

EAST AYRSHIRE COUNCIL**DEVELOPMENT SERVICES COMMITTEE****MINUTES OF MEETING HELD ON WEDNESDAY 9 MARCH 2005 AT 1000 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

PRESENT: Councillors Eric Ross, Jim O'Neill, John McGhee, Brian Reeves, Daniel Coffey, Douglas Reid, Drew McIntyre, Isabella Macrae, Ray Murray, Stuart Finlayson, Robert McDill, Eric Jackson, George Smith, Jimmy Kelly, Elaine Dinwoodie and Jimmy Carmichael.

ATTENDING: Fiona Lees, Chief Executive; David Mitchell, Head of Administrative and Legal Services; Robert Paton, Head of Economic Development and Property; Alan Neish, Head of Planning, Development and Building Standards; Jim Kane, Head of Roads and Transportation; Alistair Kidd, Financial Services Manager; Bobby McConnachie, Health and Safety Officer; David Morgan, Public Relations Officer; and Robert Beaton, Administrative Officer.

APOLOGIES: Councillors Maureen McKay, Stephanie Young, Iain Linton, John Campbell and Tommy Farrell.

CHAIR: Councillor Eric Ross, Chair.

CHAIR'S REMARKS

1. The Chair intimated that East Ayrshire Council's Opencast Coal Subject Plan had won the top award in the Planning for Rural Areas category at the Royal Town Planning Institute's National Awards for Planning 2004.

The Chair, on behalf of the Committee, thanked the Head of Planning, Development and Building Standards and his staff for their hard work in achieving this award.

2.1 BUDGETARY CONTROL SUMMARY STATEMENT - DEVELOPMENT SERVICES TO 6 FEBRUARY 2005 (PERIOD 11)

There was submitted and noted a joint report dated 23 February 2005 (circulated) by the Executive Head of Finance and the Executive Director of Development and Property Services which advised of the current budgetary control position and the projected out-turn for the year for Development and Property Services for the period ended 6 February 2005 (Period 11).

REVIEW OF SCHOOL CROSSING PATROL SERVICES (Item 2, Page 1093, 03/07)

- 2.1.1 Arising from discussion of the previous item and in light of the anticipated surplus for Development and Property Services for 2004/2005, it was agreed to authorise the Head of Roads and Transportation to reinstate the 13 School Crossing Patrols identified for withdrawal by the same Committee on 19 January 2005 and to request relevant Heads of Service to work in conjunction with the Departmental Financial Services Manager to re-align budgets accordingly.

2.2 BUDGETARY CONTROL SUMMARY STATEMENT - ROADS CONTRACTS, VEHICLE MAINTENANCE AND STREET LIGHTING TO 6 FEBRUARY 2005 (PERIOD 11)

There was submitted and noted a joint report dated 23 February 2005 (circulated) by the Executive Head of Finance and the Executive Director of Development and Property Services which advised of the current budgetary control position and the projected out-turn for the year for the Roads Contracts, Vehicle Maintenance and Street Lighting for the period ended 6 February 2005 (Period 11).

HEALTH AND SAFETY ACTION PLAN

3. There was submitted and noted a report dated 18 February 2005 (circulated) by the Executive Director of Development and Property Services which advised of an updated Departmental Health and Safety Action Plan for 2005/2006.

WEST OF SCOTLAND ARCHAEOLOGY SERVICE (Item 11, Page 879, 03/07)

4. There was submitted a report dated 25 February 2005 (circulated) by the Executive Director of Development and Property Services which advised of the performance of the West of Scotland Archaeology Service in the financial year 2003/04, and to report on the budgetary position in terms of the Code of Practice on Funding External Bodies entitled "Following the Public Pound".

It was agreed:-

- (i) to note that the West of Scotland Archaeology Service continued to provide a valued service;
- (ii) to approve the contribution of £12,494 for 2005/06; and
- (iii) to note that a report on projected contributions for future years would be prepared once details were available from West of Scotland Archaeology Service.

EAST AYRSHIRE COALFIELD ENVIRONMENT INITIATIVE - UPDATE AND PROPOSAL FOR COMPANY LIMITED BY GUARANTEE (Item 6, Page 610, 03/07)

5. There was submitted a report dated 25 February 2005 (circulated) by the Executive Director of Development and Property Services which updated on the progress with the Coalfield Environmental Initiative, and which sought approval for the transition from an unincorporated association to a Company Limited by Guarantee, with the intention to seek charitable status from the Inland Revenue.

