

**EAST AYRSHIRE COUNCIL****COMMUNITY SERVICES COMMITTEE****MINUTES OF MEETING HELD ON WEDNESDAY 25 MAY 2005 AT 1000 HOURS  
IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,  
KILMARNOCK**

**PRESENT:** Councillors Jim O'Neill, John McGhee, Stephanie Young, Gordon Cree, John Weir, Drew McIntyre, Isabella Macrae, John Campbell, John Knapp, Jim Raymond, Tommy Farrell, Neil McGhee, William Crawford, Elaine Dinwoodie and Elaine Stewart.

**ATTENDING:** Bill Stafford, Executive Director of Neighbourhood Services; David Mitchell, Head of Administrative and Legal Services; John Griffiths, Head of Leisure Services; John F Crawford, Head of Protective Services; Adam Geary, Arts and Museums Manager; Linda McCartan, Community Health Development Manager; Derek Spence, Community Recreation Manager; Paul Whip, Financial Services Manager; Robert McCulloch, Outdoor Amenities Manager; and Christine Baillie, Administrative Officer.

**APOLOGIES:** Councillors Daniel Coffey, Harry Wilson, Iain Linton, George Smith and William Menzies.

**CHAIR:** Councillor Jim O'Neill, Chair.

**ABSENCE MANAGEMENT REPORT QUARTER 1 (1 JANUARY 2005 TO 31  
MARCH 2005)**

1. There was submitted and noted a report dated 8 April 2005 (circulated) by the Executive Director of Neighbourhood Services on absence rates for Community Services, within the Department of Neighbourhood Services, for the quarterly period ended 31 March 2005.

Councillor Tommy Farrell left the meeting during discussion of the above item.

**WASTE DISPOSAL STRATEGY: PROGRESS REPORT (Item 8, Page 1105, 03/07)**

2. There was submitted a report dated 3 May 2005 (circulated) by the Executive Director of Neighbourhood Services which advised of progress made in developing a Strategy which would allow the Council to meet statutory waste recycling and landfill diversion targets.

It was agreed:-

- (i) to authorise Officers of the ad-hoc Procurement Group to secure a further short-term contract for waste transfer and disposal to span the period between 1 May 2006 and the anticipated commissioning of the new residual waste treatment and disposal facilities for Ayrshire;
- (ii) to note that the Waste Management and Planning Officers of the three Ayrshire Councils continue to meet with officials of the Scottish Executive and SEPA to consider waste options for the three Councils; and
- (iii) otherwise, to note the contents of the report

Councillor Tommy Farrell rejoined the meeting during discussion of the above item.

**KERBSIDE RECYCLING SERVICE (Item 7, Page 1105, 03/07)**

3. There was submitted and noted a report dated 27 April 2005 (circulated) by the Executive Director of Neighbourhood Services on progress made on the introduction of the kerbside recycling service to households in East Ayrshire.

**ARTS AND MUSEUMS SECTION CAPITAL DEVELOPMENT**

4. There was submitted a report dated 3 May 2005 (circulated) by the Executive Director of Neighbourhood Services on the recent capital developments in arts and museum buildings and which highlighted some of the developments planned for the coming months.

It was agreed to note the progress made in upgrading Museum and Arts facilities across East Ayrshire.

**LEISURE DEVELOPMENT – HEALTH FOR ALL CONFERENCE**

5. There was submitted and noted a report dated 29 April 2005 (circulated) by the Executive Director of Neighbourhood Services on the success of the Health for All Conference recently organised and hosted by the Leisure Development Section Community Health Improvement Partnership (CHIP).

**MEMORIAL SAFETY REPORT (Item 6, Page 542, 03/07)**

6. There was submitted a report dated 4 May 2005 (circulated) by the Executive Director of Neighbourhood Services on the progress of memorial inspections and remedial work within cemeteries and churchyards.

It was agreed:-

- (i) that an amended and updated list of cemeteries with approximate timescales for completing initial inspections and remedial works would be circulated to Members of the Committee following the meeting;
- (ii) to note the progress made in memorial testing and safety work detailed in the report;
- (iii) to remit to the Executive Director of Neighbourhood Services to agree a programme of safety inspection and remedial work in relation to larger memorials and to report back to this Committee;
- (iv) to remit to the Executive Director of Neighbourhood Services to look at the feasibility of introducing CCTV cameras into the larger of East Ayrshire Council's cemeteries; and
- (v) otherwise, to note the contents of the report.

**LAIR AVAILABILITY REPORT (Item 15, Page 985, 03/07)**

7. There was submitted a report dated 4 May 2005 (circulated) by the Executive Director of Neighbourhood Services on the availability of lairs in Council cemeteries and which sought to establish priorities for future developments.

It was agreed:-

- (i) to approve the priority list of cemetery development/extensions as shown in paragraph 3.3 of the report;
- (ii) to remit to the Executive Director of Neighbourhood Services to liaise with the Executive Director of Development and Property Services to negotiate purchase agreements with the relevant landowners as appropriate;
- (iii) otherwise, to note the contents of the report.

**GAMES HALL ATTENDANCE FIGURES**

8. There was submitted and noted a report dated 27 April 2005 (circulated) by the Executive Director of Neighbourhood Services which highlighted the significant increase in usage being achieved within the Council's Games Halls.

**OUTDOOR AMENITIES MACHINERY**

9. There was submitted and noted a report dated 27 April 2005 (circulated) by the Executive Director of Neighbourhood Services on leases set up for essential equipment for the operation of the Outdoor Amenities Section.

**REVIEW OF LIBRARY, REGISTRATION AND INFORMATION SERVICES (Item 5, Page 666, 03/07)**

10. There was submitted a report dated 17 May 2005 (circulated) by the Executive Director of Neighbourhood Services on the summary findings of the Member/Officer Working Group on the future direction and priorities for Library, Registration and Information Services.

It was agreed to approve the findings of the Member/Officer Working Group as detailed in paragraphs 3.1 to 3.8 of the report.

**AWARDING OF CONTRACTS**

11. There was submitted a report dated 5 May 2005 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which provided, for information, details of tenders which had been accepted, as follows:-

<b>Contract</b>	<b>Successful Contractor</b>	<b>Amount</b>
Supply and Delivery of Ride on Mowers (8 no.)	Nairn Brown (Glasgow Limited), Glasgow	£10,920.30 each – Total £87,362.40

Supply and Delivery of Car Derived Van	Alistair Fleming Citroen, Kilmarnock	£7,366.25
Supply and Delivery of Precinct Sweeper	Applied Sweepers, Falkirk	£37,280.00
Internal Refurbishment – Various areas at the Dick Institute, Kilmarnock	Forbes and Whiteford Limited, Kilmarnock	£82,224.75
Supply and Delivery of 4 x 4 Telescopic Lift Truck	Scot JCB, Glasgow	£34,423.00
Supply and Delivery of Mini Excavator (3 no.)	Scot JCB, Glasgow	£16,230.00 each – Total £52,180.00 (this final total includes costs for 1 hydraulic breaker at £2,300.00 and 3 quick hitch systems at £1,140.00)
Supply and Delivery of Passenger Crew Bus	The Verve Limited, Glasgow	£22,228.28
Supply and Delivery of 3.5 Tonne Panel Van	The Verve Limited, Glasgow	£18,228.00

The meeting terminated at 1030 hours.