

EAST AYRSHIRE COUNCIL

COMMUNITY SERVICES COMMITTEE

MINUTES OF MEETING HELD ON WEDNESDAY 8 NOVEMBER 2006 AT 1000 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK

PRESENT: Councillors Jim O'Neill, John McGhee, Stephanie Young, Gordon Cree, John Weir, Drew McIntyre, Isabella Macrae, Harry Wilson, Iain Linton, John Campbell, John Knapp, Jim Raymond, Tommy Farrell, William Menzies, William Crawford, Elaine Dinwoodie and Elaine Stewart.

ATTENDING: William Stafford, Executive Director of Neighbourhood Services; David Mitchell, Head of Administrative and Legal Services; John Griffiths, Head of Leisure Services; John Crawford, Head of Protective Services; Paul Whip, Financial Services Manager; Katie Kelly, Leisure Development Manager; Robert McCulloch, Outdoor Amenities Manager; Fiona Steel, Trainee Accountant and Christine Baillie, Administrative Officer.

APOLOGIES: Councillors Helen Coffey, George Smith and Neil McGhee.

CHAIR: Councillor Jim O'Neill, Chair.

BUDGETARY CONTROL SUMMARY STATEMENT – NEIGHBOURHOOD SERVICES (LEISURE AND PROTECTIVE SERVICES) – TO 17 SEPTEMBER 2006 (PERIOD 6)

1. There was submitted and noted a joint report dated 9 October 2006 (circulated) by the Executive Head of Finance and the Executive Director of Neighbourhood Services on the current budgetary control position and the projected out-turn for the year for Neighbourhood Services (Leisure and Protective Services) for the period ended 17 September 2006 (Period 6).

Councillor Drew McIntyre joined the meeting during discussion of the above item.

**ABSENCE MANAGEMENT REPORT:
QUARTER 2 (JULY 2006 TO SEPTEMBER 2006)**

2. There was submitted and noted a report dated 12 October 2006 (circulated) by the Executive Director of Neighbourhood Services on absence rates for Community Services, within the Department of Neighbourhood Services, for the quarterly period ending 30 September 2006.

**BEST VALUE AND COMMUNITY PLANNING AUDIT IMPROVEMENT AGENDA
UPDATE FOR THE DEPARTMENT OF NEIGHBOURHOOD SERVICES**

3. There was submitted a report dated 19 October 2006 (circulated) by the Executive Director of Neighbourhood Services on the Department of Neighbourhood Services activity/progress in relation to Best Value Audit Action Plan for Neighbourhood Services (Leisure Services and Protective Services).

It was agreed:

- (i) to note the good progress made by Leisure and Protective Services in responding to the areas of improvement identified during the Department's Strategic Self Assessment of Performance;
- (ii) that any outstanding action points be incorporated into relevant service improvement/work plans as appropriate; and
- (iii) otherwise, to note the contents of the report.

STRATEGIC REVIEW OF WASTE MANAGEMENT NEEDS: PROGRESS REPORT

4. There was submitted a report dated 16 October 2006 (circulated) by the Executive Director of Neighbourhood Services on further progress made by the three Ayrshire Councils to develop a strategy for future residual waste management needs in Ayrshire.

It was agreed:

- (i) to note the continued progress by the Joint-Ayrshire Member/Officer Working Group in complying with all deadlines prescribed by the Scottish Executive to accommodate compliance with the EU Directive on Landfill;
- (ii) to note that Councillor Jim O'Neill would continue as Chair of the Joint Working Group until the next meeting; and
- (iii) otherwise, to note the contents of the report.

ADDITIONAL FUNDING FOR SERVICES AND PROJECTS

5. There was submitted a report dated 1 November 2006 (circulated) by the Executive Director of Neighbourhood Services which sought approval for the allocation of capital programme funding and one-off time limited revenue expenditure to selected high priority projects in the current financial year.

It was agreed:-

- (i) to approve the additional capital and revenue expenditure proposed in the report; and
- (ii) otherwise, to note the contents of the report.

DEVELOPING A NETWORK OF MULTI-USE GAMES HALLS

6. There was submitted a report dated 16 October 2006 (circulated) by the Executive Director of Neighbourhood Services which sought approval for the installation of 12 new Multi-Use Games Areas across East Ayrshire.

It was agreed:

- (i) to approve the implementation of the programme of MUGA installations as shown in paragraph 3.1 of the report; and
- (ii) otherwise, to note the contents of the report.

SUMMER PROGRAMME REPORT 2006

7. There was submitted and noted a report dated 16 October 2006 (circulated) by the Executive Director of Neighbourhood Services giving a summary of the Summer Activity Programme 2006.

