

APPENDIX VI

EAST AYRSHIRE COUNCIL

**RECRUITMENT SUB-COMMITTEE OF THE CORPORATE GOVERNANCE
COMMITTEE**

**MINUTES OF MEETING HELD ON WEDNESDAY 12 MAY 2004 AT 0900 HOURS
IN THE COUNCIL CHAMBERS, LUGAR**

PRESENT: Councillors Drew McIntyre, Brian Reeves, Daniel Coffey, John Knapp, Robert McDill, Tommy Farrell and Elaine Stewart.

ATTENDING: Fiona Lees, Chief Executive; Graham Haugh, Head of Personnel; and Anne Marie Carr, Senior Administrative Officer.

CHAIR: Councillor Drew McIntyre, Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act.

ADJOURNMENT/RECONVENTION

2. The Sub-Committee adjourned at 0906 hours and reconvened at 0928 hours with the same Members and Officers in attendance.

POST OF HEAD OF PERSONNEL (Item 2, Page 831, 03/07)

3. There was submitted a report dated 5 May 2004 (circulated) by the Chief Executive which presented information to the Sub-Committee on the five candidates selected for interview with a view to interviewing and making an appointment to the post of Head of Personnel, together with the following documentation:-
 - (i) synopsis of the interviewees;
 - (ii) copy of the Head of Personnel's recruitment pack which included a copy of the advertisement, copy of job outline and person specification; and
 - (iii) copy of Part B of the applications received.

There were also submitted submissions received from the five short-leeted candidates (circulated).

The Committee interviewed Nicki Beveridge and Lyn Haemmerle.

ADJOURNMENT/RECONVENTION/CONTINUATION OF BUSINESS

4. The Sub-Committee adjourned at 1110 hours and reconvened at 1130 hours with the same Members and Officers in attendance and interviewed George Smith and Martin Rose.

ADJOURNMENT/RECONVENTION/CONTINUATION OF BUSINESS

5. The Sub-Committee adjourned at 1305 hours and reconvened at 1333 hours with the same Members and Officers in attendance and interviewed Daniel Longwill.

It was agreed:-

- (i) to offer the post of Head of Personnel to Martin Rose;
- (ii) that all Elected Members of the Council be informed of the appointment; and
- (iii) that the necessary arrangements be remitted to the Chief Executive.

The meeting terminated at 1455 hours.