

Christine Baillie: Direct Dial Number: (01563) 576129  
E-mail: [christine.baillie@east-ayrshire.gov.uk](mailto:christine.baillie@east-ayrshire.gov.uk)

To: Councillors O'Neill (Chair), J McGhee, Young, D Coffey, Cree, Weir, McIntyre, Macrae, Wilson, Linton, Campbell, Murray, Knapp, Raymond, Smith, Farrell, Menzies, N McGhee, Crawford, Dinwoodie and Stewart.

7 September 2005

Dear Councillor

**COMMUNITY SERVICES COMMITTEE - 14 SEPTEMBER 2005**

You are requested to attend a meeting of the **Community Services Committee** to be held on **WEDNESDAY 14 SEPTEMBER 2005** at **1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Elizabeth Morton  
Depute Chief Executive/Executive Director of Corporate Support

CB/SR

**B U S I N E S S**

**INTIMATE APOLOGIES**

- 1. BUDGETARY CONTROL SUMMARY STATEMENT REFUSE COLLECTION AND STREET CLEANSING TO 24 JULY 2005 (PERIOD 4) (pages 1-2) -** Submit joint report dated 23 August 2005 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services on the current budgetary control position and the projected out-turn for the year for Refuse Collection and Street Cleansing for the period ended 24 July 2005 (Period 4).



2. **BUDGETARY CONTROL SUMMARY STATEMENT NEIGHBOURHOOD SERVICES (LEISURE AND PROTECTIVE SERVICES) TO 24 JULY 2005 (PERIOD 4) (pages 3-6)** - Submit joint report dated 23 August 2005 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services on the current budgetary control position and the projected out-turn for the year for Neighbourhood Services (Leisure and Protective Services) for the period ended 24 July 2005 (Period 4).

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3. **BUDGETARY CONTROL SUMMARY STATEMENT OUTDOOR AMENITIES AND LEISURE MANAGEMENT TO 24 JULY 2005 (PERIOD 4) (pages 7-9)** - Submit joint report dated 23 August 2005 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services on the current budgetary control position and the projected out-turn for the year for Outdoor Amenities and Leisure Management for the period ended 24 July 2005 (Period 4).

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4. **ABSENCE MANAGEMENT REPORT QUARTER 2 (1 APRIL 2005 - 30 JUNE 2005) (pages 10-12)** - Submit report dated 1 July 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on absence rates for Community Services, within the Department of Neighbourhood Services, for the quarterly period ending 30 June 2005.

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5. **REPORT ON STATUTORY PERFORMANCE INDICATORS (pages 13-24)** - Submit report dated 17 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the outcome of the Statutory Performance Indicators within the Department for the period 1 April 2004 to 31 March 2005; and performance trends over the past five years.

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6. **CONTINUOUS IMPROVEMENT PLAN 2004-2007 (pages 25-92)** - Submit report dated 11 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on (i) the annual review of the Continuous Improvement Plan 2004-2007 for the Leisure and Protective Services Sections of the Neighbourhood Services Department; (ii) progress made against the Continuous Improvement Plan in 2004/2005; and (iii) introducing additional actions for the next two years of the current Continuous Improvement Plan.

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7. **THE CULTURAL COMMISSION REPORT - OUR NEXT MAJOR ENTERPRISE (pages 93-96)** - Submit report dated 6 July 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the key recommendations of the Cultural Commission's Report "Our Next Major Enterprise".

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8. **QUALITY OF LIFE FUNDING 2006-2007/2007-2008 (pages 97-99)** - Submit report dated 26 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the allocation of Quality of Life Funding for 2006/2007 and 2007/2008 and seeking approval for the distribution of this funding to various projects within the Department.

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9. **SMOKING IN PUBLIC PLACES - IMPLEMENTATION OF SMOKE FREE PROVISIONS (pages 100-103)** - Submit report dated 19 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the approval of the legislation relating to the prohibition of smoking in enclosed public places; and on the proposed implementation of the smoke-free provisions.

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10. **CONSUMER SUPPORT NETWORK (pages 104-106)** - Submit report dated 19 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the launch of the East Ayrshire Consumer Support Network (CSN).

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11. **CONTAMINATED LAND UPDATE REPORT (pages 107-109)** - Submit report dated 18 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services updating on the implementation of the Contaminated Land Strategy.

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12. **HOUSES IN MULTIPLE OCCUPATION UPDATE (pages 110-113)** - Submit report dated 18 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the number and type of Houses in Multiple Occupation (HMO) which are licensed and the number of licenses which are pending; and on other HMO activities which are ongoing.

