

EAST AYRSHIRE COUNCIL

COMMUNITY SERVICES COMMITTEE – 23 MARCH 2005

EAST AYRSHIRE RACE EQUALITY SCHEME DEPARTMENTAL ANNUAL MONITORING REPORT

Report by Executive Director of Neighbourhood Services

1. PURPOSE OF REPORT

- 1.1 To update members of the Department of Neighbourhood Services (Leisure & Protective Services sections) progress on the adoption and implementation of the Council's Race Equality Scheme (year 2).

2. BACKGROUND

- 2.1 At the full Council meeting on the 24 October 2002 it was agreed that the Council would adopt and implement a Race Equality Scheme. The scheme was developed in accordance with the Race Equality (Amendment) Act 2000
- 2.2 The Depute Chief Executive / Director of Corporate Support asked that each Service Department review their services in relation to the impact the Race Equality Scheme will have on their operation(s) and report back to the relevant service committee.
- 2.3 The then Department of Community Services undertook a review of all functions and related policies and procedures in line with guidance provided by the Commission for Racial Equality in Scotland.
- 2.4 A report and three-year action plan was submitted to Committee on the 05 February 2003 with an assessment of all Departmental functions, policies and procedures as they relate to the adoption of the Council's Race Equality Scheme.
- 2.5 The Race Equality (Amendment) Act 2000 requires that the Council publish a Race Equality Monitoring report annually. The annual report covers the period from 01 December to 30 November each year.
- 2.6 The Department of Neighbourhood Services (Leisure & Protective Services) has therefore to undertake a number of racial impact reports as outlined in the Departmental three year action plan.

3. PROGRESS AGAINST ACTION PLAN

- 3.1 As part of the Council's annual monitoring report each Department is responsible for reporting their progress against the three year action plan and updating the plan in light of new priorities, policies and functions.

- 3.2 The Department undertook 42 Racial Impact Reports covering year 2 of the action plan, which is in line with the action plan reported to committee on the 05 February 2004.
- 3.3 The Racial Impact Reports were carried out using the agreed template supplied by Corporate Personnel.
- 3.4 Two racial impact reports were deleted from the assessment action plan, they were assessments to;
- The client function for refuse collection and street cleaning and
 - The client function for waste disposal.
- 3.5 These functions were removed from the action plan as a result of the implementation of the Local Government in Scotland Act 2003. The act removes the requirement for a client and contractor function for service delivery functions specifically in Direct Labour Organisations (DLO) and Direct Service Organisations (DSO).

4. OUTCOMES

- 4.1 All racial impact reports completed have been assessed as requiring no further investigation.
- 4.2 Changes to the three-year assessment of functions and policies for their relevance to the general duty with action plan (2002-2005) have been updated to reflect the changes mentioned above.

5. LEGAL IMPLICATIONS

- 5.1 Failure to comply with the specific duties of the Act will lead to legal action against the Council.

6. POLICY IMPLICATIONS

- 6.1 All current and new Departmental policies, procedures and functions must be developed and monitored in line with the specific and general duties of the Act.

7. FINANCIAL IMPLICATIONS

- 7.1 Nil

8. RECOMMENDATIONS

- 8.1 The Committee are recommended to:-

- i. Note the contents of the Departmental review of achievements against the action plan submitted to committee on 05 February 2004;
- ii. Approve the amended 3 year plan / timetable to meet the general duty of the Act set out in appendix 1; and
- iii. Otherwise note the contents of the report

William Stafford
Executive Director Neighbourhood Services

WS/JC

3 March 2005

LIST OF BACKGROUND PAPERS

Nil.