It was agreed:-

- (i) to note the progress made by the Coalfield Environmental Initiative;
- (ii) that the Coalfield Environmental Initiative becomes a Company Limited by Guarantee and to seek charitable status; and
- (iii) to recommend to Council that the Chair of the Development Services Committee sit as a Director of the new Company.

**NEWMILNS BUILDING RESTORATION FEASIBILITY STUDY
(Item 7, Page 738, 03/07)**

6. There was submitted a report dated 25 February 2005 (circulated) by the Executive Director of Development and Property Services which advised on the results of the Newmilns Building Restoration Feasibility Study and considered options for the way forward.

It was agreed:-

- (i) to note the findings of the Newmilns Building Restoration Feasibility Study;
- (ii) to approve the way forward for the continued regeneration of Newmilns as detailed in the report;
- (iii) to authorise the Solicitor to the Council to provide any necessary legal assistance required to progress the agreed way forward; and
- (iv) to note that project updates would be provided on a regular basis.

**CONSERVATION AREA APPRAISALS OF GALSTON OUTSTANDING
CONSERVATION AREA AND CATRINE CONSERVATION AREA
(Item 9, Page 878, 03/07)**

7. There was submitted a report dated 25 February 2005 (circulated) by the Executive Director of Development and Property Services which sought approval of the draft Conservation Area Appraisals for Galston 'Outstanding' Conservation Area and Catrine Conservation Area, which sought authorisation to go out to public consultation on these draft appraisals and to consult on the proposed change to the Conservation Area boundary of Catrine.

It was agreed:-

- (i) to approve the draft Conservation Area Appraisals for Galston 'Outstanding' Conservation Area and Catrine Conservation Area; and
- (ii) to approve a process of public consultation as detailed within the report.

**CATRINE ENVIRONMENTAL HERITAGE PROJECT - ORGANISATIONAL
ARRANGEMENTS (Item 7, Page 1153, 03/07)**

8. There was submitted a report dated 1 March 2005 (circulated) by the Executive Director of Development and Property Services which advised of the Catrine Environmental Heritage Project - Organisational Arrangements.

It was agreed:-

- (i) to enter into a partnership with the reformed Catrine Voes Trust for the purposes of progressing the Catrine Environmental Heritage Project and to make any grant submissions as detailed within the report;
- (ii) to authorise the Solicitor to the Council to draft the written constitution of the Catrine Environmental Heritage Project as detailed within the report, subject to approval of the reformed Catrine Voes Trust as project partner, to complete the same;
- (iii) to authorise the Solicitor to Council to prepare and sign an agency agreement relative to the Catrine Environmental Heritage Project permitting the Council as agent to employ staff and enter into contracts and legal agreements in the

name of the Council as agency on behalf of the Catrine Environmental Heritage Project, and to perform such other functions on behalf of the Catrine Environmental Heritage Project as the Solicitor to the Council deems necessary, as detailed within the report, subject to the availability of grant funding;

- (iv) to authorise the Executive Head of Finance to establish accounting procedures and records for the Catrine Environmental Heritage Project and to monitor and administer all funds received in relation to the project in compliance with any grant conditions as detailed within the report;
- (v) to request that the Council nominate three Elected Members to represent the Council on the Catrine Environmental Heritage Executive Committee; and
- (vi) to note that project updates would be provided on a regular basis.

**PROPOSED ALTERATION TO PLANNING APPLICATION DELEGATION REMITS
(Item 2, Page 209, 03/07)**

9. There was submitted a report dated 25 February 2005 (circulated) by the Executive Director of Development and Property Services which proposed further alterations to the Scheme of Delegation regarding planning applications.

It was agreed to approve, in principle, that Officers investigate the operation of a list system and to report back to a future Committee for approval of such a system prior to implementation.

**PROGRESS REPORT ON THE GALSTON FLOOD PREVENTION SCHEME
(Item 19, Page 1157, 03/07)**

10. There was submitted and noted a joint report dated 15 February 2005 (circulated) by the Executive Director of Development and Property Services and the Executive Director of Educational and Social Services which informed of the progress on the Council's proposed flood prevention works for Galston.

