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To: Councillors O'Neill (Chair) J McGhee, Young, H Coffey, Cree, Weir, McIntyre, Macrae, Wilson, Linton, Campbell, Murray, Knapp, Raymond, Smith, Farrell, Menzies, N McGhee, Crawford, Dinwoodie and Stewart.

1 November 2006

Dear Councillor

COMMUNITY SERVICES COMMITTEE – 8 NOVEMBER 2006

You are requested to attend a meeting of the **Community Services Committee** to be held on **Wednesday 8 November 2006** at **1000 hrs** in, **The Meeting Room, Council Headquarters, London Road, Kilmarnock** in order to discuss the undernoted business.

Yours Sincerely



Elizabeth Morton
Depute Chief Executive/Executive Director of Corporate Support

CB/DL

BUSINESS

INTIMATE APOLOGIES.

- 1. BUDGETARY CONTROL SUMMARY STATEMENT - NEIGHBOURHOOD SERVICES (LEISURE AND PROTECTIVE SERVICES) TO 17 SEPTEMBER 2006 (PERIOD 6) (pages 1-4)** - Submit joint report dated 9 October 2006 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services on the current budgetary control position and the projected out-turn for the year for Neighbourhood Services (Leisure and Protective Services) for the period ended 17 September 2006 (period 6).



2. **ABSENCE MANAGEMENT REPORT QUARTER 2 (JULY 2006 TO SEPTEMBER 2006) (pages 5-7)** - Submit report dated 12 October 2006 (copy enclosed) by the Executive Director of Neighbourhood Services on absence rates for Community Services, within the Department of Neighbourhood Services, for the quarterly period ending 30 September 2006.

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3. **BEST VALUE AND COMMUNITY PLANNING AUDIT IMPROVEMENT AGENDA UPDATE FOR THE DEPARTMENT OF NEIGHBOURHOOD SERVICES (pages 8-37)** – Submit report dated 19 October 2006 (copy enclosed) by the Executive Director of Neighbourhood Services on the Department of Neighbourhood Services activity/progress in relation to Best Value Audit Action Plan for Neighbourhood Services (Leisure Services and Protective Services).

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4. **STRATEGIC REVIEW OF WASTE MANAGEMENT NEEDS: PROGRESS REPORT (pages 38-40)** - Submit report dated 16 October 2006 (copy enclosed) by the Executive Director of Neighbourhood Services on further progress made by the three Ayrshire Councils to develop a strategy for future residual waste management needs in Ayrshire.

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5. **ADDITIONAL FUNDING FOR SERVICES AND PROJECT (pages 41-43)** – Submit report dated 1 November 2006 (copy enclosed) by the Executive Director of Neighbourhood Services seeking approval for the allocation of capital programme funding and one-off time limited revenue expenditure to selected high priority projects in the current financial year.

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6. **DEVELOPING A NETWORK OF MULTI-USE GAMES HALLS (pages 44-46)** - Submit report dated 16 October 2006 (copy enclosed) by the Executive Director of Neighbourhood Services seeking approval for the installation of 12 new Multi-Use Games Areas across East Ayrshire.

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7. **SUMMER PROGRAMME REPORT 2006 (pages 47-53)** - Submit report dated 16 October 2006 (copy enclosed) by the Executive Director of Neighbourhood Services on a summary of the Summer Activity Programme 2006.

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8. **IMPROVEMENTS TO THE PALACE THEATRE/GRAND HALL, KILMARNOCK (pages 54-55)** - Submit report dated 23 October 2006 (copy enclosed) by the Executive Director of Neighbourhood Services on progress with the capital project to improve facilities at the Palace Theatre/Grand Hall and seeking approval for additional expenditure.

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9. **CONDUCTING CIVIL CEREMONIES (pages 56-57)** - Submit report dated 16 October 2006 (copy enclosed) by the Executive Director of Neighbourhood Services asking the Committee to review the payments made to Registrars for conducting Civil Ceremonies outwith normal working hours.

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10. **CEMETERY MANAGEMENT RULES UPDATE (pages 58-59)** – Submit report dated 30 October 2006 (copy enclosed) by the Executive Director of Neighbourhood Services on the outcome of the recent public consultation undertaken to amend the Cemetery Management Rules, in relation to the adoption of the British Register of Accredited Memorial Masons (BRAMM) Scheme as an agreed Quality Service Standard.

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11. **CUMNOCK AND DISTRICT LEISURE GROUP – 3 YEAR FUNDING AGREEMENT (pages 60-62)** - Submit report dated 23 October 2006 (copy enclosed) by the Executive Director of Neighbourhood Services seeking approval, in principle, for a 3 year funding agreement between the Council and Cumnock and District Leisure Group (CDLG) in relation to the operation of the Visions Centre, Cumnock to commence in 2007/08.

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12. **KILMARNOCK LEISURE CENTRE TRUST – 3 YEAR FUNDING AGREEMENT (pages 63-65)** - Submit report dated 23 October 2006 (copy enclosed) by the Executive Director of Neighbourhood Services seeking approval, in principle, for a 3 year funding agreement between the Council and the Kilmarnock Leisure Centre Trust (KLCT) in relation to the operation of the Galleon Leisure Centre, Kilmarnock to commence in 2007/08.

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13. **CLEANSING SERVICES – VEHICLE REPLACEMENT (pages 66-70)** - Submit report dated 16 October 2006 (copy enclosed) by the Executive Director of Neighbourhood Services on the vehicle replacement requirements of Cleansing Services in financial year 2007/2008 and seeking approval for the replacement of six Refuse Collection vehicles, two mechanical sweepers, one box van, two pick-ups and nine applied sweepers.

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14. **AWARDING OF CONTRACTS (pages 71-75)** - Submit report dated 23 October 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support providing details of tenders which have been accepted.

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