

EAST AYRSHIRE COUNCIL - 21 JUNE 2007

A REVIEW OF DECISION-MAKING STRUCTURES

Report by Chief Executive

1. PURPOSE OF REPORT

- 1.1** The purpose of this report is to present for the consideration of Council inserts for the Scheme of Delegation and Administration; amendments to the Standing Orders; and a draft Meetings Calendar in respect of the new decision-making structure.

2. BACKGROUND

- 2.1** The Council at its statutory meeting on 17 May 2007 agreed the introduction of a new decision-making structure for the Council based on a Cabinet model with a Governance and Scrutiny Committee.
- 2.2** This report proposes a series of amendments to the Council's procedural documents which will enable the new decision-making structure to be established. In particular amendments are proposed to the Scheme of Delegation and Administration to recognise the role of the Cabinet and scrutiny arrangements particularly the call-in process.
- 2.3** The attached appendices detail the changes which are proposed to the relevant procedural documents. The amended documents will be circulated to all Elected Members over the recess.

3. OPERATIONAL DOCUMENTS

- 3.1** Appendix 1 provides details of the Cabinet decision-making arrangements.
- 3.2** Appendix 2 - provides terms of reference of the Cabinet and the Governance and Scrutiny Committee together with further details of portfolio holders' roles and responsibilities.
- 3.3** Appendix 3 identifies further potential areas for Officer delegation.
- 3.4** Appendix 4 makes proposed amendments to the Standing Orders in recognition of the new decision-making structure.
- 3.5** Appendix 5 provides a Meetings Calendar for the new decision-making structure from August to December 2007. A Meetings Calendar for 2008 will be submitted to Council in October 2007 when information from outside agencies in respect of their meetings for 2008 is available.
- 3.6** Further work is ongoing in respect of developing support documentation to assist Governance and Scrutiny Members in their scrutiny role and arrangements are in hand to arrange visits to other Authorities that operate a

Cabinet and Scrutiny system to assist Members and Officers in the introduction of the new decision-making structure.

4. FINANCIAL/LEGAL/POLICY/COMMUNITY -

4.1 No issues arising directly from this report.

5. RECOMMENDATION

5.1 It is recommended:-

- (i) that the Council give due consideration to the proposed amendments as detailed within the Appendices and approve proposed action; and
- (ii) that the operation of the new decision-making structure be subject to review in August 2008.

Fiona Lees
Chief Executive

BW/SC
18 June 2007

LIST OF BACKGROUND PAPERS - NIL

Any person wishing further information on this report should contact Bill Walkinshaw, Head of Democratic Services on Tel No (01563) 576135.

Implementation Officer: Bill Walkinshaw, Head of Democratic Services

APPENDIX 1

INFORMATION TO BE INSERTED WITHIN THE SCHEME OF DELEGATION AND ADMINISTRATION

CABINET DECISION-MAKING ARRANGEMENTS

Agendas and Minutes

- Copy of the Cabinet Agendas will be issued to all Elected Members at the same time the full Cabinet papers are issued to Cabinet Members. Two full sets of Cabinet papers will be submitted to each political group within East Ayrshire Council for reference. Cabinet papers will also be available on the Council's website (excluding confidential papers) from the time the papers are issued to Cabinet Members.

Cabinet Minutes

- The Minutes of the Cabinet will be circulated to all Elected Members by the end of the working day following the meeting i.e. Thursday, 5pm (Minutes will be circulated by e-mail **AND** placed in Members' individual mail box).
- No decisions of the Cabinet can be implemented until a further five working days have expired i.e. by 5pm the following Thursday.
- Cabinet Support Officers will notify Service Officers of what decisions can be implemented and what (if any) decisions have been called in.

Education Authority

- When the Cabinet is discharging the Council's functions as Education Authority, its voting membership shall also comprise three persons representing Churches and other religions as required by law and Teacher and Parent Representatives in accordance with existing Council policy.
- In terms of organising Cabinet business, every second meeting of the Cabinet will discharge the Council's functions as Education Authority. However, in the event of emergencies, the Cabinet may discharge the Council's function as Education Authority at any of its meetings and arrangements will be made to invite the Church and Teacher and Parent Representatives. Where other business of the Cabinet is to be transacted, prior to consideration of that business, the Church, Teacher and Parent Representatives will leave the meeting.