IMPROVEMENTS TO THE PALACE THEATRE/GRAND HALL, KILMARNOCK

8. There was submitted a report dated 23 October 2006 (circulated) by the Executive Director of Neighbourhood Services on progress with the capital project to improve facilities at the Palace Theatre/Grand Hall and which sought approval for additional expenditure.

It was agreed:

- (i) to approve the revised programme of work planned at the Palace Theatre/Grand Hall and the allocation of the required funding for the project; and
- (ii) otherwise, to note the contents of the report.

CONDUCTING CIVIL CEREMONIES

9. There was submitted a report dated 16 October 2006 (circulated) by the Executive Director of Neighbourhood Services which asked the Committee to review the payments made to Registrars for conducting Civil Ceremonies outwith normal working hours.

It was agreed:

- (i) to approve revised payments to Registrars as outlined in paragraph 3.1 of the report;
- (ii) to approve the adjustment of future payments in line with the annual pay award; and
- (iii) otherwise, to note the contents of the report.

CEMETERY MANAGEMENT RULES UPDATE

10. There was submitted a report dated 30 October 2006 (circulated) by the Executive Director of Neighbourhood Services on the outcome of the recent public consultation undertaken to amend the Cemetery Management Rules, in relation to the adoption of the British Register of Accredited Memorial Masons (BRAMM) Scheme as an agreed Quality Service Standard.

It was agreed:

- (i) to approve the amended Management Rules for Cemeteries; and
- (ii) otherwise, to note the contents of the report.

CUMNOCK AND DISTRICT LEISURE GROUP AND KILMARNOCK LEISURE CENTRE TRUST – 3 YEAR FUNDING AGREEMENTS

11. It was agreed to consider Items 11 and 12 on the Agenda together.

11.1 Declarations of Interest

Councillors Raymond, Macrae, Knapp and Crawford declared a non-financial interest in these items and left the meeting.

11.2 Consideration of Item

There were submitted reports dated 23 October 2006 (circulated) by the Executive Director of Neighbourhood Services which sought approval, in principle, for 3 year

funding agreements between the Council and Cumnock and District Leisure Group (CDLG) in relation to the operation of the Visions Centre, Cumnock and Kilmarnock Leisure Centre Trust (KLCT) in relation to the operation of the Galleon Leisure Centre, Kilmarnock, to commence in 2007/08.

It was agreed:

- (i) to approve, in principle, the award of 3 year funding packages to the Cumnock and District Leisure Group as follows – 2007/08 - £160,000; 2008/09 - £165,000; and 2009/10 - £170,000; and to the Kilmarnock Leisure Centre Trust as follows – 2007/08 - £174,000; 2008/09 - £189,000; and 2009/10 - £204,000; and
- (ii) otherwise, to note the contents of the reports.

Councillors Raymond, Macrae, Knapp and Crawford rejoined the meeting at this point.

CLEANSING SERVICES – VEHICLE REPLACEMENT

12. There was submitted a report dated 16 October 2006 (circulated) by the Executive Director of Neighbourhood Services on the vehicle replacement requirements of Cleansing Services in financial year 2007/2008 and which sought approval for the replacement of 6 Refuse Collection vehicles, 2 mechanical sweepers, 1 box van, 2 pick ups and 9 applied sweepers.

It was agreed:

- (i) to approve the acquisition of a suitable replacement vehicle for X357JDS with immediate effect;
- (ii) to approve the acquisition subject to appropriate budget provision having been made of 5 Refuse Collection vehicles estimated at a capital cost of £660,000, 2 x 3.5 tonne pick-ups at £40,000, 1 box van at £40,000, 2 Street Sweeping vehicles at £130,000 and 6 precinct sweepers at £174,000;
- (iii) to instruct the Director of Finance to secure an appropriate fiscal means of acquisition; and
- (iv) otherwise, to note the contents of the report.

AWARDING OF CONTRACTS

13. There was submitted and noted a report dated 23 October 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which provided, for information, details of tenders which had been accepted, as follows:-

<u>Contract</u>	<u>Successful Contractor</u>	<u>Amount</u>
Supply and Installation of Multi-Use Games Halls	Jupiter Play and Leisure Ltd, Edinburgh	£74,740.50
Supply and Installation of Playparks	Jupiter Play and Leisure Ltd, Edinburgh	£113,432.50
Interior Consultancy and Design Services	3d8 Ltd, Glasgow	£26,750.00

River Irvine Cycle Route, Section 1, Kilmarnock to Gatehead	Kelburne Construction Ltd, Kilmarnock	£286,080.00
River Irvine Cycle Route, Section 2, Hurlford to Bellfield Interchange	Kelburne Construction Ltd, Kilmarnock	£109,385
River Irvine Cycle Route, Section 3, Bellfield Interchange to Victoria Bridge	Kelburne Construction Ltd, Kilmarnock	£107,746.25

The meeting terminated at 1050 hrs.