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APPENDIX 1: DEPARTMENT OF NEIGHBOURHOOD SERVICES (Leisure & Protective Services)
Assessment of functions and policies for their relevance to the general duty (2002-2005)
With action plan updates (30 November 2004)

Section	Functions & Policies		Relevance to general duty		Degree of relevance to particular functions / policies		Prioritisation	Achievement
	Existing / proposed functions	Existing / proposed policies related to function	Part of general duty which is related to function policy * (see note below)	Is there any evidence or reason to believe that some racial groups could be differently affected	Amount of evidence / reason to believe that racial groups are / could be adversely affected	Level of public concern that functions / policies are operated in a discriminatory manner	Level of priority for 3 year plan	Racial Impact Report Achieved within time-scale
EP	Civil Emergency Planning	Statutory Responsibility	2	No Evidence	None or little	None or little	2005/2006	
		Civil Emergency Plan	2	No Evidence	None or little	None or little	2005/2006	
		Flood Response Plan	2	No Evidence	None or little	None or little	2005/2006	
		EAC Contingency Plan	2	No Evidence	None or little	None or little	2005/2006	
		Departmental Emergency Procedures	2	No Evidence	None or little	None or little	2005/2006	
EH	Environmental Health	Enforcement Legislation	2	No Evidence	Some	None or little	2007/2008	Yes
EH	Food Safety	Enforcement Legislation	2	No Evidence	Some	None or little	2007/2008	Yes
EH	Health & Safety Inspections	Enforcement Legislation	2	No Evidence	Some	None or little	2007/2008	Yes
EH	Pollution Control	Air Quality / Contaminated Land Strategy	2	No Evidence	None or little	None or little	2006/2007	
EH	Public Health	Enforcement Legislation	2	No Evidence	Some	None or little	2007/2008	Yes
EH	Dog Warden Service		2	No Evidence	Some	None or little	2007/2008	Yes
EH	Pest Control Service		2	No Evidence	Some	None or little	2007/2008	Yes
EH	Client Function refuse collection & street cleaning	Service Level Agreement	2	No Evidence	None or little	None or little	2004/2005	Deleted
EH	Client disposal waste function	Waste Disposal Contract	2	No Evidence	None or little	None or little	2004/2005	Deleted
CLS	Management of civic amenity facilities	Recycling Strategy	2	No Evidence	Some	None or little	2007/2008	Yes
CLS	Recycling	Recycling Strategy	2	No Evidence	Some	None or little	2007/2008	Yes
CLS	Local Agenda 21	Local Agenda 21	2	No Evidence	Some	None or little	2007/2008	Yes
CLS	Sustainability	Bio-diversity Plan / Recycling Strategy	2	No Evidence	Some	None or little	2007/2008	Yes
CLS	Bio-diversity	Bio-diversity plan	2	No Evidence	Some	None or little	2007/2008	Yes
CLS	Waste Management / minimisation	Area Waste Plan	2	No Evidence	Some	None or little	2007/2008	Yes
CLS	Provision of refuse collection service	Service Level Agreement / contract	2	No Evidence	Some	None or little	2007/2008	Yes
CLS	Provision of street cleaning services	Service Level Agreement / contract	2	No Evidence	Some	None or little	2007/2008	Yes
CLS	Operation of a skip hire service	Service Level Agreement / contract	2	No Evidence	Some	None or little	2007/2008	Yes
CLS	Provision of a bus shelter cleaning service	Service Level Agreement / contract	2	No Evidence	Some	None or little	2007/2008	Yes
TS	Consumer safety and the environment	Enforcement Legislation	2	No Evidence	Some	None or little	2007/2008	Yes
TS	Metrology and quality standards	Enforcement Legislation	2	No Evidence	Some	None or little	2007/2008	Yes
TS	Consumer Fraud	Enforcement Legislation	2	No Evidence	Some	None or little	2007/2008	Yes
TS	Consumer Advice	Service Objective	2	No Evidence	Some	None or little	2007/2008	Yes
TS	Business Advice	Service Objective	2	No Evidence	Some	None or little	2007/2008	Yes
TS	Consumer Education	Service Objective	2	No Evidence	Some	None or little	2007/2008	Yes
TS	Animal Health & Welfare	Enforcement Legislation	2	No Evidence	Some	None or little	2007/2008	Yes
LCS	Community Safety	Community Safety Action Plans	1,2,3	No Evidence	None or little	None or little	2005/2006	

Section Abbreviations: EP = Emergency Planning, EH = Environmental Health, CLS = Cleansing Service, TS = Trading Standards, LCS = Licensing & Community Safety

