

EAST AYRSHIRE COUNCIL

DEVELOPMENT SERVICES COMMITTEE

**MINUTES OF MEETING HELD ON TUESDAY 6 MARCH 2007 AT 1000 HOURS IN
THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors Eric Ross, Maureen McKay, Jim O'Neill, John McGhee, Brian Reeves, Douglas Reid, John Weir, Drew McIntyre, Isabella Macrae, John Campbell, Stuart Finlayson, Robert McDill, Eric Jackson, George Smith, Tommy Farrell and Elaine Dinwoodie.

ATTENDING: Jim Kane, Acting Executive Director of Development and Property Services; Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support; David Mitchell, Head of Administrative and Legal Services; Alan Neish, Head of Planning, Development and Building Standards; Sandy Gillatt, Acting Head of Roads and Transportation; John Spooner, Business Development Manager; Alistair Kidd, Financial Services Manager; and Robert Beaton, Administrative Officer.

APOLOGIES: Councillors Stephanie Young, Iain Linton, Ray Murray, Jimmy Kelly and Jimmy Carmichael.

CHAIR: Councillor Eric Ross, Chair.

**BUDGETARY CONTROL SUMMARY STATEMENT - DEVELOPMENT SERVICES
TO 4 FEBRUARY 2007 (PERIOD 11)**

1. There was submitted and noted a joint report dated 23 February 2007 (circulated) by the Executive Head of Finance and the Acting Executive Director of Development and Property Services on the current budgetary control position and the projected out-turn for the year for Development and Property Services for the period ended 4 February 2007 (Period 11).

**BUDGETARY CONTROL SUMMARY STATEMENT - ROADS CONTRACTS,
VEHICLE MAINTENANCE AND STREET LIGHTING TO 4 FEBRUARY 2007
(PERIOD 11)**

2. There was submitted and noted a joint report dated 23 February 2007 (circulated) by the Executive Head of Finance and the Acting Executive Director of Development and Property Services on the current budgetary control position and the projected out-turn for the year for Roads Contracts, Vehicle Maintenance and Street Lighting for the period ended 4 February 2007 (Period 11).

Councillor Farrell joined the meeting at this point.

ABSENCE MANAGEMENT REPORT: QUARTER 4 (2006)

3. There was submitted and noted a report dated 11 January 2007 (circulated) by the Acting Executive Director of Development and Property Services which advised on the absence rates for the Department of Development and Property Services for the quarterly period ended 31 December 2006.

EAST AYRSHIRE RACE EQUALITY SCHEME - ANNUAL DEPARTMENTAL MONITORING REPORT

4. There was submitted a report dated 5 February 2007 (circulated) by the Acting Executive Director of Development and Property Services which updated on the Department's progress on the adoption and implementation of the Council's Race Equality Scheme.

It was agreed:-

- (i) to note the contents of the Departmental review of achievements against the action plan submitted to Committee on 8 March 2007;
- (ii) to approve the amended three year plan/timetable to meet the general duty of the Act as detailed within the report; and
- (iii) otherwise, note the contents of this report.

Councillor Weir joined the meeting at this point.

CONSULTATION ON SCOTLAND RIVER BASIN DISTRICT PLANNING: A PLAN OF ACTION

5. There was submitted a report dated 13 February 2007 (circulated) by the Acting Executive Director of Development and Property Services which advised of the contents of the consultation document entitled: Scotland River Basin District River Basin Planning: A Plan of Action issued by SEPA and which sought the views of the Committee on the proposed response to SEPA by the Head of Planning, Development and Building Standards.

It was agreed to approve the proposed formal response by the Head of Planning, Development and Building Standards to the Plan of Action consultation documents as detailed within the report and that this response be forwarded to SEPA and that SEPA be informed of the development plan timetabling issues as detailed within the report and be encouraged to manage their responsibilities in terms of removal of waste from river banks.

