

**APPENDIX III**

**EAST AYRSHIRE COUNCIL**

**CHAIR'S SUB-COMMITTEE OF THE CORPORATE GOVERNANCE COMMITTEE**

**MINUTES OF MEETING HELD ON FRIDAY 16 APRIL 2004 AT 0830 HRS  
IN THE MEETING ROOM, COUNCIL HEADQUARTERS,  
LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors John Knapp and William Crawford.

**ATTENDING:** Alex McPhee, Executive Head of Finance; George Park, Employee Relations Manager; and Anne Marie Carr, Senior Administrative Officer.

**CHAIR:** Councillor John Knapp, Chair.

**EXCLUSION OF PRESS AND PUBLIC**

1. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act.

**REQUEST FOR VOLUNTARY SEVERANCE**

2. There was submitted a report dated 13 April 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support (i) which sought approval of a request for early retirement received from an employee within the Finance function of the Department of Corporate Support; and (ii) which reported on the number of employee ill health retirements in the financial year 2003/04.

It was agreed:

- (i) to approve the early retirement application from an employee within the Finance Function of the Department of Corporate Support as detailed in Appendix A of the report; and
- (ii) to note the number of ill health retirements detailed in paragraph 4 of the report in the financial year 2003/04.

The meeting terminated at 0835 hrs.