

EAST AYRSHIRE COUNCIL

PERFORMANCE REVIEW GROUP

MINUTES OF MEETING HELD ON TUESDAY 5 SEPTEMBER 2006 AT 0900 HRS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK

PRESENT: Councillors Brian Reeves, Isabella Macrae and Harry Wilson, Provost Jane Darnbrough and Councillor Robert McDill; and Alex McPhee, Executive Head of Finance.

ATTENDING: Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support; James Lavery, Executive Director of Development and Property Services; Alan Neish, Head of Planning, Development and Building Standards; Jim Kane, Head of Roads and Transportation; and Jennifer Morrison, Administrative Officer.

APOLOGIES: Councillor William Menzies and Fiona Lees, Chief Executive.

CHAIR: Councillor Brian Reeves, Chair.

DEPARTMENT OF DEVELOPMENT AND PROPERTY SERVICES - BEST VALUE SERVICE REVIEW

1. There was submitted, for information, background report dated 1 September 2006 (circulated) by the Executive Director of Development and Property Services.

PRESENTATION

The Executive Director of Development and Property Services began by outlining the structure of his presentation:

Section 1 - Progress against agreed programme.

Section 2 - Process

Section 3 - Outcomes

The Executive Director also outlined external issues such as the cross-cutting review of Property Repairs and Maintenance which were a major influence on the Technical Services Review and the Central Repairs Review.

Section 1 - Progress Against Agreed Programme

The agreed programme was outlined against the Scottish Executive Best Value Regime followed by the Local Government (Scotland) Act 2003.

The Group noted the following Departmental programme - The First Three Years.

<u>Services</u>	<u>Stage</u>
Technical Services	Completed
Economic Development and Property	Completed
Cross-cutting Repairs and Maintenance	Under way - Completion December 2006
Planning and Building Standards	Under way - Completion November 2006
Roads and Transportation	Under way - Completion February 2007

Section 2- Process

The Executive Director outlined progress with regard to the Economic Development and the Property and Technical Services Sections Best Value Reviews when measured against the four guiding principles - the four Cs:-

- Challenge
- Consult
- Compare
- Compete

Section 3- Outcomes

The Executive Director then presented conclusions in respect of both Economic Development and Property and Technical Services and listed improvement actions taken.

In summary, the Executive Director concluded:-

- Implementation of Best Value Service Reviews were delayed by the cross-cutting Building and Works Review
- Reviews were completed for Economic Development and Property and for Technical Services
- Reviews were under way for Planning and Building Standards and for Roads and Transportation

In respect of completed Reviews it was noted:-

- A review of Asset Management structures was recommended
- The restructuring of Economic Development and Property was recommended
- A new manager/systems/fee structure for Technical Services was recommended

Best Value Improvement Plans had been agreed and would be implemented once the cross-cutting review had been completed.

The Head of Roads and Transportation then outlined progress to date in respect of the Roads and Transportation Best Value Review which he hoped to finalise by December with a report going to the Development Services Committee by January/February 07.

The Head of Planning, Development and Building Standards provided an update in respect of the Planning and Building Standards Best Value Service Review which he anticipated would be presented to Development Services Committee in November 2006.

The Depute Chief Executive/Executive Director of Corporate Support then summarised for the Group where the Department of Development and Property Services was in terms of its various Best Value Service Reviews.

It was thereafter agreed that the Executive Director of Development and Property Services would develop a timetable in terms of future reports to the Group on progress and would present this to the next meeting.

The Group also agreed to note the progress to date with the various Best Value Reviews within the Department of Development and Property Services.

The meeting terminated at 0940 hrs.