Call-In Process

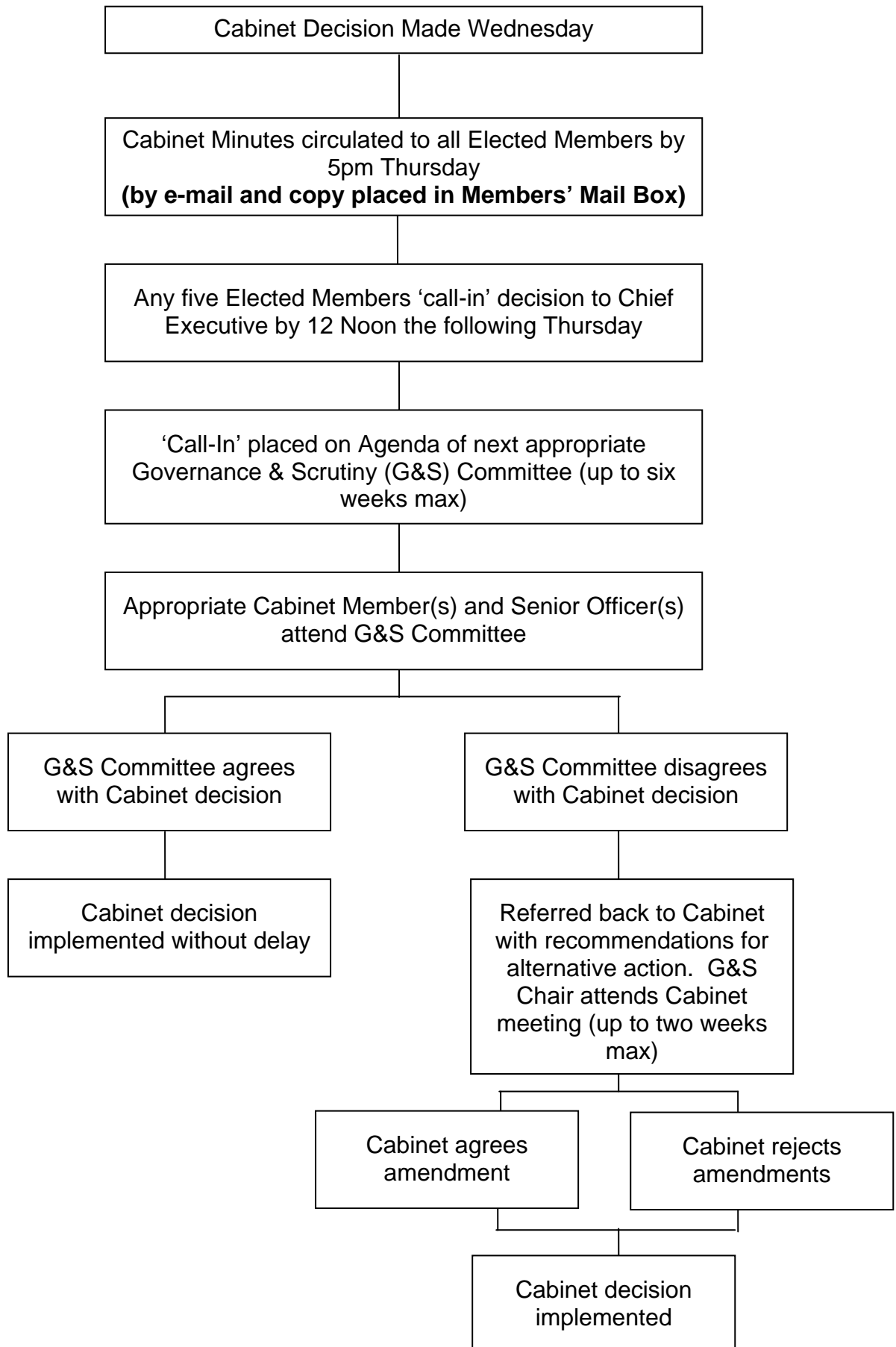
- Cabinet decisions (with some special exceptions referred to below) are subject to call-in whereby decisions of Cabinet are delayed until examined further by the Governance and Scrutiny Committee.

