

EAST AYRSHIRE COUNCIL

PERFORMANCE REVIEW GROUP

MINUTES OF FIRST MEETING HELD ON THURSDAY 16 JUNE 2005 AT 1400 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK

PRESENT: Councillors Brian Reeves (Chair), Isabella Macrae, Harry Wilson, Provost Jane Darnbrough and Councillors Robert McDill, William Menzies and Jimmy Carmichael; Fiona Lees, Chief Executive; and Alex McPhee, Executive Head of Finance.

ATTENDING: Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support; Martin O'Rourke, Best Value and Performance Manager; and Jennifer Morrison, Administrative Officer.

APOLOGY: Councillor Stephanie Young.

CHAIR: Councillor Brian Reeves, Chair.

PROPOSED OPERATING ARRANGEMENTS

1. There was submitted a report dated 9 June 2005 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which put forward for consideration proposed operating arrangements and a future programme for the Performance Review Group.

It was agreed:-

- (i) to endorse the proposed operating arrangements outlined in the report whilst highlighting that Members may wish to complete the programme of Departmental input meetings, as detailed in Paragraph 3 of the report, prior to the Elections in May 2007; and
- (ii) otherwise, to note the contents of the report.

BEST VALUE, SCRUTINY AND PERFORMANCE DEVELOPMENT PROGRAMME FOR MEMBERS AND OFFICERS

2. There was submitted an Information File to assist Members and Officers in matters which related to Performance Review (circulated).

Members noted the purpose and content of the Information File, which it was noted would be added to and refreshed, as required.

The meeting terminated at 1420 hours.