

## **EAST AYRSHIRE COUNCIL**

### **COMMUNITY SERVICES COMMITTEE - 14 SEPTEMBER 2005**

#### **REMEMBRANCE SUNDAY - 13 NOVEMBER 2005**

##### **Report by Executive Director of Neighbourhood Services**

### **1. PURPOSE OF REPORT**

- 1.1 To advise the Committee of the arrangements made in respect of Remembrance Day Services held in East Ayrshire in 2004 and to propose the arrangements to be made for this year's Services.

### **2. BACKGROUND**

- 2.1 Remembrance Day Services throughout East Ayrshire are organised by local organisations and individuals within the community, with the exception of the Service at the War Memorial in Kilmarnock which is organised by the Council's Neighbourhood Services Department on behalf of the local branch of the Royal British Legion.
- 2.2 The Service in Kilmarnock last year was taken jointly by the Reverend Colin Brockie and Captain Burns, Salvation Army. Flight Lieutenant McCall of the Air Training Corps acted as Parade Commander and music was provided by the Salvation Army Band and Kilmarnock Pipe Band. Mrs G Cairns represented the Royal British Legion. Deputy Lieutenant John Duncan QPM, on behalf of the Queen, and the Provost commenced the laying of wreaths at Kilmarnock War Memorial. Councillors McIntyre and Reid, Leaders of the Council and the Opposition respectively, then laid wreaths on behalf of the Council before a number of other organisations were invited to lay wreaths.
- 2.3 In relation to Services held in towns and villages outwith Kilmarnock the appropriate staff liaised with elected members who were provided with a wreath to lay on behalf of the Council.

### **3. DISCUSSION**

- 3.1 In relation to Services outwith Kilmarnock it is proposed that staff of the Neighbourhood Services Department again liaise with elected members in support of their attendance at these Services.
- 3.2 Wreaths will be purchased for those members who attend Services outwith Kilmarnock. The cards on the wreaths will be left blank to allow elected members to write their own personal message of remembrance on behalf of the Council. In previous years wreaths have been purchased with the

Council's logo as an insert. It is suggested that similar wreaths be purchased this year.

- 3.3 It is proposed that the Kilmarnock Service be of an ecumenical nature, subject to availability of clergy, and that the details of the Order of Service be agreed with those who participate this year.
- 3.4 It is proposed that the Order of Wreath Laying be as detailed in the draft Order attached as Appendix 1 to this report.

#### **4. FINANCIAL IMPLICATIONS**

- 4.1 Based on last year's costs it is anticipated that the costs of wreaths (with insert) for elected members, one advertisement in the Kilmarnock Standard and a public address system will total approximately £1,200 to be met from the Democratic Process budget.
- 4.2 There will be staffing and other costs which cannot be quantified at present. These include inspection and, if necessary, cleaning of war memorials and the making available of suitable accommodation in the Dick Institute immediately prior to the Service, and during the Service in the event of inclement weather.

#### **5. LEGAL AUTHORITY/IMPLICATIONS**

- 5.1 Not applicable.

#### **6. POLICY IMPLICATIONS**

- 6.1 Nil.

#### **7. CONCLUSIONS**

- 7.1 Staff of the Neighbourhood Services Department could continue to liaise with elected members who wish to attend Remembrance Day Services within their own wards or in Kilmarnock.
- 7.2 Neighbourhood Services staff could liaise with the appropriate organisations and elected members to organise the Remembrance Day Service to be held at the War Memorial in Kilmarnock.

#### **8. RECOMMENDATIONS**

- 8.1 It is recommended that the Committee agree that it be remitted to the Executive Director of Neighbourhood Services to make the necessary arrangements, as detailed in this report, in relation to the Kilmarnock

Service and for staff to liaise with elected members' attending at Remembrance Services throughout East Ayrshire.

William Stafford  
Executive Director of Neighbourhood Services

WS/AS

15th June 2005

### **LIST OF BACKGROUND PAPERS**

1. Licensing and Community Safety files on Remembrance Day 1996 to 2004.

Any person wishing to inspect the background papers listed above should telephone 01563 576111 and ask for Mr John Crawford, Head of Protective Services.

Implementation Officer - [john.crawford@east-ayrshire.gov.uk](mailto:john.crawford@east-ayrshire.gov.uk).

KILMARNOCK SERVICE OF REMEMBRANCE

13 NOVEMBER 2005

DRAFT ORDER OF WREATH LAYING

1. REPRESENTATIVE OF HER MAJESTY THE QUEEN
2. EAST AYRSHIRE COUNCIL
  - ❖ PROVOST DARNBROUGH
  - ❖ LEADERSHIP OF ADMINISTRATION
  - ❖ LEADERSHIP OF OPPOSITION
3. THE RIGHT HONOURABLE DES BROWNE, MEMBER OF PARLIAMENT FOR KILMARNOCK AND LOUDOUN
4. MARGARET JAMIESON, MEMBER OF THE SCOTTISH PARLIAMENT FOR KILMARNOCK AND LOUDOUN
5. ROYAL BRITISH LEGION
6. BURMA STAR ASSOCIATION
7. STRATHCLYDE POLICE
8. STRATHCLYDE FIRE BRIGADE
9. ARMY CADET FORCE
10. AIR TRAINING CORPS
11. SALVATION ARMY
12. BRITISH RED CROSS
13. THE BOYS' BRIGADE - EAST AYRSHIRE BATTALION
14. 29<sup>TH</sup> AYRSHIRE SCOUTS
15. KILMARNOCK PIPE BAND
16. THE PROVINCIAL GRAND MASTER OF AYRSHIRE
17. THE FOUR KILMARNOCK MASONIC LODGES (one wreath between them)

18. GRANGE/HOWARD COMMUNITY COUNCIL
19. PIERSLAND/BENTINCK COMMUNITY COUNCIL
20. ANY OTHER ORGANISATIONS AND/OR INDIVIDUALS PRESENT  
WISHING TO LAY WREATHS