COMMUNITY, HERITAGE AND ENVIRONMENT PROJECTS OVERVIEW 2006/07-2007/08

6. There was submitted a report dated 25 February 2007 (circulated) by the Acting Executive Director of Development and Property Services which provided an overview of progress with community, heritage and environment based projects led by the Policy and Project Section of Planning, Development and Building Standards Division in conjunction with various partners including the East Ayrshire Community Planning and Partnership Unit.

It was agreed:-

- (i) to note the significant progress made in 2006/2007 in respect of all of the community, heritage and environment based projects detailed within the report;
- (ii) to approve the key targets for community, heritage and environmental projects in 2007/08 as detailed within the report;

- (iii) to vire £150,000 from the Roads and Transportation revenue budget to the Planning budget with a corresponding virement to be made from the Planning capital budgets to the Roads and Transportation capital budgets, subject to any final budget allocation for 2007/08 and to note this virement arrangement would require to be reviewed annually in future financial years up to 2013/14;
- (iv) to underwrite any outstanding Conservation Area Regeneration Scheme grant expenditure at the end of the financial years and during all future years of the Conservation Area Regeneration Scheme programme as a result of Historic Scotland processing grant claims in arrears; and
- (v) to utilise the £60,000 previously allocated to the Daldorch Footbridge to install a temporary footbridge and design a replacement footbridge.

ROADS DIVISION BUDGETS FOR 2007-2008

7. There was submitted a report dated 26 February 2007 (circulated) by the Acting Executive Director of Development and Property Services which requested the Committee (i) to approve the implementation of the works programme outlined in the report; (ii) to authorise the Acting Executive Director of Development and Property Services to write to the Transport Minister to request that funding for Cycling, Walking and Safer Streets and 20mph zones be continued after March 2008; and (iii) to approve an additional allocation of £60,000 to Prudential borrowing for the Cumnock Parking Strategy in 2007/08.

It was agreed:-

- (i) to approve the implementation of the works programme as detailed within the report;
- (ii) to authorise the Executive Director of Development and Property Services to write to the Transport Minister requesting the funding for Cycling, Walking and Safer Streets and 20 mph zones be continued after March 2008; and
- (iii) to approve an additional allocation of £60,000 for the Cumnock Parking Strategy in 2007/2008.

Councillor McIntyre joined the meeting during the above item.

ROADS AND TRANSPORTATION DIVISION CAPITAL PROGRAMME 2007-2008

8. There was submitted a report dated 26 February 2007 (circulated) by the Acting Executive Director of Development and Property Services which sought approval for the allocation of that part of the General Services Capital Programme 2007/08 to be implemented by the Roads and Transportation Division of the Department of Development and Property Services.

It was agreed to approve the proposed allocations as detailed within the report.

ROADS AND STRUCTURES DESIGN CAPITAL PROGRAMME FOR 2007/08

9. There was submitted a report dated 13 February 2007 (circulated) by the Acting Executive Director of Development and Property Services which sought approval of the Roads and Structures Design Capital Programme for 2007/08.

It was agreed to approve the Roads and Structures Design Capital Programme as detailed within the report.

CUMNOCK PARKING STRATEGY UPDATE (Item 8, Page 2545, 03/07)

10. There was submitted a report dated 8 February 2007 (circulated) by the Acting Executive Director of Development and Property Services (i) which informed about the work carried out to develop a parking strategy for Cumnock Town Centre; and (ii) which sought approval for issues that will be the subject of local consultations.

It was agreed:-

- (i) to note that transportation consultants have been commissioned to develop a proposed parking strategy for Cumnock Town Centre; and
- (ii) to approve the main issues as detailed within the report, which would be subject to public consultation.

**INTRODUCTION OF WAITING RESTRICTIONS ON VARIOUS STREETS,
LOANHEAD AREA, KILMARNOCK**

11. There was submitted a report dated 12 February 2007 (circulated) by the Acting Executive Director of Development and Property Services (i) which requested the Committee to determine the proposed Waiting Restrictions Traffic Regulations Order without a Hearing; (ii) to consider the objection which had been received to the waiting restrictions proposals on various streets in the Loanhead area, Kilmarnock; and (iii) which sought approval to introduce waiting restrictions proposals on various streets in the Loanhead area, Kilmarnock.

