

Gillian Hamilton, Tel No 01563 576093  
E-mail: [Gillian.hamilton@east-ayrshire.gov.uk](mailto:Gillian.hamilton@east-ayrshire.gov.uk)

To: Councillors Knapp (Chair) and Crawford (Vice-Chair)

1 December 2006

Dear Councillor

**CHAIR'S SUB-COMMITTEE OF THE CORPORATE GOVERNANCE COMMITTEE  
– 7 DECEMBER 2006**

You are requested to attend a meeting of the **Chair's Sub-Committee of the Corporate Governance Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** on **THURSDAY 7 DECEMBER 2006** commencing at **1045 HRS OR AT THE CONCLUSION OF COUNCIL WHICHEVER IS LATER** in order to discuss the undernoted business.

Yours sincerely



Elizabeth Morton  
Depute Chief Executive/  
Executive Director of Corporate Support  
GH/DL

**B U S I N E S S**

**INTIMATE APOLOGIES.**

- 1. EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act".
- 2. EARLY RETIREMENT** - Submit report (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support seeking approval for early retirement of two employees within the Department of Development and Property Services and the Department of Neighbourhood Services. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

