

EAST AYRSHIRE COUNCIL

**RECRUITMENT SUB-COMMITTEE OF THE
CORPORATE GOVERNANCE COMMITTEE**

**MINUTES OF MEETING HELD ON WEDNESDAY 1 MARCH 2006 AT 1005 HRS
IN MEETING ROOM 1, COUNCIL HEADQUARTERS,
LONDON ROAD, KILMARNOCK**

PRESENT: Councillors Drew McIntyre, Maureen McKay, Douglas Reid, Iain Linton, John Knapp, Eric Jackson and Tommy Farrell.

ATTENDING: Fiona Lees, Chief Executive; Martin Rose, Head of Personnel; Anne Marie Carr, Senior Administrative Officer.

CHAIR: Councillor Drew McIntyre, Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act.

**POST OF EXECUTIVE DIRECTOR OF
EDUCATIONAL AND SOCIAL SERVICES ()**

2. There was submitted a report dated 22 February 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which presented to the Sub-Committee the 19 applications received for the post of Executive Director of Educational and Social Services and which requested the Sub-Committee to consider the applications received and to select a short-list of candidates for interview and to agree the dates and arrangements for the interviews.

It was agreed:

- (i) to invite for interview applicants Nos 2, 8, 10, 11, 17 and 19;
- (ii) that the interviews be held on Tuesday 14 March 2006 in the Council Chambers, Council Offices, Lugar, the Sub-Committee to meet at 0900 hrs with the commencement time for the first interview being 0930 hrs and that all necessary arrangements be remitted to the Chief Executive; and
- (iii) that short-listed candidates meet with the selection panel at an informal session on the evening of Monday 13 March 2006 and that the necessary arrangements for the evening be remitted to the Chief Executive in consultation with the Chair.

The meeting terminated at 1120 hrs.

EAST AYRSHIRE COUNCIL

RECRUITMENT SUB-COMMITTEE OF THE CORPORATE GOVERNANCE COMMITTEE

MINUTES OF MEETING HELD ON TUESDAY 14 MARCH 2006 AT 0910 HRS IN THE COUNCIL CHAMBERS, LUGAR

PRESENT: Councillors Drew McIntyre, Maureen McKay, Douglas Reid, Iain Linton, John Knapp, Eric Jackson and Tommy Farrell.

ATTENDING: Fiona Lees, Chief Executive; Martin Rose, Head of Personnel; and Anne Marie Carr, Senior Administrative Officer.

ALSO ATTENDING: John Mulgrew, Executive Director of Educational and Social Services, East Ayrshire Council (Adviser).

CHAIR: Councillor Drew McIntyre, Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act.

ADJOURNMENT/RECONVENTION

2. The Sub-Committee adjourned at 0911 hrs and reconvened at 0920 hrs.

Councillors Reid and Linton joined the meeting at this point.

POST OF EXECUTIVE DIRECTOR OF EDUCATIONAL AND SOCIAL SERVICES ()

3. There was submitted a report dated 7 March 2006 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support on the six candidates selected for interview with a view to interviewing and making an appointment to the post of Executive Director of Educational and Social Services, together with the following documentation:-
 - (i) synopsis of the interviewees;
 - (ii) copy of the Executive Director of Educational and Social Services recruitment pack which included a copy of the advertisement, job outline and person specification; and
 - (iii) copy of Part B of the applications received.

There were also submitted written submissions received from five of the short-listed candidates (circulated).

It was reported and noted that Stuart Powell and Stanley Bradford had withdrawn their applications for the post.

The Sub-Committee interviewed Graham Short and Andrea Batchelor.

ADJOURNMENT/RECONVENTION/CONTINUATION OF BUSINESS

4. The Sub-Committee adjourned at 1113 hrs and reconvened at 1130 hrs with the same Members and Officers in attendance and interviewed Jackie Donnelly.

ADJOURNMENT/RECONVENTION/CONTINUATION OF BUSINESS

5. The Sub-Committee adjourned at 1230 hrs and reconvened at 1320 hrs with the same Members and Officers in attendance and interviewed Ian Fraser.

ADJOURNMENT/RECONVENTION/CONTINUATION OF BUSINESS

6. The Sub-Committee adjourned at 1415 hrs and reconvened at 1424 hrs with the same Members and Officers in attendance.

After consideration it was agreed:-

- (i) to offer the post of Executive Director of Educational and Social Services to Graham Short;
- (ii) that all Elected Members of the Council be informed of the appointment; and
- (iii) that the necessary arrangements be remitted to Depute Chief Executive/ Executive Director of Corporate Support.

The meeting terminated at 1505 hrs.