- (i) Members will be entitled to call-in decisions of the Cabinet on a requisition signed by five Members delivered to the Chief Executive no later than Noon on the sixth working day following (and not counting) the date on which the Cabinet met.
- (ii) A decision which has been called-in will be placed on the Agenda for the next meeting of the Governance and Scrutiny Committee for consideration.
- (iii) The Elected Members who have activated the call-in process will be required to attend the Governance and Scrutiny Committee to explain their call-in request. If none of the Members attend the call-in request falls.
- (iv) Decisions called-in to the Governance and Scrutiny Committee will be dealt with as follows:
 - where the Governance and Scrutiny Committee agrees with a decision of the Cabinet it can be implemented without further delay;
 - where the Governance and Scrutiny Committee does not agree with the decision of the Cabinet it will be referred back to the Cabinet with the recommendations for alternative action as determined by the Governance and Scrutiny Committee. The Chair of the Governance and Scrutiny Committee or another Member of the Committee nominated by the Chair will have the right to attend the Cabinet and speak in support of its recommendation on that item; and
 - only Elected Members serving on the Governance and Scrutiny Committee will be entitled to vote.
 - the appropriate Cabinet Portfolio Member and Senior Officer(s) will attend the Governance and Scrutiny Meeting to outline the reasons for the Cabinet's decision and answer any questions.
- (v) Consideration of a called-in decision will as far as possible be carried out within one full Council cycle. The Governance and Scrutiny Committee may continue consideration of a called-in decision to a further meeting but only with the consent of the Cabinet or relevant Cabinet portfolio Member. The Chair of the Governance and Scrutiny Committee and the relevant Cabinet portfolio Member may reach agreement on the time to be allowed.
- (vi) Where the Cabinet does not accept the recommendation of the Governance and Scrutiny Committee on a decision which has been called-in from the Cabinet, the decision of the Cabinet shall be final.
- (vii) The Cabinet may instruct that a decision be implemented ahead of any consideration by the Governance and Scrutiny Committee on the grounds of urgency, in circumstances resulting from actions or events beyond the control of the Council, if the call-in process could otherwise:-
 - (a) prevent a final decision being made before the required date; or
 - (b) seriously prejudice the Council's position in relation to persons or events external to the Council or in respect of financial, commercial, contractual or legal issues.

- (viii) When the Cabinet instructs that a decision be implemented ahead of any consideration by the Governance and Scrutiny Committee on the grounds of urgency, the Chair of the Cabinet must give reasons in writing for this to the Chair of the Governance and Scrutiny Committee.
 - (ix) The Cabinet may declare that a decision cannot be called-in where the Council's negotiating position with Trade Unions could be prejudiced; and
 - (x) The call-in procedure does not apply to any decisions of the Cabinet which have been referred to the Council.
- A process chart of the call-in procedure is detailed overleaf.

BW/SC

EAST AYRSHIRE COUNCIL CALL-IN PROCESS CHART



APPENDIX 2

INFORMATION TO BE INSERTED WITHIN THE SCHEME OF DELEGATION AND ADMINISTRATION

AREAS OF RESPONSIBILITY IN RESPECT OF THE COUNCIL, CABINET AND GOVERNANCE AND SCRUTINY COMMITTEE

In general terms where the Scheme of Delegation mentions a Chair (for example an obligation to consult) this will be amended to “the relevant Cabinet Portfolio Spokesperson”.

COUNCIL

- To set the Council's revenue and capital budgets.
- To set the Council Tax.
- To elect Provost and Depute Provost.
- To approve the Council's decision-making process and Departmental structures.
- To appoint Elected Members to serve on the Cabinet, the Governance and Scrutiny Committee, other Committees, Sub-Committees and Panels.
- To appoint Elected Members to outside Agencies.
- To determine and keep under review a Scheme of Members' Allowances.
- To prepare and keep under review a Scheme of Delegation and Administration, Standing Orders for the Regulation of Proceedings and Business, Financial Standing Orders for Contracts and Financial Regulations.
- Appoint the Chief Officials.
- Hold Cabinet to account with reports from Governance & Scrutiny Committee and through Members' questions at Council meetings.
- Consider motions for debate on general issues.
- Matters which cannot by law be delegated.

CABINET

- Meetings of the Cabinet will be chaired by the Leader of the Council or in his absence the Depute Leader of the Council.
- To discharge all of the Council's functions (except those reserved to the Council and those matters specifically delegated to other Committees/Panels), namely:-
 - takes all key strategic and service delivery decisions.
 - implements policy framework
 - promotes the core values of the Council
 - develops Community Planning, working with partner organisations;
 - recommends revenue and capital budgets to Council.
- To discharge on behalf of the Council its functions as an Education Authority in respect of the delivery of Education Services to pre-fives and children of school age.

PORTFOLIO HOLDERS

Portfolio Holders are Elected Members with specific areas of responsibility known as portfolios to ensure greater political accountability for the decisions taken by the Cabinet.