* NOTE 1 = Eliminating discrimination, 2 = Promoting Equal Opportunities, 3 = Promoting Good Race Relations

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LCS	CCTV	Operational Standards for CCTV Operators	1,2,3	No Evidence	None or little	None or little	2005/2006	No
LCS	Licensing	Enforcement Legislation	1,2,3	No Evidence	Some	None or little	2004/2005	Yes
LCS	Enforcement & Advice relating to civic government and miscellaneous licenses	Enforcement Legislation	1,2,3	No Evidence	Some	None or little	2004/2005	Yes
LD	Develop and promote sports & play initiatives	Cultural Strategy / Community Plan	1,2,3	No Evidence	None or little	None or little	2006/2007	
LD	Encourage community health & fitness	Cultural Strategy / Community Plan	1,2,3	No Evidence	None or little	None or little	2006/2007	
CR	Deliver the Leisure Management Contract	Recreation Contract / Community Plan	1,2,3	No Evidence	Some	None or little	2007/2008	Yes
CR	Develop the Usage of Community Facilities	Cultural Strategy / Community Plan	1,2,3	No Evidence	None or little	None or little	2006/2007	
EALRIS	Provision of Public Library Services and support to Schools libraries	EALRIS Integrated Service Plan	1,2,3	No Evidence	Some	None or little	2007/2008	Yes
EALRIS	Provision of Information Services	EALRIS Integrated Service Plan	1,2,3	No Evidence	Some	None or little	2007/2008	Yes
EALRIS	Promotion of lifelong learning	EALRIS Integrated Service Plan	1,2,3	No Evidence	Some	None or little	2007/2008	Yes
EALRIS	Provision reference services	EALRIS Integrated Service Plan	1,2,3	No Evidence	Some	None or little	2007/2008	Yes
EALRIS	Public provision of access to PC's and internet	EALRIS Integrated Service Plan	1,2,3	No Evidence	Some	None or little	2007/2008	Yes
EALRIS	Collection of council tax income	Decentralisation Policy / Departmental Plan	2	No Evidence	Some	None or little	2007/2008	Yes
EALRIS	Recording of council house repairs	Decentralisation Policy / Departmental Plan	2	No Evidence	Some	None or little	2007/2008	Yes
EALRIS	Provision of information on council and health services	EALRIS Integrated Service Plan	1,2,3	No Evidence	Some	None or little	2007/2008	Yes
EALRIS	Provision of access points to all council departments	EALRIS Integrated Service Plan	1,2,3	No Evidence	Some	None or little	2007/2008	Yes
EALRIS	Provision of leaflets and application forms for council & health services	EALRIS Integrated Service Plan	1,2,3	No Evidence	Some	None or little	2007/2008	Yes
EALRIS	Registration of births, deaths and marriages	Statutory Responsibility	2	No Evidence	Some	None or little	2007/2008	Yes
EALRIS	Conducting of civil marriage ceremonies	Statutory Responsibility	2	No Evidence	Some	None or little	2007/2008	Yes
EALRIS	Conducting of citizenship ceremonies	Statutory Responsibility	1,2,3	No Evidence	None or Little	None or little	2006/2007	
MATS	Provision and promotion of museums, arts and theatre	Cultural Strategy / Community Plan	1,2,3	No Evidence	None or little	None or little	2006/2007	
DCCP	Management of Dean Castle Country Park	Cultural Strategy	1,2,3	No Evidence	Some	None or little	2007/2008	Yes
DCCP	Provision of environmental education and country side services	Environmental Strategy, Outdoor Access Strategy, Cultural Strategy	1,2,3	No Evidence	Some	None or little	2007/2008	Yes
OA	Provision of burial services	Statutory Responsibility	2,3	No Evidence	Some	None or little	2007/2008	Yes
OA	Grounds Maintenance Contractor	Contract & SLA	2	No Evidence	Some	None or little	2007/2008	Yes

Section Abbreviations: LCS = Licensing & Community Safety, LD = Leisure Development, CR = Community Recreation, EALRIS = East Ayrshire Libraries, Registration & Information Services, MATS = Museums, Arts & Theatres
DCCP = Dean Castle Country Park, OA = Outdoor Amenities

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