It was agreed:-

- (i) to determine the proposed Waiting Restriction Order without a Hearing;
- (ii) to note the objection as detailed within the report; and
- (iii) to approve the Waiting Restrictions proposals on various streets in the Loanhead area, Kilmarnock as detailed within the report.

**CORE FUNDING PAYMENTS TO EXTERNAL PARTNERSHIPS, CORE
SUBSCRIPTIONS TO EXTERNAL BODIES AND FUNDING FOR SPECIAL
PROJECTS IN THE FINANCIAL YEAR 2007/2008**

12. There was submitted a report dated 26 February 2007 (circulated) by the Acting Executive Director of Development and Property Services which sought approval to make payments to external bodies, partnerships and special projects in the financial year 2007/2008.

It was agreed to approve the payments to external partnerships and special projects in accordance with the proposals as detailed within the report.

AWARDING OF CONTRACTS

13. There was submitted and noted a report dated 16 February 2007 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which provided, for information, details of tenders which had been accepted as detailed within the Appendix to these Minutes.

LAND AT 34-38 BANK GLEN, NEW CUMNOCK

14. There was submitted a report dated February 2007 (circulated) by the Acting Executive Director of Development and Property Services which requested that the Committee declare surplus to requirements land extending to 668 square metres or thereby, shown hatched on the attached plan, situated at 34-38 Bank Glen, New Cumnock for the purpose of disposal and authorise the Acting Executive Director of Development and Property Services to market the subjects in accordance with the agreed Council procedures.

It was agreed:-

- (i) to declare surplus to requirements land extending to 668 square metres or thereby and authorise the Acting Executive Director of Development and Property Services to market the land for sale in accordance with the agreed Council procedures; and
- (ii) otherwise, to note the contents of the report.

LAND AT SMALLBURN ROAD, MUIRKIRK

15. There was submitted a report dated 19 January 2007 (circulated) by the Acting Executive Director of Development and Property Services which requested authority to declare surplus an area of land located off Smallburn Road, Muirkirk as shown on the location plan.

It was agreed:-

- (i) to declare the land extending to 800 square metres, or thereby, at Smallburn Road, Muirkirk surplus to requirements and authorise the disposal of same to the party identified in the report;
- (ii) to authorise the Acting Executive Director of Development and Property Services to finalise the negotiations for the sale; and
- (iii) otherwise, note the contents of this report.

EXCLUSION OF PRESS AND PUBLIC

16. The Committee resolved under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, that the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 9 of Schedule 7A of the Act.

LAND ADJACENT TO UNIT 33, STATION ROAD INDUSTRIAL ESTATE, MAUCHLINE

17. There was submitted a report dated 1 February 2007 (circulated) by the Acting Executive Director of Development and Property Services which requested authority to declare surplus land extending to 1,428 square metres or thereby, adjacent to Unit 33, Station Road Industrial Estate, Mauchline for the purpose of disposal to the party identified in the report.

It was agreed:-

- (i) to declare land extending to 1,438 square metres or thereby, adjacent to Unit 33, Station Road Industrial Estate, Mauchline, surplus to requirements for the purpose of disposal to the party identified in the report; and
- (ii) to authorise the Acting Executive Director of Development and Property Services to finalise the negotiations for the sale of land at the rear of the estate extending to 559 square metres or thereby.

LAND ENCROACHMENT AT 62 KENNEDY DRIVE, KILMARNOCK

- 18.** There was submitted a report dated 16 February 2007 (circulated) by the Acting Executive Director of Development and Property Services which requested the Committee to declare surplus to requirements an area of land, identified on the plan attached, which extended to 112 square metres or thereby and currently formed part of the garden ground at 62 Kennedy Drive, Kilmarnock and authorise disposal of same to the proprietor of the property at 62 Kennedy Drive, Kilmarnock.

It was agreed:-

- (i) to declare the land extending to 112 square metres or thereby forming part of the garden at 62 Kennedy Drive, Kilmarnock, surplus to requirements and authorise disposal of same to the party identified in the report;
- (ii) to authorise the Acting Executive Director of Development and Property Services to finalise negotiations for the sale; and
- (iii) otherwise, to note the contents of the report.