Portfolio Holders are politically accountable for service standards and service performance both in terms of direct service delivery and in terms of the contribution of individual services to the community plan priorities of the Council. Portfolio Holders are not responsible for service management.

Portfolio Holders have a specific role as advocate for their service groups. In this capacity portfolio holders will seek to ensure that relevant service needs and service views are taken into account in Cabinet decisions particularly where these relate to Community Plan priorities and strategies.

Portfolio Holders will:-

- meet on a regular basis with Senior Management with a view to discussing service issues including service performance;
- seek to resolve concerns regarding service delivery with service management;
- lead on service issues at Cabinet and Council meetings;
- lead on service reports at Governance and Scrutiny Committee; and
- attend Governance and Scrutiny Committees in respect of related called-in decisions to respond to questions and explain Cabinet proposals.

Following information received from a Service Department some amendments/clarification made in respect of portfolio remits (amendments in bold).

Leader of Council and Spokesperson for Community Planning and Equalities

Spokespersons for Lifelong Learning

Focussing on Community Planning themes, aspirations and aims:

- promoting Community Learning covering -

Educational Services, Pre-Five, Community Learning and Development, Teaching, Community Art, Libraries (**including Registration and Local Offices**), Museums and Art Galleries.

Spokespersons for Management and Resources

Focussing on the overall management of the Council activities:

- Cross-cutting policy overview
- Management of Council's resources and assets - People, finance, systems and technology and property.
- Overseeing all corporate non-themed service functions.

Spokespersons for Environment and Regeneration

Focussing on Community Planning themes, aspirations and aims in terms of:

- Improving opportunities
- Improving the environment

covering -

Economic Development, Employment Initiatives, Planning and Building Standards, Structure Planning, Roads and Transportation, Tourism, Environmental Health, Cleansing and Waste Disposal, **Outdoor Amenity Services (covering Grounds Maintenance, Golf Courses, Street Cleaning, Playparks and Cemeteries), Country Parks and Countryside Services**

Spokespersons for Community Wellbeing

Focussing on Community Planning themes, aspirations and aims in terms of

- promoting community safety
- improving health
- eliminating poverty

covering -

Social Work Services, Housing, Road and Community Safety, **Leisure Development, Community Recreation**, Consumer Protection, Emergency Planning, Street Lighting, Community Health and Chemistry and Public Analyst's Services.

GOVERNANCE AND SCRUTINY COMMITTEE

This Committee has overall responsibility for scrutiny and review within East Ayrshire Council and is primarily concerned in monitoring the performance of the Cabinet; Departments and third party organisations against service delivery and financial targets and is also responsible for dealing with Cabinet decisions that have been called in. Areas of responsibility will include

Corporate Governance Function

1. To oversee the Council's Corporate Governance arrangements which shall include:-
 - the continual review and development of the Council's Local Code of Corporate Governance, ensuring that the Council's Code is consistent with the principles and reflects the requirements of the CIPFA/SOLACE framework for Corporate Governance in Local Government covering the broad themes of community focus; structures and processes; risk management and internal control; service delivery; and standards of conduct;
 - ensuring the adequacy and effectiveness of the Council's local systems, processes and documentation identified within the Council's Local Code of Corporate Governance including compliance with audit committee principles; and
 - approval of the Council's annual Corporate Governance Implementation Plan.
2. To monitor and review the efficiency and effectiveness of all of the Council's work and the levels and standards of services provided.

Standards of Conduct Function

3. To provide advice to Members in respect of standards of conduct and compliance with the Councillors' Code of Conduct introduced under the Ethical Standards and Public Life Etc (Scotland) Act 2000.
4. To develop and adopt formal codes of conduct defining the standards of personal behaviour to which individual Members, Officers and Agents of the Council are required to subscribe.
5. To provide advice to Council in respect of Members Allowances.

Performance Review and Best Value Function

6. Oversee the implementation corporately of the Council's approach to fulfilling its duty to make arrangements to secure best value.
7. Keep under review the Council's approach to and outcomes in relation to continuous improvement in the delivery of Council Services.
8. Keep under review the Council's approach to Public Performance Reporting.
9. Determine matters in relation to submission to the Scottish Executive and the Accounts Commission in furtherance of the council's duty to make arrangements to secure best value.

