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To: Councillors O'Neill (Chair), J McGhee, Young, D Coffey, Cree, Weir, McIntyre, Macrae, Wilson, Linton, Campbell, Murray, Knapp, Raymond, Smith, Farrell, Menzies, N McGhee, Crawford, Dinwoodie and Stewart.

16 March 2005

Dear Councillor

### **COMMUNITY SERVICES COMMITTEE – 29 MARCH 2005**

You are requested to attend a meeting of the **Community Services Committee** to be held on **TUESDAY 29 MARCH 2005** at **1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

**Please note that this meeting has been re-scheduled from the previously intimated date of 23 March 2005 in view of anticipated industrial action.**

Yours sincerely



Elizabeth Morton  
Depute Chief Executive/Executive Director of Corporate Support

CB/KM

### **B U S I N E S S**

#### **INTIMATE APOLOGIES**

- 1. BUDGETARY CONTROL SUMMARY STATEMENT - NEIGHBOURHOOD SERVICES (LEISURE AND PROTECTIVE SERVICES) TO 6 FEBRUARY 2005 (PERIOD 11) (pages 1-4)** - Submit joint report dated 3 March 2005 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services on the current budgetary control position and the projected out-turn for the year for Neighbourhood Services (Leisure and Protective Services) for the period ended 6 February 2005 (Period 11).



2. **BUDGETARY CONTROL SUMMARY STATEMENT - OUTDOOR AMENITIES AND LEISURE MANAGEMENT TO 6 FEBRUARY 2005 (PERIOD 11) (pages 5-7)** - Submit joint report dated 7 March 2005 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services on the current budgetary control position and the projected out-turn for the year for Outdoor Amenities and Leisure Management for the period ended 6 February 2005 (Period 11).

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3. **BUDGETARY CONTROL SUMMARY STATEMENT - REFUSE COLLECTION AND STREET CLEANSING TO 6 FEBRUARY 2005 (PERIOD 11) (pages 8-9)** - Submit joint report dated 7 March 2005 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services on the current budgetary control position and the projected out-turn for the year for Refuse Collection and Street Cleansing for the period ended 6 February 2005 (Period 11).

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4. **ABSENCE MANAGEMENT REPORT QUARTER 4 (1 OCTOBER 2004 TO 31 DECEMBER 2004) (pages 10-13)** - Submit report dated 17 January 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on absence rates for Community Services, within the Department of Neighbourhood Services for the quarterly period ended 31 December 2004.

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5. **DEPARTMENTAL HEALTH AND SAFETY ACTION PLAN (pages 14-20)** – Submit report dated 2 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the progress of the Department of Neighbourhood Services' Health and Safety Action Plan 2004-05.

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6. **BEST VALUE POSITION STATEMENT FOR THE DEPARTMENT OF NEIGHBOURHOOD SERVICES (pages 21-52)** - Submit report dated 24 February 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the Department of Neighbourhood Services' activity/progress in relation to Best Value for those sections that now constitute Neighbourhood Services (Leisure Services, Protective Services, Housing Services and Building and Works).

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7. **DEPARTMENT OF NEIGHBOURHOOD SERVICES BEST VALUE SERVICE REVIEW PROGRAMME (pages 53-55)** - Submit report dated 28 February 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on a proposed programme for the implementation of Best Value Service Review within the Department of Neighbourhood Services.

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8. **BEST VALUE REVIEW OF LEISURE SERVICES (pages 56-57)** - Submit report dated 4 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services seeking approval of the Best Value Review of Leisure Services due to take place in 2005/06.

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9. **EAST AYRSHIRE RACE EQUALITY SCHEME DEPARTMENTAL ANNUAL MONITORING REPORT (pages 58-62)** - Submit report dated 3 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on progress on the adoption and implementation of the Council's Race Equality Scheme (Year 2).

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10. **ILLEGAL MONEY LENDING UNIT (pages 63-68)** - Submit report dated 3 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on a project to tackle illegal money lending in Scotland and seeking delegated authority for the Executive Director to authorise Officers employed by Glasgow City Council to act as Consumer Credit Enforcement Officers within East Ayrshire.

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11. **COMMERCIAL WASTE RECYCLING (pages 69-71)** - Submit report dated 7 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the recycling of commercial waste arising within East Ayrshire.

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12. **REVIEW OF MARCHES AND PARADES IN SCOTLAND (pages 72-80)** - Submit report dated 7 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the outcome of the Review of Marches and Parades in Scotland, undertaken by Sir John Orr on behalf of the Scottish Executive.






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13. **BURNS MONUMENT, KAY PARK, KILMARNOCK – PROGRESS REPORT (pages 81-83)** - Submit report dated 28 February 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on progress made towards the redevelopment of the Burns Monument in Kay Park, Kilmarnock.

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14. **RESPONSE TO REGISTRATION SERVICES (SCOTLAND) BILL (pages 84-90)** - Submit report dated 7 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on the Consultation Document on the Registration Services (Scotland) Bill issued by the General Register Office for Scotland (GROS).

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15. **REVIEW OF COUNCIL BOWLING GREENS (pages 91-93)** - Submit report dated 1 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services presenting the recommendations of the Member/Officer Working Group which has reviewed Council Bowling Green facilities to the Committee for consideration and approval.  

16. **APPLICATION FOR LETTING OF COUNCIL PREMISES (pages 94-95)** - Submit joint report dated 4 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services and the Executive Director of Educational and Social Services on a revised letting application form and associated guidance for use of Council premises, and seeking approval for the procedures in relation to the Protection of Children (Scotland) Act 2003.  

17. **LEISURE DEVELOPMENT – VEHICLE LEASES (pages 96-98)** - Submit report dated 2 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services seeking approval to lease essential vehicles for the safe and effective operation of the Leisure Development Section.  

18. **AWARDING OF CONTRACTS (pages 99-102)** – Submit report dated 2 March 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support providing details of tenders which have been accepted.  
 
19. **EXCLUSION OF PRESS IN PUBLIC** – Recommend that the Committee pass the following resolution:- “that under Section 50 A(4) for the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 6 of Schedule 7A of the Act”.
20. **OUTDOOR AMENITIES DSO BUSINESS PLAN 2005/06 (pages 103-123)** – Submit Report dated 9 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services seeking approval for Outdoor Amenities DSO Business Plan for 2005/06. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
21. **LEISURE MANAGEMENT DSO – BUSINESS PLAN 2005/06 (pages 124-141)** – Submit report dated 9 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services seeking approval for Leisure Management DSO Business Plan for 2005/06. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
22. **CLEANSING DSO – BUSINESS PLAN 2005/2006 (pages 142-186)** – Submit report dated 9 March 2005 (copy enclosed) by the Executive Director of

Neighbourhood Services seeking approval for the Cleansing DSO Business Plan for 2005/2006. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

- 23. CAPRINGTON NINE-HOLE GOLF COURSE (pages 187-188)** – Submit report dated 21 March 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on an agreement between the Council and Caprington Golf Club to operate the nine-hole course at Caprington. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**