NATIONAL CORING EXERCISE OF PUBLIC UTILITY REINSTATEMENTS

11. There was submitted a report dated 15 February 2005 (circulated) by the Executive Director of Development and Property Services which informed of the outcome of the 2003/04 National Coring of Public Utility Reinstatements exercise.

It was agreed:-

- (i) to note the result of the 2003/2004 National Coring of Public Utility Reinstatements exercise;
- (ii) to note that there appeared to be little improvement in the performance of the Public Utilities; and
- (iii) to authorise the Head of Roads and Transportation, in consultation with the Chair, to write to Nicol Stephen, MSP, Minister for Transport, Scottish Executive on the poor performance of Public Utilities in respect of road reinstatements in East Ayrshire.

**A71 BUS CORRIDOR MEASURES - PROPOSED ROAD HUMPS FOR
NEWMILNS**

12. There was submitted a report dated 10 January 2005 (circulated) by the Executive Director of Development and Property Services which advised of objections that had been received to Road Humps Notice being promoted for proposals for Kilnholm Street in Newmilns, and which sought approval for the traffic calming as proposed.

It was agreed:-

- (i) to note the objections as detailed within the report; and
- (ii) to approve the road humps as advertised.

'EURO RAP' 2005 - A71 ROAD SAFETY IMPROVEMENT

13. There was submitted and noted a report dated 10 January 2005 (circulated) by the Executive Director of Development and Property Services which informed of the improvement on the status of the A71 and the latest AA European Road Assessment Programme 'Euro RAP'.

UNIT 33, STATION ROAD INDUSTRIAL ESTATE, MAUCHLINE

14. There was submitted a report dated 19 January 2005 (circulated) by the Executive Director of Development and Property Services which requested authority to declare surplus Unit 33, Station Road, Mauchline, for the purpose of a disposal to the existing tenant, Miller Steel.

It was agreed:-

- (i) to declare Unit 33, Station Road Industrial Estate, Mauchline, surplus to requirements for the purpose of disposal to Miller Steel; and
- (ii) to authorise the Executive Director of Development and Property Services to finalise the negotiations for the sale.

AWARDING OF CONTRACT

15. There was submitted and noted a report dated 11 February 2005 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which provided, for information, details of a tender which had been accepted.

<u>CONTRACT</u>	<u>SUCCESSFUL CONTRACTOR</u>	<u>AMOUNT</u>
Supply and Installation of Bus Shelters	Commutaports Ltd., Glasgow	£193,338.00

**TRANSPORT SERVICES - PROCUREMENT ARRANGEMENTS AND
TRANSPORT SERVICES UNIT BUSINESS PLAN**

16. There was submitted a report dated 16 February 2005 (circulated) by the Executive Director of Development and Property Services which updated on the current procurement arrangements for Transport Services and which sought approval for the Transport Services Business Plan for 2005/2006.

It was agreed to approve the Business Plan for the Transport Services Unit for the year 2005/2006.

**PROCUREMENT OF ENGINEERING WORK AND ROADS CONTRACTS
BUSINESS PLAN**

17. There was submitted a report dated 25 February 2005 (circulated) by the Executive Director of Development and Property Services which informed of the projected requirement for the procurement of engineering works under the control of Development and Property Services and recommended approval of the Business Plan for the Roads Contracts Unit as Best Value suppliers for a range of work required to be contracted by the Department.

It was agreed to approve the Business Plan for the Roads Contracts Unit.

**STREET LIGHTING UNIT - PROCUREMENT OF STREET LIGHTING
MAINTENANCE**

18. There was submitted a report dated 21 February 2005 (circulated) by the Executive Director of Development and Property Services which updated on the current procurement arrangements for Street Lighting Maintenance and which sought approval for the Business Plan for the Street Lighting Unit for 2005/2006.

It was agreed to approve the Business Plan for the new Street Lighting Maintenance Unit within the Roads Division.

**REMIT FROM COUNCIL MEETING OF 3 MARCH 2005: DEVELOPMENT
SERVICES COMMITTEE OF 19 JANUARY 2005 - REVIEW OF SCHOOL
CROSSING PATROLS (Item 2, Page 1093, 03/07)**

19. The Chair advised that this item had been withdrawn from the Agenda in light of the decision previously taken at Item 2.1.1.

KILMARNOCK TOP OF THE TOWN PROPOSED OFFICE DEVELOPMENT

20. The Chair advised that this item had been withdrawn from the Agenda.

The meeting terminated at 1030 hours.