifically target the needs of individual service users.
- 2.2** The review process involved detailed consideration of the Scheme of Delegation and Administration in light of all changes in relevant legislation, Council policy and procedures and the Departmental structures since the Scheme was last published in June 2001.

3. FINANCIAL/POLICY IMPLICATIONS - Nil.

4. LEGAL IMPLICATIONS

- 3.1** Under Section 56(i) of the Local Government (Scotland) Act 1973, as amended, East Ayrshire Council is empowered to discharge its functions through Committees, Sub-Committees or authorised Officers.

5. RECOMMENDATIONS

5.1 It is recommended to Council:-

- (i) to consider, approve and adopt the enclosed revised Scheme of Delegation and Administration as detailed;
- (ii) to note that the Scheme of Delegation and Administration will take effect from 1 April 2004;

(iii) otherwise, to note the contents of the report.

Fiona Lees
Depute Chief Executive/Director of Corporate Resources

BW/SM
19 February 2004

Enc (1)

LIST OF BACKGROUND PAPERS

1. Submissions from Service Departments.

Any person wishing to inspect the background papers or wishes further information on this report should contact Bill Walkinshaw, Administration Manager on Tel No (01563) 576135

Implementation Officer: Bill Walkinshaw, Administration Manager