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13. **LANDFILL ALLOWANCE SCHEME (SCOTLAND) REGULATIONS 2005 (pages 114-116)** - Submit report dated 16 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on an update on the Landfill Allowance Scheme (Scotland) Regulations 2005.

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14. **SCOTTISH WATER ANNUAL WATER QUALITY REPORT 2004 (pages 117-119)** - Submit report dated 22 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the publication of the Annual Water Quality Report 2004 by Scottish Water and highlighting details of the report.

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15. **IMPROVING COMMUNITY SAFETY IMPLEMENTATION GROUP (pages 120-122)** - Submit joint report dated 18 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services and Superintendent Liz Weir, Strathclyde Police, U Division, on a proposal from the Improvement Community Safety Implementation Group to provide Local Area Committees, on a bi-annual basis, with information on progress made against the six aims contained within the Community Safety Action Plan.

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16. **EXPLOSIVE LICENSING (pages 123-126)** - Submit report dated 9 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the Manufacture and Storage of Explosive Regulations 2005 which came into force on 26 April 2005.

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17. **LICENSING OF BUTCHER SHOPS (pages 127-128)** - Submit report dated 18 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the legislative proposals concerning the licensing of butcher shops and the requirement to cease licensing arrangements as of 1 January 2006.

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18. **REMEMBRANCE SUNDAY - 13 NOVEMBER 2005 (pages 129-133)** - Submit report dated 15 June 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the arrangements made in respect of Remembrance Day Services held in East Ayrshire in 2004 and proposing the arrangements to be made for this year's services.

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19. **REGISTRATION SERVICE DEVELOPMENTS (pages 134-136)** - Submit report dated 15 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services seeking approval for a range of new developments in the Registration Service.







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20. **TREE INSPECTION ARRANGEMENTS (pages 137-139)** - Submit report dated 5 July 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the establishment of a new staff team to address tree inspection issues across East Ayrshire.

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21. **APPLICATION FOR LETTING OF COUNCIL PREMISES (pages 140-142)** - Submit report dated 1 September 2005 (copy enclosed) by the Executive Director of Neighbourhood Services informing of the guidance received from CoSLA regarding the Protection of Children (Scotland) Act 2003: Guidance on Letting of Council Premises and making recommendations accordingly.

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22. **BURNS MONUMENT - PUBLIC CONSULTATION (pages 143-147)** - Submit report dated 10 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the outcome of the public consultation exercise regarding the future of the Burns Monument in Kay Park, Kilmarnock, carried out between 25 July and 6 August 2005, and seeking approval to implement a rebuilding project.
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23. **PUBLIC CONVENIENCES - LOUDOUN STREET, MAUCHLINE (pages 148-150)** - Submit report dated 28 June 2005 (copy enclosed) by the Executive Director of Neighbourhood Services inviting the Committee to resume consideration of the Mauchline Public Conveniences.
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24. **ALTONHILL COMMUNITY CENTRE (pages 151-152)** - Submit report dated 22 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the closure of Altonhill Community Centre.
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25. **LAND ADJACENT TO ST JOSEPH'S ACADEMY (CUMNOCK CAMPUS) (pages 153-155)** - Submit joint report dated 16 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services and Executive Director of Development and Property Services requesting the Committee to declare surplus to requirements land extending to 2795m<sup>2</sup> or thereby at Broomfield Playingfields and adjacent to St Joseph's Academy (Cumnock Campus) for inclusion with the disposal of the adjacent former school site.
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26. **AWARDING OF CONTRACTS (pages 156-161)** - Submit report dated 19 August 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support on details of tenders which have been accepted. 
27. **NEW FARM LOCH (pages 162-163)** - Submit report dated 23 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the performance of New Farm Loch Local Office and recommending its closure to ensure that budget targets for 2005/2006 are met.
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28. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution: "That under Section 50(A)(4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the Paragraph 9 of Schedule 7A of the Act as shown against each item.
29. **LAND ADJACENT TO LAINSHAW HOUSE, STEWARTON (pages 164-166)** - Submit joint report dated 16 June 2005 (copy enclosed) by the Executive Director of Neighbourhood Services and the Executive Director of

Development and Property Services requesting the Committee to declare surplus to requirements land extending to 2.325 acres adjacent to Lainshaw House, Stewarton, for the purpose of a disposal to the parties as detailed in the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

- 30. CAPRINGTON GOLF COURSE (pages 167-169)** - Submit report dated 23 August 2005 (copy enclosed) by the Executive Director of Neighbourhood Services seeking approval for the transfer of the lease for Caprington Golf Course to the parties identified in the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**