

EAST AYRSHIRE COUNCIL**COMMUNITY SERVICES COMMITTEE****MINUTES OF MEETING HELD ON TUESDAY 29 MARCH 2005 AT 1000 HOURS
IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors Jim O'Neill, Daniel Coffey, Gordon Cree, John Weir, Harry Wilson, John Campbell, Ray Murray, John Knapp, George Smith, Neil McGhee, William Crawford, Elaine Dinwoodie and Elaine Stewart.

ATTENDING: Bill Stafford, Executive Director of Neighbourhood Services; David Mitchell, Head of Administrative and Legal Services; John Griffiths, Head of Leisure Services; John F Crawford, Head of Protective Services; Derek Spence, Community Recreation Manager; Paul Whip, Financial Services Manager; Donald McVicar, Local Office & Registration Manager; Robert McCulloch, Outdoor Amenities Manager; Alan Paterson Principal Quantity Surveyor; David Morgan, Public Relations Officer; and Robert Beaton, Administrative Officer.

APOLOGIES: Councillors John McGhee, Drew McIntyre, Isabella Macrae, Iain Linton, Jim Raymond, Tommy Farrell and William Menzies.

CHAIR: Councillor Jim O'Neill, Chair.

ORDER OF BUSINESS

1. In terms of Standing Order 19, the Chair agreed to take the report on the Caprington Nine-Hole Golf Course as item 21.

**BUDGETARY CONTROL SUMMARY STATEMENT: NEIGHBOURHOOD
SERVICES (LEISURE AND PROTECTIVE SERVICES) TO 6 FEBRUARY 2005
(PERIOD 11)**

2. There was submitted and noted a joint report dated 3 March 2005 (circulated) by the Executive Head of Finance and Executive Director of Neighbourhood Services on the current budgetary control position and the projected out-turn for the year for Neighbourhood Services (Leisure and Protective Services) for the period ended 6 February 2005 (Period 11).

**BUDGETARY CONTROL SUMMARY STATEMENT: OUTDOOR AMENITIES AND
LEISURE MANAGEMENT TO 6 FEBRUARY 2005 (PERIOD 11)**

3. There was submitted and noted a joint report dated 7 March 2005 (circulated) by the Executive Head of Finance and Executive Director of Neighbourhood Services on the current budgetary control position and the projected out-turn for the year for Outdoor Amenities and Leisure Management for the period ended 6 February 2005 (Period 11) subject to the surplus being correctly stated as £643,002 and not as shown in the report.

BUDGETARY CONTROL SUMMARY STATEMENT: REFUSE COLLECTION AND STREET CLEANSING TO 6 FEBRUARY 2005 (PERIOD 11)

4. There was submitted and noted a joint report dated 7 March 2005 (circulated) by the Executive Head of Finance and Executive Director of Neighbourhood Services on the current budgetary control position and the projected out-turn for the year for Refuse Collection and Street Cleansing for the period ended 6 February 2005 (Period 11).

ABSENCE MANAGEMENT REPORT QUARTER 4 (1 OCTOBER 2004 TO 31 DECEMBER 2004)

5. There was submitted and noted a report dated 17 January 2005 (circulated) by the Executive Director of Neighbourhood Services on absence rates for Community Services, within the Department of Neighbourhood Services for the quarterly period ended 31 December 2004.

DEPARTMENTAL HEALTH AND SAFETY ACTION PLAN (Item 7, Page 982, 03/07)

6. There was submitted a report dated 2 March 2005 (circulated) by the Executive Director of Neighbourhood Services on the progress of the Department of Neighbourhood Services Health and Safety Action Plan and to recommend a Departmental Health and Safety Action Plan for 2005-06.

It was agreed:-

- (i) to note achievements in respect of the Health and Safety Action Plan 2004/05;
- (ii) to approve the recommended Health and Safety Action Plan 2005/06 as detailed within the report; and
- (iii) otherwise, to note the contents of the report.

BEST VALUE POSITION STATEMENT FOR THE DEPARTMENT OF NEIGHBOURHOOD SERVICES (Item 3, Pages 997, 998, 03/07)

7. There was submitted a report dated 24 February 2005 (circulated) by the Executive Director of Neighbourhood Services on the Department of Neighbourhood Services' activity/progress in relation to Best Value for those sections that now constitute Neighbourhood Services (Leisure Services, Protective Services, Housing Services and Building and Works).

It was agreed:-

- (i) to approve the Best Value Position Statement for Neighbourhood Services; and
- (ii) otherwise, to note the contents of the report.

