

**EAST AYRSHIRE COUNCIL**  
**CHAIRS' MONITORING GROUP**

**MINUTES OF MEETING HELD ON WEDNESDAY 10 NOVEMBER 2004 AT 0900  
HOURS IN THE CHIEF EXECUTIVE'S CONFERENCE ROOM, COUNCIL  
HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors Drew McIntyre, John Knapp and Tommy Farrell.

**ATTENDING:** Martin Rose, Head of Personnel and Gillian Hamilton, Administrative Officer.

**CHAIR:** Councillor Drew McIntyre, Chair.

**MINUTES OF PREVIOUS MEETING**

1. There was submitted and approved as a correct record the Minutes of the meeting held on 9 September 2004 (circulated).

**EMPLOYEE STATISTICS**

2. There was submitted and noted a report dated 4 November 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which provided a range of employee statistics applicable for the period from 1 July to 30 September 2004.

**OFFICER ATTENDANCE AT CONFERENCES**

3. There was submitted a report dated 4 November 2004 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support on Officer attendance at conferences during the period January to July 2004.

It was agreed:-

- (i) to consider the next update due in February 2005, covering the period July to December 2004; and
- (ii) otherwise, note the contents of the report.

The meeting terminated at 0920 hours.