

**APPENDIX I**

**EAST AYRSHIRE COUNCIL**

**CHAIR'S SUB-COMMITTEE OF THE CORPORATE GOVERNANCE COMMITTEE**

**MINUTES OF MEETING HELD ON THURSDAY 17 FEBRUARY 2005 AT 0945 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors John Knapp and William Crawford.

**ATTENDING:** Bill Stafford, Executive Director of Neighbourhood Services; Martin Rose, Head of Personnel; and Gillian Hamilton, Administrative Officer.

**CHAIR:** Councillor John Knapp, Chair.

**EXCLUSION OF PRESS AND PUBLIC**

1. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act.

**REQUEST FOR VOLUNTARY SEVERANCE**

2. There was submitted a report dated 8 February 2005 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which sought approval of requests for early retirement received from two employees within the Outdoor Amenities Section of the Department of Neighbourhood Services.

It was agreed:-

- (i) to approve the early retirement applications detailed in Appendix A of the report; and
- (ii) otherwise, to note the contents of the report.

The meeting terminated at 0948 hours.