DEPARTMENT OF NEIGHBOURHOOD SERVICES BEST VALUE SERVICE REVIEW PROGRAMME

8. There was submitted a report dated 28 February 2005 (circulated) by the Executive Director of Neighbourhood Services on a proposed programme for the implementation of Best Value Service Review within the Department of Neighbourhood Services.

It was agreed:-

- (i) to approve the programme for Best Value Service Review for the Department of Neighbourhood Services as detailed within the report;
- (ii) that further reports on the progress and the implementation of the Best Value Review Programme and proposals for improvement arising from specific reviews be submitted to future meetings of the Committee; and
- (iii) otherwise, to note the contents of the report.

BEST VALUE REVIEW OF LEISURE SERVICES

9. There was submitted a report dated 4 March 2005 (circulated) by the Executive Director of Neighbourhood Services which sought approval of the Best Value Review of Leisure Services due to take place in 2005/06.

It was agreed:-

- (i) to approve the Best Value Review of Leisure Services as detailed in the report; and
- (ii) otherwise, to note the contents of the report.

EAST AYRSHIRE RACE EQUALITY SCHEME DEPARTMENTAL ANNUAL MONITORING REPORT (Item 7, Page 3054, 03/07)

10. There was submitted a report dated 3 March 2005 (circulated) by the Executive Director of Neighbourhood Services on progress on the adoption and implementation of the Council's Race Equality (Year 2).

It was agreed:-

- (i) to note the contents of the Departmental review of achievements against the action plan submitted to Committee on 5 February 2004;
- (ii) to approve the amended three year plan/timetable to meet the general duty of the Race Equality (Amendment) Act 2000 as detailed in the report; and
- (iii) otherwise, to note the contents of the report.

ILLEGAL MONEY LENDING UNIT

11. There was submitted a report dated 3 March 2005 (circulated) by the Executive Director of Neighbourhood Services on a project to tackle illegal money lending in Scotland and which sought delegated authority for the Executive Director of Neighbourhood Services to authorise officers employed by Glasgow City Council to act as Consumer Credit Enforcement Officers within East Ayrshire.

It was agreed:-

- (i) that the Scheme of Delegation be amended to provide for the Executive Director of Neighbourhood Services and the Head of Protective Services to authorise named officers of Glasgow City Council to undertake enforcement duties under the Consumer Credit Act 1974; and
- (ii) otherwise, to note the contents of the report.

COMMERCIAL WASTE RECYCLING

12. There was submitted and noted a report dated 7 March 2005 (circulated) by the Executive Director of Neighbourhood Services on the recycling of commercial waste arising within East Ayrshire.

REVIEW OF MARCHES AND PARADES IN SCOTLAND

13. There was submitted a report dated 7 March 2005 (circulated) by the Executive Director of Neighbourhood Services on the outcome of the review of marches and parades in Scotland, undertaken by Sir John Orr on behalf of the Scottish Executive.

It was agreed:-

- (i) to note that the Scottish Executive will now consider Sir John Orr's report and may subsequently promote legislative changes;
- (ii) that any proposed changes will be the subject of a further report to Committee; and
- (iii) otherwise, to note the report.

BURNS MONUMENT, KAY PARK, KILMARNOCK – PROGRESS REPORT (Item 6, Page 1105, 03/07)

14. There was submitted a report dated 28 February 2005 (circulated) by the Executive Director of Neighbourhood Services on progress made towards the re-development of the Burns Monument in Kay Park, Kilmarnock.

Councillor D Coffey, seconded by Councillor Wilson, moved that another option namely full re-instatement of the monument be considered for inclusion within the proposed public consultation.

Councillor O'Neill, seconded by Councillor Stewart moved as an amendment:-

- (i) to approve the further development of the options for the Burns Monument as detailed in the report;
- (ii) to remit to the Executive Director of Neighbourhood Services to report back to the Committee with further details regarding these options, following public consultation; and
- (iii) otherwise, to note the contents of the report.

On a division by a show of hands, the amendment was carried by 9 votes to 4.

RESPONSE TO REGISTRATION SERVICES (SCOTLAND) BILL (Item 19, Page 1557, 99/03)

15. There was submitted a report dated 7 March 2005 (circulated) by the Executive Director of Neighbourhood Services in response to the consultation document on the Registration Services (Scotland) Bill issued by the General Register Office for Scotland.

It was agreed to approve the responses outlined and explained in the appendix to the report and to forward them to the General Register Office for Scotland as proposed in the report.