Audit and Risk Function

10. Approval and review of operational and strategic internal audit plans.
11. To ensure that the Internal Audit function is properly resourced and has appropriate standing within the Council.
12. To review the activities of the Internal Audit function.
13. To review the adequacy of the internal control systems.
14. To review external audit strategic and operational plans and to manage all aspects of the Council's relationships with its External Auditors.
15. Review of the annual audit certificate and the Annual Report to Members by the External Auditor.
16. Monitor and review of implementation of audit recommendations.
17. Ensuring the existence of and compliance with an appropriate corporate risk management strategy.

Scrutiny Function

18. To co-ordinate and manage scrutiny processes on behalf of the Council.
19. To establish Scrutiny Groups as required and to determine and review their remit as required.
20. To carry out scrutiny of Cabinet policy decisions and service delivery including the review and monitoring on a continuous basis spending levels in relation to departmental budgets.
21. Consideration of performance reports at pre-determined intervals and submission of appropriate recommendations to Cabinet and/or Council as appropriate.

22. To prepare a programme of policy reviews and order of priority.
23. Submit periodical reports on the Committee's activities to Council.

APPENDIX 3

INFORMATION TO BE INSERTED WITHIN THE SCHEME OF DELEGATION AND ADMINISTRATION

FURTHER POTENTIAL AREAS FOR OFFICER DELEGATION

Proposed Amendments

1. That a general delegation be given to the Chief Executive and Executive Directors to make changes to staffing structures, numbers and gradings in accordance with the approved pay grading arrangements and subject to the agreement of the Head of Personnel and the Executive Head of Finance and Asset Management. Major departmental restructuring or staffing reviews would continue to be submitted to Cabinet for approval.
2. It is proposed to give a specific delegation to the Depute Chief Executive/Director of Corporate Support together with the Head of Personnel to have authority to approve temporary posts irrespective of the duration of such temporary posts subject to the availability of financial resources.
3. That in respect of civic ceremonial matters and the provision of civic receptions and hospitality that specific delegation be given to the Chief Executive to approve the request for civic recognition/hospitality up to a maximum of £5,000 in respect of major civic events, such matters would be reported to Cabinet for consideration. The Chief Executive's delegation to be exercised in consultation with the Provost.
4. That a specific delegation is given to the Chief Executive to approve Elected Members' attendance at conferences. The Chief Executive's delegation to be exercised in consultation with the Leader of the Council or Depute Leader.
5. It is proposed to delegate to the Chief Executive together with the Executive Head of Finance and Asset Management to write off debts in excess of £1,500 where the Solicitor to the Council or Sheriff Officer so advises.
6. It is proposed to delegate to the Chief Executive together with the Executive Head of Finance and Asset Management to approve leases in excess of £50,000 per annum and to approve licences, wayleaves and such transactions in excess of £50,000 so long as budgetary provision existed.
7. It is proposed to delegate to the Chief Executive together with the Executive Head of Finance and Asset Management in conjunction with the relevant Director to make the decision on removal from operational service property and ground no longer required for operational purposes for disposal on a negotiated basis where the value of the asset is assessed to be less than £100,000.
8. It is proposed to delegate to the Chief Executive together with the Executive Head of Finance and Asset Management to process transactions in excess of £100,000 up to £1M subject to Cabinet previously approving to dispose of the property in question and in accordance with the Solicitor to the Council's recommendation.

APPENDIX 4

PROPOSED AMENDMENTS TO THE STANDING ORDERS IN RECOGNITION OF THE NEW DECISION-MAKING STRUCTURE

1. In general terms to note that parts 3, 4, 5 and 6 of the Standing Orders apply to meetings of the Cabinet.
2. In general terms where the Standing Orders mentions a Chair or Vice-Chair this should be read as the Leader of the Council or the relevant Cabinet Portfolio Spokesperson(s).
3. That Standing Order 1.2 will be amended to reflect that the Council shall on an annual basis appoint Cabinet Portfolio Spokespersons and that retiring Cabinet Portfolio Spokespersons shall be eligible for re-election.
4. That in respect of Standing Order 5.1 (v), Order of Business that reference contained within the Standing Orders that any Member may request information on an item within a Minute that is before the meeting allows Members to put questions to either the Leader of the Council or the relevant Cabinet Portfolio Spokesperson on an item within Minutes of the Cabinet that is put before the meeting.
5. That an additional standing item be added to Standing Order 5.1 - Order of Business, to allow for a report by the Leader of the Council. The Standing Orders will also be amended to allow for a Member, without prior notice to put a question to the Leader of the Council about the report

