

EAST AYRSHIRE COUNCIL

COUNCIL MEETING - 7 JUNE 2007

COMMUNITY GRANT APPLICATION: CUMNOCK AND DOON VALLEY THEATRE AND ARTS CENTRE INITIATIVE (CG 3531)

Report by the Depute Chief Executive/Executive Director of Corporate Support

1. PURPOSE OF REPORT

- 1.1 To request Council to deal with a Community Grant application submitted by Cumnock and Doon Valley Theatre and Arts Centre Initiative.

2. BACKGROUND

- 2.1 Cumnock and Doon Valley Theatre and Arts Centre Initiative have submitted an application for Community Grant funding in respect of a music festival to be held in Cumnock from 22 to 24 June 2007. The application was lodged on 18 January 2007, in accordance with the arrangements approved by the former Cumnock Area Local Committee, which included, amongst other things, a closing date for Community Grant applications of 16 February 2007.
- 2.2 The application has also been processed in accordance with the arrangements approved by the former Local Committee, however, in view of the new Council structure, was scheduled to be dealt with by the Southern Local Community Planning Forum at its first meeting to be held on 20 June 2007.

3. CURRENT POSITION

- 3.1 The music festival will be taking place on 22 to 24 June 2007, and the group have requested that the Council determine their application as soon as possible in order to enable them to be aware of the level of funds which they will have available for the event and to finalise arrangements on that basis. As indicated above, in the normal course of events, the application would be determined by the Southern Local Community Planning Forum at its first meeting to be held on 20 June 2007, however, a grant approval at that stage would be too late to assist the Group in finalising preparations for the music festival.

4. PROPOSAL

- 4.1 In view of the circumstances, as outlined above, Council are therefore requested to consider and determine this application. To assist, an Assessment Report by the Executive Director of Neighbourhood Services is provided at Appendix I, which gives details of the application and puts forward a recommendation as to the proposed grant award.

- 4.2** It should be noted that it is the “Final Recommendation” which is the amount of grant recommended in this case. The “Final Recommendation” takes account of not only the assessment of the application on the basis of its individual merits, but also recognises that, in general terms, the value of grant applications which will be dealt with by the Southern Local Community Planning Forum relative to the former Cumnock Area will far exceed the allocation available. This approach reflects the practice employed by the former Local Committee.
- 4.3** In addition to the usual conditions, any grant awarded will be subject to the additional condition agreed by Council at its Statutory Meeting on 17 May 2007, which will apply to all grant awards, namely:- that the grant will not be expended by the recipient body in a manner which would result in any payment being made for any purpose to any political party or any separate body, company or other legal entity to, or otherwise associated with, any political party.
- 4.4** Furthermore, any grant award in this case would be subject to confirmation that the group have a funding package in place to meet the balance of the cost of the event and, as indicated in the Assessment Report, to cost for venue hire and quotes for the sound system and the toilet hire being provided.

5. FINANCIAL IMPLICATIONS

- 5.1** Any grant award approved by Council in respect of this application will require to be met from the financial allocation available to the Southern Local Community Planning Forum for Community Grants for 2007/2008, being a sum of £79,553.00.

6. LEGAL/POLICY IMPLICATIONS

- 6.1** There are no legal/policy implications arising directly from this report.

7. RISK IMPLICATIONS

- 7.1** Delay in dealing with this application may result in the group being unable to make the most effective use of any grant award which might be approved.

8. COMMUNITY PLANNING IMPLICATIONS

- 8.1** The disbursement of Community Grants to locally based organisations accords with the main themes of the East Ayrshire Community Plan.

9. RECOMMENDATION

- 9.1** It is recommended that Council consider a grant award in respect of this application of £1,500 subject to (a) the usual conditions; (b) a further condition that the grant will not be expended by the recipient body in a manner which would result in any payment being made for any purpose to any political party or any separate body, company or other legal entity to, or otherwise

associated with, any political party; (c) confirmation from the group that a funding package is in place to meet the balance of the costs of the music festival; and (d) costs for venue hire and quotes for the sound system and toilet hire being provided.

Elizabeth Morton
Depute Chief Executive/Executive Director of Corporate Support

28 May 2007

SN/SR

LIST OF BACKGROUND PAPERS

1. Community Grant Application submitted by Cumnock and Doon Valley Theatre and Arts Centre Initiative (CG 3531).
2. Assessment Report by the Executive Director of Neighbourhood Services.

Any person wishing to inspect the background papers relative to this report should contact Stuart Nelson, Administrative Officer on Tel No (01563) 576151. Any person wishing further information on this report should contact Bill Walkinshaw, Head of Democratic Services on Tel No (01563) 576135.

Implementation Officer: Stuart Nelson, Administrative Officer.



East Ayrshire
COUNCIL

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Organisation
CREATE
CG3531

Reference Number
CG3531

grant assessment form

1 Aims and objectives of the organisation

To research, develop a multifunctional theatre / arts / conference centre within Cumnock and Doon Valley area. To provide music + cultural events. To promote local artists and establish a music festival.

