

EAST AYRSHIRE COUNCIL

CORPORATE GOVERNANCE COMMITTEE: 9 JUNE 2005

EMPLOYEE RECOGNITION EVENT

Report by the Depute Chief Executive/Executive Director of Corporate Support

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to update members on progress with the above event and to seek nominations from amongst the members of the Committee to participate in the judging of entries for the event.

2. BACKGROUND

- 2.1 At its meeting on 17th February 2005, the Committee endorsed a proposal that an Employee Recognition Event should be held in October 2005 and agreed that update reports should be submitted as appropriate.

3. PROGRESS

- 3.1 Following Committee endorsement in February, a working group chaired by the Head of Personnel was established to plan for the event.
- 3.2 The event will be held on Thursday 27th October 2005. It is intended that around 175 guests comprising employees and elected members will attend.
- 3.3 There will be a number of awards presented which will recognise employee excellence and achievement in areas relating to the Council's core values of Access – Equality – Quality – Partnership. In addition there will be three special awards which will recognise excellence in customer service; external recognition of Council activities and an employee or work team which has made a significant contribution to the work of the Council. These three special awards will be sponsored by the Chair of Corporate Governance, the Provost and the Chief Executive.
- 3.4 Nomination forms for the awards will be issued during June and the judging of entries will take place in August. The judging panel will comprise elected members from this Committee and the Committee is asked to nominate three members for that purpose. With the exception of the Provost's award for which nominations will be sought externally from the public, the other nominations will be sought from employees.

4. FINANCIAL IMPLICATIONS

- 4.1 As intimated previously to the Committee the costs of the event will be met from existing resources and external sponsorship.

5. RECOMMENDATION

- 5.1 It is recommended that the Committee
- a. note progress on the Employee Recognition Event; and
 - b. nominate three members to judge nominations for the Awards.

Elizabeth Morton
Depute Chief Executive/ Executive Director of Corporate Support

12th May 2005

LIST OF BACKGROUND PAPERS

Employee Recognition Event - Report to Corporate Business Committee
-17th February 2005

Anyone wishing further information should contact Martin Rose, Head of Personnel (tel: 01563 576092)