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To: Councillors Knapp (Chair) and Crawford (Vice-Chair)

5 February 2007

Dear Councillor

**CHAIR'S SUB-COMMITTEE OF THE CORPORATE GOVERNANCE COMMITTEE
- 7 FEBRUARY 2007**

You are requested to attend a meeting of the **Chair's Sub-Committee of the Corporate Governance Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** on **WEDNESDAY 7 FEBRUARY 2007** commencing **1630 HRS** in order to discuss the undernoted business.

Yours sincerely



Elizabeth Morton
Depute Chief Executive/
Executive Director of Corporate Support
GH/FM

B U S I N E S S

INTIMATE APOLOGIES

- 1. EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following resolution: "That under Section 50(A)(4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act.
- 2. SEVERANCE ARRANGEMENTS (pages 1-3)** - Submit report dated 2 February 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support seeking approval of severance arrangements for one employee within the Onsite Services Section of the Department of

Educational and Social Services. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**