2 Purpose of the grant (including breakdown of costs)

- To establish a music festival in Cumnock to promote an arts centre
- to provide a quality music event with quality performers
- to provide opportunities for new artists to perform in a festival event with workshops to enhance new skills and talent

£ 3,500 Venue hire

£ 5,200 Marquee + toilets

£ 8,700 Total

Total Cost of Event - £33,170

3a How many people are on the organisation's Management Committee?

9

3b What is the organisation's total membership?

9

3c How many members usually attend the organisation's meetings or events?

10+

3d How many members of the organisation would benefit from the grant?

13

3e How many members of the community would benefit from the grant?

1000 approx

4 How will the grant :-

(a) develop the organisation; or

This will enhance the reputation of the group locally and allow them to develop organisational skills.

(b) benefit the local community.

All local residents will benefit – enhancement of quality of life, opportunities to increase knowledge, skills and confidence by participating and volunteering at the event. Furthermore, local musicians will benefit as will local business / tourism in the area.

ie: promoting community learning, improving opportunities.

All questions on this form must be completed

5	Total cost of project		£ 33,170.00
	Amount of grant requested		£ 8,700.00
	Bank Balance(s)	Date 12 December 2006	£ 3,611.50

Where the group has more than one bank account all balances should be recorded

Cash in hand	Date	£
Value of any other financial assets	Date	£
Name of other funding sources		

No other funding sources have been approached.

Amount and date of grant	
£	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

7	Recommendation	
	Support	√
	Refuse	
	Defer	
Amount Recommended	£ 8,700.00	FINAL RECOMMENDATION - £1,500.00 (subject to conditions detailed in para 9.1 of the report)

Reason for recommendation

This is an important event in the calendar for this area of East Ayrshire. Support for similar events has been given in other areas of East Ayrshire, although the support requested could possibly be subsidised by ticket sales. Support on condition that costs for venue hire and quotes for the sound system and toilets are supplied.

Management Risk Ranking	L √ / M / H	Child Protection Risk Ranking	L √ / M / H
Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.		Applications with a HIGH ranking are not recommended for support	

8 **If there are any revenue implications how will they be met in future years?**
 This is a one off project, although the project takes place annually. Funds for future events will be met through further grant applications and ticket sales.

9 **Does the project represent value for money?** Yes√ No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Cumnock Area			
Doon Valley			
Central Local Community Planning Forum			
Northern Local Community Planning Forum			
Other areas outwith EA			
Method of Division			

All questions on this form must be completed

Grant Assessment Form (Background Information)

11	Date of officers contact	18 + 25 April 2007		
12	Type of Contact	Visit	Telephone✓	Letter
13	Are you satisfied that the details in the application are accurate?	Yes✓	No	
	Accurate but not given in full. Missing information includes: <ul style="list-style-type: none"> ▪ venue hire information – is this subsidised already by EAC? ▪ Quotes for toilets / publicity + promotion 			
14	Is the proposal a realistic undertaking for the group?	Yes✓	No	
15	Has the Risk Management Assurance Statement at Section 28 been signed?	Yes✓	No	
16	Are the appropriate planning permissions/building warrants in place for the project (if applicable)?	Yes	No	
17	If the project involves improvements to premises or requires possession of land, is the applicant the owner or tenant (on a lease of 5 years or more)?			
	Please note this is a condition of grant	Owner	Tenant	Other
18	Does the organisation cater for children under 16?	Yes✓	No	
	If yes, is it registered as Day Care for Children under the Regulation of Care (Scotland) Act 2001 with the Care Commission?	Yes	No✓	
	If no give reasons			
19	Does the expenditure meet the grant funding criteria as set out in the conditions of grant?	Yes✓	No	
	If no give reasons			
19a	Does the organisation provide organised and supervised service/ activities for children and/or young people under 18 years of age	Yes	No✓	
19b	If yes, is the organisation registered with CRBS, Disclosure Scotland or with a recognised umbrella body?	Yes	No	
19c	If no, is the organisation currently in the process of registering with CRBS, Disclosure Scotland or with a recognised umbrella body?	Yes	No	

All questions on this form must be completed

20 **What Council Strategy/Community Planning/Local Committee priorities are addressed by the application?**
Community Plan:
 Promoting Community Learning,
 Improving Opportunities.

21 **Please indicate with a tick the benefit in kind given to the organisation**

<input type="checkbox"/>	Reduced minibus charges	<input type="checkbox"/>	Reduced photocopying charge
<input type="checkbox"/>	Reduced equipment use charge	<input type="checkbox"/>	Free typing
<input type="checkbox"/>	Reduced letting charge	<input type="checkbox"/>	Free use of premises
<input type="checkbox"/>	Other	Please specify	

22 **Please indicate by a tick the level of officer involvement**

<input type="checkbox"/>	High	<input type="checkbox"/>	Medium	<input type="checkbox"/>	Low	<input checked="" type="checkbox"/>	√	None
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23

Assessing Officer	Phillipa Aitken	Designation	Arts + Media Development Manager
Department	Arts + Museums	Tel No	01563 578152
Signature	Phillipa Aitken	Date	25 April 2007
Countersigning Signature	Eddie Bulik	Date	9 May 2007
Designation	Monitoring & Administration Officer		

For completion by Administrative Officer

Previous grant awarded	
Other relevant information	