

**APPENDIX II**

**EAST AYRSHIRE COUNCIL**

**CHAIR'S SUB-COMMITTEE OF THE CORPORATE GOVERNANCE COMMITTEE**

**MEETING HELD ON THURSDAY 14 OCTOBER 2004 AT 0900 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors John Knapp and William Crawford.

**ATTENDING:** John Griffiths, Head of Leisure; George Park, Employee Relations Manager; and Gillian Hamilton, Administrative Officer.

**CHAIR:** Councillor John Knapp, Chair

**EXCLUSION OF PRESS AND PUBLIC**

1. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act.

**REQUEST FOR VOLUNTARY SEVERANCE**

2. There was submitted a report dated 11 October 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which sought approval of a request for early retirement received from an employee within the Museums, Arts and Theatre Section of the Department of Neighbourhood Services.

It was agreed:-

- (i) to approve the early retirement application detailed in Appendix A of the report; and
- (ii) otherwise to note the report.

The meeting terminated at 0904 hours.