PROCUREMENT OF ENGINEERING WORKS AND ROADS CONTRACT BUSINESS PLAN

- 19.** There was submitted a report dated 15 February 2007 (circulated) by the Acting Executive Director of Development and Property Services which informed of the projected requirement for the procurement of engineering works under the control of the Department of Neighbourhood Services from 1 April 2007 and to recommend approval of the Business Plan for the Roads Contracts Unit as Best Value suppliers for a range of work required to be contracted by the Department.

It was agreed to approve the Business Plan for the Roads Contracts Unit as detailed within the report.

STREET LIGHTING UNIT PROCUREMENT OF STREET LIGHTING MAINTENANCE

- 20.** There was submitted a report dated 9 February 2007 (circulated) by the Acting Executive Director of Development and Property Services which updated on the current procurement arrangements for Street lighting maintenance and which sought approval for the Business Plan for the Street Lighting Unit for 2007-2008.

It was agreed to approve the Business Plan for the Street Lighting Maintenance Unit within the Roads Division as detailed within the report.

**TRANSPORT SERVICES - PROCUREMENT ARRANGEMENTS AND
TRANSPORT SERVICES UNIT BUSINESS PLAN**

21. There was submitted a report dated 16 February 2007 (circulated) by the Acting Executive Director of Development and Property Services which updated on current procurement arrangements for Transport Services and which sought approval for the Transport Services Business Plan for 2007/2008.

It was agreed to approve the Business Plan for the Transport Services Unit for the year 2007/2008 as detailed within the report.

The meeting terminated at 1023 hours.

APPENDIX**AWARDING OF CONTRACTS**

| <u>CONTRACT</u> | <u>SUCCESSFUL CONTRACTOR</u> | <u>AMOUNT</u> |
|--|---------------------------------------|----------------------|
| * A70 Ochiltree Stag Appraisal & Bypass Feasibility Study | Mott McDonald Limited, Glasgow | £44,940.00 |
| Supply of Vehicle Fuel and Exhaust Treatment Chemical | Ferguson and Menzies Ltd, Glasgow | Schedule of Rates |
| Vehicle Activated Signs | TWM Traffic Control Systems, Cheshire | £59,200.00 |
| Lighting Works Phase 2 (Civil Works Only) | Centre Great 1991 Ltd, Ayr | £29,520.00 |
| Barony "A" Frame Project Hard and Soft Landscaping | MacKenzie Construction, Glasgow | £391,891.32 |
| Patching 2 North Area | J H Civil Engineering Ltd, Airdrie | £51,686.00 |
| Kilmarnock North – Footways Works | Barr Ltd, Paisley | £54,218.19 |
| Vehicle Restraint Systems – Various Locations, East Ayrshire | Diack and Macaulay Ltd, Glasgow | £134,926.00 |
| Demolition of Former Dalmellington Primary, Ayr Road, Dalmellington | Messrs W H McClounie, New Cumnock | £44,377.58 |
| East Ayrshire Council – Bridge Assessment Programme, Work Package 5 | URS Corporation Ltd, Glasgow | £34,092.00 |
| Foregate Multistorey Car Park, Kilmarnock Waterproofing of Car Park Floors | MacKenzie Construction Ltd, Glasgow | £155,214.60 |

| <u>CONTRACT</u> | <u>SUCCESSFUL CONTRACTOR</u> | <u>AMOUNT</u> |
|--|--|----------------------|
| Footway Resurfacing – Kilmarnock East | Hillhouse Quarry Co Ltd, Troon | £44,073.56 |
| Barskimming Road – Footway | Ayrshire Construction Ltd, Auchinleck | £33,529.00 |
| Galston Flood Prevention Scheme | R J McLeod (Contractors Limited), Glasgow | £8,689,675.46 |
| Birkhill Culvert Replacement | Kelburne Construction Ltd, Kilmarnock | £166,742.70 |

* The tenders were assessed on a 60/40 Quality/Price ratio tender assessment model.