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To: Councillors Knapp (Chair) and Crawford (Vice-Chair)

27 March 2006

Dear Councillor

**CHAIR'S SUB-COMMITTEE OF THE CORPORATE GOVERNANCE COMMITTEE
– 30 MARCH 2006**

You are requested to attend a meeting of the **Chair's Sub-Committee of the Corporate Governance Committee** to be held in the **MEETING ROOM , COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** on **THURSDAY 30 MARCH 2006** commencing at **0930 hours** in order to discuss the undernoted business.

Yours sincerely



Elizabeth Morton
Depute Chief Executive/
Executive Director of Corporate Support
GH/DL

BUSINESS

INTIMATE APOLOGIES.

- 1. EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act".
- 2. REQUEST FOR VOLUNTARY SEVERANCE (pages 1-3)** - Submit report dated 24 March 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support (i) seeking approval of a request for early retirement received from an employee within the Department

of Development and Property Services; and (ii) reporting on the number of employee ill-health retirals during the period 1 April 2005 to 31 March 2006. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**