APPENDIX 5

MEETINGS CALENDAR: AUGUST TO DECEMBER 2007

DATE/TIME OF MEETING	NAME OF CTTEE/SUB ETC	LODGEMENT DATE	*PRE-AGENDA MEETING DETAILS	ISSUE AGENDA
<u>AUGUST</u>				
FRI 3/8/2007 1000 HOURS	SOUTHERN LOCAL PLANNING	WED 25/7/2007	-	FRI 27/7/2007
TUES 7/8/2007 1000 HOURS	STRATHCLYDE POLICE BOARD: COMPLAINTS SUB	-	-	-
THURS 16/8/2007 1030 HOURS	STRATHCLYDE POLICE BOARD	-	-	-
THURS 16/8/2007 1400 HOURS	STRATHCLYDE FIRE AND RESCUE BOARD	-	-	-
FRI 17/8/2007 1000 HOURS	NORTHERN LOCAL PLANNING	WED 8/8/2007	-	FRI 10/8/2007
FRI 17/8/2007 1100 HOURS	SPT	-	-	-
TUES 21/8/2007 1330 HOURS	PRE-MEETING: JOINT NEGOTIATING CTTEE FOR TEACHING STAFF	-	-	-
TUES 21/8/2007 1400 HOURS	JOINT NEGOTIATING CTTEE FOR TEACHING STAFF	-	-	TUES 14/8/2007
WED 22/8/2007 1000 HOURS	CABINET	THURS 2/8/2007	THURS 9/8/2007	WED 15/8/2007
WED 22/8/2007 1400 HOURS	GALLEON TRUST	WED 8/8/2007	-	WED 15/8/2007
THURS 23/8/2007 1000 HOURS	GOVERNANCE & SCRUTINY	THURS 9/8/2007	TUES 14/8/2007	THURS 16/8/2007
THURS 23/8/2007 1400 HOURS	NORTHERN LOCAL COMMUNITY PLNG FORUM	MON 6/8/2007	THURS 9/8/2007	MON 13/8/2007
FRI 24/8/2007 1000 HOURS (PROVISIONAL)	APPEALS PANEL	-	-	THURS 16/8/2007
TUES 28/8/2007 1000 HOURS	STRATHCLYDE POLICE BOARD: AUDIT SUB	-	-	-
TUES 28/8/2007 1400 HOURS	CENTRAL LOCAL COMMUNITY PLNG FORUM	FRI 10/8/2007	MON 13/8/2007	FRI 17/8/2007

* Chairs to determine time of Pre-Agenda.

DATE/TIME OF MEETING	NAME OF CTTEE/SUB ETC	LODGEMENT DATE	*PRE-AGENDA MEETING DETAILS	ISSUE AGENDA
<u>AUGUST</u> (Con't)				
THURS 30/8/2007 1000 HOURS	LOCAL GOVERNMENT LICENSING PANEL	TUES 14/8/2007	THURS 16/8/2007	THURS 23/8/2007
FRI 31/8/2007 1000 HOURS	SOUTHERN LOCAL PLANNING	WED 22/8/2007	-	FRI 24/8/2007
FRI 31/8/2007 1100 HOURS	CoSLA: LEADERS MEETING	-	-	-
<u>SEPTEMBER</u>				
TUES 4/9/2007 1330 HOURS	PRE-MEETING CENTRAL JCC	-	-	-
TUES 4/9/2007 1400 HOURS	CENTRAL JCC	-	-	TUES 28/8/2007
WED 5/9/2007 1000 HOURS	CABINET	THURS 16/8/2007	THURS 23/8/2007	WED 29/8/2007
THURS 6/9/2007 1400 HOURS	SOUTHERN LOCAL COMMUNITY PLNG FORUM	MON 20/8/2007	THURS 23/8/2007	MON 27/8/2007
WED 12/9/2007 1000 HOURS	STRATHCLYDE POLICE BOARD: PERSONNEL SUB	-	-	-
THURS 13/9/2007 1400 HOURS	COMMUNITY PLANNING PARTNERSHIP BOARD	TUES 4/9/2007	-	THURS 6/9/2007
FRI 14/9/2007 1000 HOURS	NORTHERN LOCAL PLANNING	WED 5/9/2007	-	FRI 7/9/2007
FRI 14/9/2007 1000 HOURS (PROVISIONAL)	APPEALS PANEL	-	-	THURS 6/9/2007
FRI 14/9/2007 1100 HOURS	SPT: OPERATIONS	-	-	-
WED 19/9/2007 1000 HOURS	CABINET	THURS 30/8/2007	THURS 6/9/2007	WED 12/9/2007
THURS 20/9/2007 1000 HOURS	GOVERNANCE & SCRUTINY	THURS 6/9/2007	TUES 11/9/2007	THURS 13/9/2007
WED 26/9/2007 1000 HOURS	STRATHCLYDE POLICE BOARD: RESOURCES AND BEST VALUE SUB	-	-	-
FRI 28/9/2007 0930 HOURS	AYRSHIRE ECONOMIC FORUM	-	-	-

