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To: Councillors Knapp (Chair), O'Neill, Young, Reeves, Reid, Cree, Weir, McIntyre, Wilson, Linton, Murray, Finlayson, McDill, Jackson, Smith, Farrell, Menzies, Crawford, Ross, Dinwoodie and Carmichael.

23 March 2006

Dear Councillor

CORPORATE GOVERNANCE COMMITTEE – 30 MARCH 2006

You are requested to attend the next meeting of the **Corporate Governance Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** on **THURSDAY 30 MARCH 2006** at **1000 HOURS** in order to discuss the undernoted business.

Yours sincerely



Elizabeth Morton
Depute Chief Executive/Executive Director of Corporate Support
GH/DL

B U S I N E S S

INTIMATE APOLOGIES

MINUTES

1. **SUB-COMMITTEE MINUTES** - Submit for approval, both as a correct record and in respect of the recommendations contained therein, the undernoted Minutes (copy enclosed), viz:-

- 1.1 **APPEALS SUB COMMITTEE OF THE CORPORATE GOVERNANCE COMMITTEE OF 14 FEBRUARY 2006 (page 1)**



- 1.2 **RECRUITMENT SUB-COMMITTEE OF THE CORPORATE GOVERNANCE COMMITTEE OF 1 AND 14 MARCH 2006 (page 2-4)**



2. **CHAIRS' MONITORING GROUP (pages 5-10)** - Submit for information and noting minutes of the meetings of the Chairs' Monitoring Group held on 2 and 13 March 2006 (copy enclosed).



3. **CENTRAL JOINT CONSULTATIVE COMMITTEE (pages 11-13)** - Submit for information and noting minutes of the meeting of the Central Joint Consultative Committee held on 16 March 2006 (copy enclosed).



OTHER BUSINESS

4. **SINGLE STATUS UPDATE (pages 14-16)** - Submit report dated 20 September 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support providing an update on progress in implementing the single status agreement with particular reference to equal pay.



5. **EMPLOYEE AWARDS CEREMONY (pages 17-18)** – Submit report dated 10 March 2006 (copy enclosed) by the Chief Executive providing information for consideration as to whether the Employee Awards Ceremony should be held annually.



6. **CRAFT OPERATIVES – 2005/2006 PAY AGREEMENT (pages 19-20)** - Submit report dated 10 March 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising that agreement has been reached in pay negotiations for Craft Operatives covering the period 2005/2006.



7. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution: "That under Section 50(A)(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and/or 11 of Schedule 7A of the Act".

STAFFING

8. **COMMUNITY PLANNING AND PARTNERSHIP UNIT OPERATIONAL STAFF REVIEW (pages 21-23)** – Submit report dated 8 March 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support seeking approval to update and amend the staffing structure of the Community Planning and Partnership Unit of the Department of Corporate Support. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

9. **EXTERNAL FUNDING AND SUSTAINABILITY WORKER (pages 24-25)** – Submit report dated 8 March 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support seeking approval to amend the staffing structure of the Community Planning and Partnership Unit of the Department of Corporate Support. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
10. **ROADS CONTRACTS BUSINESS UNIT (pages 26-28)** – Submit joint report dated 22 March 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support and the Executive Director of Development and Property Services seeking approval for amendments to the staffing structure of the Roads Contracts Business Unit within the Department of Development and Property Services, subject to consultation with Trade Unions. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
11. **ROADS AND TRANSPORTATION DIVISION (pages 29-22)** - Submit joint report dated 9 March 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support and the Executive Director of Development and Property Services seeking approval for amendments to the staffing structure of the Roads and Transportation Division within the Department of Development and Property Services, subject to ongoing Trade Union consultation. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
12. **EXTENTION OF TEMPORARY EMPLOYMENT – TECHNICAL SERVICES (QUANTITY SURVEYING SECTION) (pages 34-35)** – Submit joint report dated 7 March 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support and the Executive Director of Development and Property Services seeking approval to extend the current temporary post of Assistant Quantity Surveyor within the Quantity Surveying Section of Technical Services for a further 12 months, subject to consultation with Trade Unions. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
13. **WORKING FOR FAMILIES (pages 36-38)** – Submit joint report dated 7 March 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support and the Executive Director of Development and Property Services seeking approval to extend the current staffing arrangements within the Working for Families Project for a further period from 1 April 2006 until 31 March 2008, subject to consultation with Trade Unions. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

14. **2020 VISION PROJECT (pages 39-41)** - Submit joint report dated 23 February 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support and the Executive Director of Educational and Social Services seeking approval for the temporary appointment for a period of 3 years of 3 employees in the 2020 Vision Project within the Department of Educational and Social Services, subject to consultation with Trade Unions. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
15. **FINANCIAL INCLUSION FUNDING (pages 42-44)** – Submit joint report dated 24 February 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support and the Executive Director of Educational and Social Services seeking approval for the temporary appointment for a period of 2 years of 2 employees within the Social Work Service of the Department of Educational and Social Services, subject to consultation with Trade Unions. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
16. **BEST VALUE REVIEW: ONSITE SERVICES (pages 45-48)** – Submit joint report dated 14 March 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support and the Executive Director of Educational and Social Services seeking approval for amendments to the staffing structure of the Onsite Services Section of the Department of Educational and Social Services as part of the Best Value Review, subject to consultation with Trade Unions. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
17. **PROTECTIVE SERVICES – AMENDMENT TO STAFFING STRUCTURE (pages 49-50)** – Submit joint report dated 24 February 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support and the Executive Director of Neighbourhood Services seeking approval for amendment to the staffing structure of the Cleansing Services function within the Department of Neighbourhood Services. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
18. **REGULATION AND ACCREDITATION OF PRIVATE LANDLORDS (pages 51-53)** – Submit joint report dated 25 January 2006 (copy enclosed) by the Depute Chief Executive/Executive Director Corporate Support and Executive Director Neighbourhood Services seeking approval for the temporary appointment for a period of one year of two employees in the Housing Service within the Department of Neighbourhood Services subject to consultation with Trade Unions. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**