REVIEW OF COUNCIL BOWLING GREENS (Item 10, Page 807, 03/07)

16. There was submitted a report dated 1 March 2005 (circulated) by the Executive Director of Neighbourhood Services which presented the recommendations of the Member/Officer Working Group, which had reviewed the Council's Bowling Green facilities, for consideration and approval of this Committee.

It was agreed:-

- (i) to note the recommendations of the Working Group;
- (ii) that the Executive Director of Neighbourhood Services submit a further report to an early meeting of this Committee; and
- (iii) otherwise, to note the contents of the report.

APPLICATION FOR LETTING OF COUNCIL PREMISES

17. There was submitted a joint report dated 4 March 2005 (circulated) by the Executive Director of Neighbourhood Services and the Executive Director of Educational and Social Services on a revised letting application form and associated guidance for use of Council premises, and which sought approval for the procedures in relation to the Protection of Children (Scotland) Act 2003.

It was agreed:-

- (i) to approve the changes in the letting form and notes of guidance subject to minor amendments;
- (ii) otherwise, to note the contents of the report.

LEISURE DEVELOPMENT – VEHICLE LEASES

18. There was submitted a report dated 2 March 2005 (circulated) by the Executive Director of Neighbourhood Services which sought approval to lease essential vehicles for the safe and effective operation of the Leisure Development Section.

It was agreed:-

- (i) to approve the lease of the vehicles as detailed in the report;
- (ii) to remit to the Executive Director of Neighbourhood Services to instruct the Executive Head of Finance to secure the appropriate operating leases for the vehicles; and
- (iii) otherwise, to note the contents of the report.

AWARDING OF CONTRACTS

19. There was submitted a report dated 2 March 2005 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which provided, for information, details of tenders which had been accepted, as follows:-

Contract	Successful Contractor	Amount
Paper and Card Recycling Services	Smurfit Recycling, Tamworth	Schedule of Rates

Alterations to Burns Mall Toilets, Kilmarnock, Phase 2	KG Builders, Adrossan	£38,373.30
Supply and Delivery of 3.5 Ton Chassis Cab Tipper (Phase 4)	The Verve Ltd, Glasgow	£18,296.28
Supply and Delivery of 3.5 Ton Crew Cab Tipper with Mesh Cage (Phase 8)	The Verve Ltd, Glasgow	£26,019.28 (inclusive of bin lift option priced at £4,200)
Supply and Delivery of 3.5 Ton Tipper Chassis Cab with Mesh Cage (Phase 8)	The Verve Ltd, Glasgow	£19,496.28 each – Total £77,985.12

PROPOSED EXTENSION TO MATERIAL RECOVERY FACILITY, WESTERN ROAD, KILMARNOCK

20. There was submitted a joint report dated 23 March 2005 (circulated) by the Executive Director of Development and Property Services and the Executive Director of Neighbourhood Services which advised of a contractual overspend on the above project.

It was agreed to approve the additional expenditure as detailed in the report.

CAPRINGTON NINE-HOLE GOLF COURSE

21. There was submitted a report dated 21 March 2005 (circulated) by the Executive Director of Neighbourhood Services which advised of an agreement between the Council and Caprington Golf Club as to the future operation of the nine-hole course at Caprington.

It was agreed:-

- (i) to note the terms of the financial agreement negotiated with Caprington Golf Club to underpin the operation of the nine-hole golf course; and
- (ii) otherwise, to note the contents of the report.

EXCLUSION OF PRESS AND PUBLIC

22. The Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A of the Act as shown against each item.

OUTDOOR AMENITIES DSO – BUSINESS PLAN 2005/06

23. There was submitted a report dated 9 March 2005 (circulated) by the Executive Director of Neighbourhood Services which sought approval for the Outdoor Amenities DSO Business Plan for 2005/06.

It was agreed to approve the Outdoor Amenities DSO Business Plan for 2005/06.

LEISURE MANAGEMENT DSO – BUSINESS PLAN 2005/06

24. There was submitted a report dated 9 March 2005 (circulated) by the Executive Director of Neighbourhood Services which sought approval for the Leisure Management DSO Business Plan for 2005/06.

It was agreed to approve the Leisure Management DSO Business Plan for 2005/06.

Councillor Crawford left the meeting at this point.

CLEANSING DSO – BUSINESS PLAN 2005/06

25. There was submitted a report dated 9 March 2005 (circulated) by the Executive Director of Neighbourhood Services which sought approval for the Cleansing DSO Business Plan for 2005/06.

It was agreed to approve the Cleansing DSO Business Plan for 2005/06.

The meeting terminated at 1120 hours.