* Chairs to determine time of Pre-Agenda.

DATE/TIME OF MEETING	NAME OF CTTEE/SUB ETC	LODGEMENT DATE	*PRE-AGENDA MEETING DETAILS	ISSUE AGENDA
SEPTEMBER (Con't)				
FRI 28/9/2007 1000 HOURS	SOUTHERN LOCAL PLANNING	WED 19/9/2007	-	FRI 21/9/2007
FRI 28/9/2007 1100 HOURS	CoSLA: LEADERS MEETING	-	-	-
FRI 28/9/2007 1100 HOURS	SPT: STRATEGY & PROGRAMMES (GLASGOW)	-	-	-
OCTOBER				
WED 3/10/2007 1000 HOURS	CABINET	THURS 13/9/2007	THURS 20/9/2007	WED 26/9/2007
THURS 4/10/2007 1330 HOURS	PRE MEETING: JOINT NEGOTIATING CTTEE FOR TEACHING STAFF	-	-	-
THURS 4/10/2007 1400 HOURS	JOINT NEGOTIATING CTTEE FOR TEACHING STAFF (AGM)	-	-	THURS 27/9/2007
TUES 9/10/2007 1030 HOURS	LICENSING BOARD	-	-	-
WED 10/10/2007 1000 HOURS	GOVERNANCE AND SCRUTINY	WED 26/9/2007	MON 1/10/2007	WED 3/10/2007
THURS 11/10/2007 1000 HOURS	COUNCIL	THURS 27/9/2007	TUES 2/10/2007	FRI 5/10/2007
THURS 11/10/2007 1030 HOURS	STRATHCLYDE POLICE BOARD	-	-	-
THURS 11/10/2007 1400 HOURS	STRATHCLYDE FIRE AND RESCUE BOARD	-	-	-
FRI 12/10/2007 1000 HOURS	NORTHERN LOCAL PLANNING	WED 3/10/2007	-	FRI 5/10/2007
FRI 19/10/2007 1100 HOURS	SPT	-	-	-
TUES 23/10/2007 1400 HOURS	CENTRAL LOCAL COMMUNITY PLNG FORUM	FRI 5/10/2007	MON 8/10/2007	FRI 12/10/2007
WED 24/10/2007 1000 HOURS	CABINET	THURS 4/10/2007	THURS 11/10/2007	WED 17/10/2007

* Chairs to determine time of Pre-Agenda.

DATE/TIME OF MEETING	NAME OF CTTEE/SUB ETC	LODGEMENT DATE	*PRE-AGENDA MEETING DETAILS	ISSUE AGENDA
<u>OCTOBER</u> (Con't)				
THURS 25/10/2007 1000 HOURS	LOCAL GOVERNMENT LICENSING PANEL	TUES 9/10/2007	THURS 11/10/2007	THURS 18/10/2007
THURS 25/10/2007 1400 HOURS	NORTHERN LOCAL COMMUNITY PLNG FORUM	MON 8/10/2007	THURS 11/10/2007	MON 15/10/2007
FRI 26/10/2007 1000 HOURS	SOUTHERN LOCAL PLANNING	WED 17/10/2007	-	FRI 19/10/2007
FRI 26/10/2007 1000 HOURS (PROVISIONAL)	APPEALS PANEL	-	-	THURS 18/10/2007
FRI 26/10/2007 1100 HOURS	CoSLA: LEADERS MEETING	-	-	-
TUES 30/10/2007 1000 HOURS	STRATHCLYDE POLICE BOARD: COMPLAINTS SUB	-	-	-
TUES 30/10/2007 1030 HOURS	LICENSING BOARD ADJOURNED MEETING	-	-	-
<u>NOVEMBER</u>				
THURS 1/11/2007 1400 HOURS	SOUTHERN LOCAL COMMUNITY PLNG FORUM	MON 15/10/2007	THURS 17/10/2007	MON 22/10/2007
FRI 2/11/2007 1100 HOURS	SPT: OPERATIONS	-	-	-
WED 7/11/2007 1000 HOURS	CABINET	THURS 18/10/2007	THURS 25/10/2007	WED 31/10/2007
WED 7/11/2007 1000 HOURS	STRATHCLYDE POLICE BOARD: PERSONNEL SUB	-	-	-
THURS 8/11/2007 1000 HOURS	GOVERNANCE & SCRUTINY	THURS 25/10/2007	TUES 30/10/2007	THURS 1/11/2007
FRI 9/11/2007 1000 HOURS	NORTHERN LOCAL PLANNING	WED 31/10/2007	-	FRI 2/11/2007
WED 14/11/2007 1000 HOURS	GALLEON TRUST	WED 31/10/2007	-	WED 7/11/2007
FRI 16/11/2007 1100 HOURS	CoSLA: LEADERS MEETING	-	-	-
FRI 16/11/2007 1100 HOURS	SPT: STRATEGY & PROGRAMMES	-	-	-

