

EAST AYRSHIRE COUNCIL**POLICY AND RESOURCES COMMITTEE****MINUTES OF SPECIAL MEETING HELD ON 18 APRIL 2007 AT 1030 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

PRESENT: Councillors Drew McIntyre, Jim O'Neill, Stephanie Young, Brian Reeves, Douglas Reid, Gordon Cree, John Weir, Isabella Macrae, and Councillors John Knapp, Stuart Finlayson, Robert McDill, Eric Jackson, Jimmy Kelly, Tommy Farrell and Eric Ross.

ATTENDING: Fiona Lees, Chief Executive; Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support; Alex McPhee, Executive Head of Finance and Asset Management; David Mitchell, Head of Legal, Procurement and Regulatory Services; Malcolm Roulston, Head of Information Technology; and Anne Marie Carr, Senior Administrative Officer.

APOLOGIES: Councillors Willie Coffey, Harry Wilson, Provost Jane Darnbrough, William Menzies and Elaine Dinwoodie.

CHAIR: Councillor Drew McIntyre, Chair.

AYRSHIRE CHAMBER OF COMMERCE AND INDUSTRY - DIAMOND JUBILEE CELEBRATIONS

1. There was submitted a report dated 28 March 2007 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which advised the Committee of an application received from the Ayrshire Chamber of Commerce and Industry which sought a joint civic drinks reception with both North Ayrshire Council and South Ayrshire Council to mark the organisation's Diamond Jubilee celebrations.

It was agreed:-

- (i) to approve the request from Ayrshire Chamber of Commerce and Industry to provide a joint drinks reception with North Ayrshire Council and South Ayrshire Council at a cost of £660, this being one third of the total costs to mark the organisation's Diamond Jubilee celebrations; and
- (ii) to remit the necessary arrangements, including Council representation, to the Depute Chief Executive/Executive Director of Corporate Support in consultation with the Chair.

ACCEPTABLE USE POLICY GOVERNING THE PERSONAL USE OF COMMUNICATIONS SYSTEMS

2. There was submitted a report dated March 2007 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which sought approval for the implementation of an "Acceptable Use Policy Governing the Personal Use of Communications Systems".

It was agreed to recommend to Council to approve the "Acceptable Use Policy Governing the Personal Use of Communications Systems" as detailed in the report.

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EXCLUSION OF PRESS AND PUBLIC

3. The Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraphs 1 and 11 of Schedule 7A of the Act.

**DEPARTMENT OF CORPORATE SUPPORT AND CHIEF EXECUTIVE'S OFFICE
(FINANCE AND ASSET MANAGEMENT) - AMENDMENTS TO STAFFING
STRUCTURES (Item 3, Page 2564, 03/07)**

4. There was submitted a joint report dated 10 April 2007 (circulated) by the Chief Executive and the Depute Chief Executive/Executive Director of Corporate Support which sought approval for amendments to the staffing structures of the Finance and Asset Management Service within the Chief Executive's Office and the Department of Corporate Support.

It was agreed:-

- (i) to approve the re-structuring proposals contained within the report; and
- (ii) to remit the re-structure proposals to the Corporate Governance Committee for consideration of the staffing implications.

The meeting terminated at 1036 hours.