* Chairs to determine time of Pre-Agenda.

DATE/TIME OF MEETING	NAME OF CTTEE/SUB ETC	LODGEMENT DATE	*PRE-AGENDA MEETING DETAILS	ISSUE AGENDA
<u>NOVEMBER</u> (Con't)				
WED 21/11/2007 1000 HOURS	CABINET	THURS 1/11/2007	THURS 8/11/2007	WED 14/11/2007
WED 21/11/2007 1000 HOURS	STRATHCLYDE POLICE BOARD: RESOURCES AND BEST VALUE SUB	-	-	-
FRI 23/11/2007 1000 HOURS (PROVISIONAL)	APPEALS PANEL	-	-	THURS 15/11/2007
FRI 23/11/2007 1000 HOURS	SOUTHERN LOCAL PLANNING	WED 12/11/2007	-	FRI 14/11/2007
<u>DECEMBER</u>				
MON 3/12/2007 1000 HOURS	GOVERNANCE & SCRUTINY	MON 19/11/2007	FRI 23/11/2007	MON 26/11/2007
WED 5/12/2007 1000 HOURS	CABINET	THURS 15/11/2007	THURS 22/11/2007	WED 28/11/2007
THURS 6/12/2007 1000 HOURS	COUNCIL	THURS 22/11/2007	TUES 27/11/2007	FRI 30/11/2007
THURS 6/12/2007 1030 HOURS	STRATHCLYDE POLICE BOARD	-	-	-
THURS 6/12/2007 1330 HOURS	PRE-MEETING CENTRAL JCC	-	-	-
THURS 6/12/2007 1400 HOURS	CENTRAL JCC	-	-	THURS 29/11/2007
THURS 6/12/2007 1030 HOURS	STRATHCLYDE POLICE BOARD	-	-	-
FRI 7/12/2007 1000 HOURS	NORTHERN LOCAL PLANNING	WED 28/11/2007	-	FRI 30/11/2007
TUES 11/12/2007 1000 HOURS	STRATHCLYDE POLICE BOARD: AUDIT	-	-	-
THURS 13/12/2007 1400 HOURS	STRATHCLYDE FIRE AND RESCUE BOARD	-	-	
THURS 13/12/2007 1400 HOURS	COMMUNITY PLANNING PARTNERSHIP BOARD	TUES 4/12/2007	-	THURS 6/12/2007

* Chairs to determine time of Pre-Agenda.

DATE/TIME OF MEETING	NAME OF CTTEE/SUB ETC	LODGEMENT DATE	*PRE-AGENDA MEETING DETAILS	ISSUE AGENDA
<u>DECEMBER</u> (Con't)				
FRI 14/12/2007 1000 HOURS (PROVISIONAL)	APPEALS PANEL	-	-	THURS 6/11/2007
FRI 14/12/2007 1100 HOURS	SPT	-	-	-
WED 19/12/2007 1000 HOURS	CABINET	THURS 29/11/2007	THURS 6/12/2007	WED 12/12/2007
THURS 20/12/2007 1000 HOURS	LOCAL GOVERNMENT LICENSING PANEL	WED 4/12/2007	FRI 7/12/2007	THURS 13/12/2007
FRI 21/12/2007	SOUTHERN LOCAL PLANNING	WED 12/12/2007	-	FRI 14/12/2007

* Chairs to determine time of Pre-Agenda.